



**DEPARTMENT OF PURCHASING  
BOARD OF CONTRACT & SUPPLY**

38 HAWLEY STREET  
SECOND FLOOR - CITY HALL  
BINGHAMTON, NY 13901-3776  
TEL (607) 772-7025  
FAX (607) 772-7106

**I N V I T A T I O N   T O   S U B M I T**

**BID FOR: BARE ROOT-DIPPED AND BAGGED ALSO  
BALLED AND BUR-LAPPED TREES**

Bids for the above will be accepted **until 10:30 a.m. on October 17, 2018 at the Board of Contract & Supply Office.** Bids will be publicly opened and read on said day at the **11:00 a.m. Board of Contract & Supply meeting.** All Bids are subject to the conditions and terms stated herein. Bids can be obtained either by calling Purchasing Office at 607-772-7025 or by downloading the bid from the City's website under the Bids and RFP section.

**CITY CONTRACT: 2018-37**

**CONTRACT PERIOD: CURRENT YEAR**

STATEMENT OF NON-COLLUSION

By submission of this bid, each bidder and each person signing on behalf of any bidder, certifies and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- (1) The prices in this bid have been arrived at independently, without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other or with any competitor:
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

The foregoing statement is hereby subscribed by the bidder and is hereby affirmed by the bidder as true under the penalties of perjury, and is hereby submitted to the City of Binghamton for the following project: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Describe the Project)

\_\_\_\_\_  
Name of Bidder (e.g. Company, Partnership Corporation)

By: \_\_\_\_\_  
Signature of Person Authorized to sign this Statement on Behalf of Bidder

Date: \_\_\_\_\_

NOTE: If in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid, a signed statement which sets forth in detail the reason therefore.

**CITY OF BINGHAMTON**  
**38 HAWLEY STREET, BINGHAMTON, NY 13901**

**BID FOR BARE ROOT AND DIPPED TREES AND ACCESSORIES**

**SCOPE**

The City of Binghamton seeks a competitive **BID** on a minimum of (194) bare root - dipped and bagged trees and (48) Balled and Bur-lapped Trees and accessories.

**DESCRIPTION**

The successful bidder will be asked to deliver the trees to the Parks Department by November 7, 2018. The delivery of the trees must be coordinated with the City of Binghamton Parks Department at 607-772-7017.

**SPECIFICATIONS**

1. Purchase of a minimum of (194) bare root - dipped and bagged trees per attached list.
2. D.B.H. shall be a minimum of 1 ½” to 1 ¾” and Minimum Height to be 7’
3. The cost of dipping and bagging will be included in the cost of each tree
4. Purchase of (200) pointed hardwood tree stakes
5. Purchase of a minimum (48) Balled and Bur-lapped Trees, these shall be 2 ½ to 3” Caliper
6. The delivery of all trees to be received by the Park Department by November 7, 2018.
7. City has the right to add or lower quantities based on pricing.
8. Shipping and delivery cost shall be included in pricing of trees
9. All questions should be Directed to the Parks Department at 607-772-7017

**FORM OF PROPOSAL**  
**BARE ROOT TREES AND ACCESSORIES**  
**PRICE PER EACH**

<b>70 each</b>	Acer Tataricum – Hot Wings	_____
<b>70 each</b>	Cornus Mas – Golden Glory	_____
<b>27 each</b>	Celtis Occidentalis – Hackberry	_____
<b>27 each</b>	Cercidiphyllum Japonicum – Katsura Tree	_____

**BALLED AND BURLAPPED TREES**  
**PRICE PER EACH**

<b>20 each</b>	Quercus Macrocarpa – Burr Oak	_____
<b>21 each</b>	Ulmus x Homested – Elm	_____
<b>7 each</b>	Acer Ginnala – Ruby Slipper	_____
<b>200 Pointed Hardwood Stakes</b>		_____

**If you are bidding a substitute for the above listed trees please indicate the tree and the reason not bidding the tree being requested.**

\_\_\_\_\_  
CONTRACTOR'S NAME

\_\_\_\_\_  
CONTRACTOR'S REPRESENTATIVE