



**DEPARTMENT OF PURCHASING
BOARD OF CONTRACT & SUPPLY**

38 HAWLEY STREET
SECOND FLOOR - CITY HALL
BINGHAMTON, NY 13901-3776
TEL (607) 772-7025
FAX (607) 772-7106

I N V I T A T I O N T O S U B M I T

**RFP FOR: RENTAL OF (3) UNMARKED POLICE
VEHICLES**

RFP's for the above will be accepted **until 10:30 a.m. on May 2, 2018 at the Board of Contract & Supply Office.** RFP's will be publicly opened and read on said day at the **11:00 a.m. Board of Contract & Supply meeting.** All Bids are subject to the conditions and terms stated herein. RFP's can be obtained either by calling Purchasing Office at 607-772-7025 or by downloading the RFP from the City's website under the Bids and RFP section.

CITY CONTRACT: 2018-17

CONTRACT PERIOD: Current year with the possibility of three one year renewals

STATEMENT OF NON-COLLUSION

By submission of this bid, each bidder and each person signing on behalf of any bidder, certifies and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- (1) The prices in this bid have been arrived at independently, without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other or with any competitor:
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

The foregoing statement is hereby subscribed by the bidder and is hereby affirmed by the bidder as true under the penalties of perjury, and is hereby submitted to the City of Binghamton for the following project: _____

(Describe the Project)

Name of Bidder (e.g. Company, Partnership Corporation)

By: _____
Signature of Person Authorized to sign this Statement on Behalf of Bidder

Date: _____

NOTE: If in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid, a signed statement which sets forth in detail the reason therefore.

CITY OF BINGHAMTON
38 HAWLEY STREET, BINGHAMTON, NY 13901

RFP FOR RENTAL OF (3) VEHICLES MONTHLY

SCOPE

The City of Binghamton seeks a competitive RFP for the rental of (3) **used** vehicles on a monthly basis to be used by the Binghamton Police Department.

SPECIFICATIONS

The vehicles will be 2013 year or newer unless approved by Police Department.

These vehicles will be used as unmarked Police Vehicles.

The (3) vehicles will be changed out whenever requested by City of Binghamton Police Department.

The contract will begin on June 1, 2018 for a one (1) year contract with the possibility of two (1) one-year extensions.

The contract may be cancelled by either party with a (30) day notice to the other party.

The successful bidder will provide licensing and registration to all vehicles.

The successful bidder will maintain ownership of all vehicles.

The City plans on an estimated (10,000) miles pooled for the all vehicles obtained by the Police Department during the month which will be used as part of the monthly rental cost.

The City is asking for (2) proposals one with insurance included in the monthly pricing and one with the City covering insurance.

The Vehicles will be inspected by the City before taking them for usage to note any damages and when returned both parties will note the condition of the returned vehicles.

BIDDERS HAVE THE OPTION TO BID ON ONE OR ALL OPTIONS LISTED BELOW AND INDICATE PRICING ON ALL OR MARK AS N/A.

Monthly Cost per Vehicle
Without Insurance _____

Monthly Cost per Vehicle
With insurance included _____

Cost per mile for any mileage over
The 10,000 pooled mileage _____

CONTRACTOR'S REPRESENTATIVE

DATE