CITY OF BINGHAMTON
APPLICATION FOR PUBLIC ACCESS TO RECORDS

Please complete this Freedom of Information Law (FOIL) Application for Public Access to Government Records, and submit to the appropriate department. The City of Binghamton will respond to your request within five (5) business days.

POLICE RECORDS:
Police Records
38 Hawley Street, 1st Floor
Binghamton, NY 13901
Phone: (607) 772-7094
Fax: (607) 723-7996

FIRE RECORDS:
Fire Bureau
38 Hawley Street, 3rd Floor
Binghamton, NY 13901
Phone: (607) 772-7016
Fax: (607) 772-7173

ALL OTHER RECORDS:
City Clerk
38 Hawley Street, 1st Floor
Binghamton, NY 13901
Phone: (607) 772-7005
Fax: (607) 772-7155
Email: foil@cityofbinghamton.com

I would like a copy of the record(s): □ I would like to review the record(s): □ Please see attached letter: □

_____

_____

_____

Date/Address of Incident (if applicable): _____

Applicant Name: _____

Address: _____

_____

Phone Number: _____

Email Address: _____

Photocopies of regular and legal sized documents are available at a cost of $0.25/page. CDs, DVDs, maps and certain other records are available for the actual cost of reproducing such records. If the records are stored electronically, the City may be able to respond with the requested material via email at no charge.

If this request is approved, I would prefer to receive notification by: Email: □ Letter: □

Signature: _____ Date: _____

Please note that your application may be Approved, Approved with Deletions or Denied. The City of Binghamton may deny your request for the following reasons, in accordance with Public Officers Law, § 87(2): **(Item 1)** Exempt by State or Federal statute; **(Item 2)** Unwarranted invasion of personal privacy; **(Item 3)** Would impair present/imminent contract awards or collective bargaining negotiations; **(Item 4)** Records are trade secrets; **(Item 5)** Compiled for law enforcement purposes which would interfere with law enforcement negotiations; deprive a person of a right to a fair trial or impartial adjudication; identify a confidential source or disclose confidential information relative to a criminal investigation; or would reveal criminal investigative techniques/procedures; **(Item 6)** Would endanger the life or safety of any person; **(Item 7)** Are inter-agency or intra-agency communications; or **(Item 8)** Are examination questions or answers requested prior to final administration of such questions. You have a right to appeal a denial of this application to the Mayor of the City of Binghamton, 38 Hawley Street, 4th Floor, Binghamton, NY 13901. The City of Binghamton will explain the reasons for such denial in writing within ten (10) business days of an appeal.

PLEASE NOTE: If an applicant has requested to inspect records and does not respond to the City within two (2) weeks, the City will consider the request as having been withdrawn. If an applicant has requested copies of records and does not respond and pay for such items, any subsequent requests will not be considered until payment is received.

OFFICE USE ONLY

Approved: □ Approved with Deletions (Cite Item No.): □ Denied (Cite Item No.): □ Record Does Not Exist: □

_____

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Signature: _____ Date: _____