

Board of Electrical Examiners

Journeyman Electrician Exam

Requirements of All Applicants for the Journeyman Electrician License Exam for the City of Binghamton

1. You must have a total of **9,000** hours of “on the job” electrical experience under a duly licensed electrician, as recognized by a governing agency recognized by the Board of Electrical Examiners. If you are enrolled in and have subsequently completed a New York State approved electrical apprenticeship program, you must have at least **8,250** hours of “on the job” training and also have **completed** the education portion before applying to take the journeyman’s examination. **Classroom training hours cannot be used for the “on the job” requirement.**
2. Accompanying your **completed** Journeyman’s License application form, you must provide written documentation from your employer and/or previous employers listing the number of clock hours per year that you were employed by that company performing electrical work under the supervision of a duly licensed electrician. **These letters must be on company letterhead and have a notarized signature of an officer or owner of the company.** Overtime hours count as actual time worked, not pay rate hours.
3. You must submit the application, employment letters and a check or money order made out to the **City of Binghamton** for \$100.00. **Applications will not be accepted without check or money order. NO CASH.** If your application is rejected for any reason, the check or money order will be returned to you with a letter stating the reason for denial.
4. The required application, check or money order and all supporting documentation must be delivered to the Office of Buildings and Construction Office, City Hall, 38 Hawley Street, Binghamton, New York 13901 by the fifteenth of the month, **two months prior to the exam.** Applications submitted after this date will be held over until the next available examination date. You will be notified in writing that you are ineligible to take the current exam.
5. Master examinations are given once in January, May, and September of each year on the **third Saturday of the month**, unless there are not enough applicants to take the exam.

Test Date: January

Test Date: May

Test Date: September

Application Due: November 15th

Application Due: March 15th

Application Due: July 15th