



**THE COUNCIL OF THE CITY OF BINGHAMTON  
STATE OF NEW YORK**

Date: February 20, 2019

Sponsored by Council Members: Matzo, Papastrat, Scaringi, Cronce, Taylor, Scanlon

Introduced by Committee: Finance

**RESOLUTION**

*entitled*

**A RESOLUTION AUTHORIZING THE MAYOR  
TO RENEW THE 2017 TERM AGREEMENT  
WITH KEYSTONE ASSOCIATES AND EDR FOR  
LANDSCAPE ARCHITECTURE FOR THE 2019  
CALENDAR YEAR**

WHEREAS, the City of Binghamton wishes to renew the 2017 term agreement with Keystone Associates and EDR for landscape architecture on an as-needed basis at a total cost not to exceed \$50,000; and

WHEREAS, the rate for each service to be provided is set forth in the attached fee schedule; and

WHEREAS, the services rendered will be funded from the associated budget line for the various projects; and

WHEREAS, a requisition for a purchase order must be submitted for requested work and the City of Binghamton Engineering Department will be notified prior to any work conducted; and

WHEREAS, funding for such services must be drawn from applicable budget lines in the 2019 budget and approved by the Board of Contract and Supply and the Comptroller; and

WHEREAS, this is the final year of this term agreement.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby:

RESOLVE that the Mayor, or his designee, is hereby authorized to enter into an agreement, approved as to form and content by the Office of Corporation Counsel, with Keystone Associates and EDR for landscape architecture on an as-needed basis for various projects at a total cost not to exceed \$50,000, a requisition for a purchase order must be submitted for requested work, the Department of Engineering is to be notified prior to any work, and that funds will be deducted from the associated budget line for the various projects as approved by the Board of Contract and Supply and the Comptroller.

Introductory No. R19-07

Permanent No. R19-07

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Matzo, Papastrat, Scaringi, Cronce, Taylor, Scanlon

A RESOLUTION AUTHORIZING THE MAYOR TO  
RENEW THE 2017 TERM AGREEMENT WITH  
KEYSTONE ASSOCIATES AND EDR FOR  
LANDSCAPE ARCHITECTURE FOR THE 2019  
CALENDAR YEAR

The within Resolution was adopted by the Council of  
the City of Binghamton.

Date 2/20/19

City Clerk Lizbeth C. Negron

Date Presented to Mayor 2/21/19

Date Approved 2/21/19  
Mayor Richard D. D. [Signature]

	Ayes	Nays	Abstain	Absent
Councilman Scaringi	✓			
Councilman Livingston	✓			
Councilwoman Cronce	✓			
Councilman Taylor	✓			
Councilman Papastrat	✓			
Councilman Matzo	✓			
Councilman Scanlon	✓			
Total	7	0	0	0

Code of the City of Binghamton

Adopted  Defeated

7 Ayes 0 Nays 0 Abstain 0 Absent

I hereby certify the above to be a true  
copy of the legislation adopted by the  
Council of the City of Binghamton at a  
meeting held on 2/20/19. Approved  
by the Mayor on 2/21/19

(N)



**2019**  
**Landscape Architecture**  
**Fee Schedule**  
**City of Binghamton Term Contract**

**Hourly Rates:**

Managing Member/Member	\$140.00/Hour	Sustainability Manager	\$ 80.00/Hour
Sr. Architect/Sr. Engineer/Sr. Surveyor	\$120.00/Hour	Environmental Scientist	\$ 75.00/Hour
Architect/Engineer/Surveyor	\$100.00/Hour	Sr. Technician	\$ 70.00/Hour
Sr. Environmental Scientist	\$100.00/Hour	Construction Administrator	\$ 65.00/Hour
Sr. Designer/Sr. Construction Manager	\$ 90.00/Hour	Technician	\$ 60.00/Hour
Planner	\$ 85.00/Hour	Survey Technician	\$ 60.00/Hour
Designer	\$ 80.00/Hour	Administration	\$ 40.00/Hour

**Additional Rates:**

I Man Crew w/GPS or Robotic	\$ 85.00/Hour	NYS Prevailing Wage Rates/ 2 Man Crew	\$ 250.00/Hour
Expert Testimony & Related Investigations	\$ 120.00/Hour	(All counties except as follows: Delaware, Orange, Rockland, Sullivan, Ulster Counties)	\$320.00/Hour)
Two Man Survey Field Crew	\$ 120.00/Hour		

The above hourly rates include compensation for professional, technical and non-technical personnel time, equipment, materials, and overhead, which ordinarily would be incurred during the performance of our work. Services are normally billed monthly. A finance charge of 1.5% per month will be billed on all accounts not paid within 30 days of the invoice date. Rates will be revised on January 1 of every year.

The following reimbursable expenses are also included for your information:

Member designates ownership percentage of firm.

**REIMBURSABLE EXPENSES:**

**Reproduction/Prints/Scans**

In-House Prints .....24x36	\$2.50/Each
In-House Prints .....30x42	\$3.00/Each
In-House Mylar's.....24x36	\$10.00/Each
In-House Mylar's.....30x42	\$15.00/Each

**Photocopies**

In-House Service ....8-1/2x11	\$0.15/Each
In-House Service ....8-1/2x14	\$0.20/Each
In-House Service ....11x17	\$0.30/Each
Outside Services	Cost + 10%

**Postage/Courier**

Bulk Postage, Express Mail	
UPS, FedEx, DHL etc.	Cost + 10%

**Miscellaneous**

Consumable Supplies (Project Related)	Cost + 10%
Outside Services	Cost + 10%
Geotechnical Drilling Services	Cost + 15%

**Travel**

Mileage	\$0.60/Mile
Meals/Lodging	Cost + 10%
Vehicle Rental/Fuel	Cost + 10%