



# Street Tree Request Form

Complete this form and return it to: City of Binghamton  
Parks and Recreation Dept.  
38 Hawley Street  
Binghamton, NY 13901

If you have any questions, please contact the Office of Parks and Recreation at (607) 772-7017

**If there are utility lines above the utility strip, select the smaller tree.**

**\*\*Please Note: Selection of trees subject to availability\*\***

**All tree requests should be in by September 1st for planting in the months of October & November.**

*A property with a frontage of fifty (50) feet or less will be restricted to one (1) tree.  
Properties with frontages greater than fifty (50) feet may receive a maximum of two (2) trees per property.*

Quantity Requested: \_\_\_\_\_

Large Tree - No Overhead Utilities

Small Tree – Overhead Utilities

I would like to request that a tree be planted on the public utility strip at the address listed below. I understand that the City of Binghamton will have Dig Safely NY, Underground Facilities Protection Organization (UFPO) assess the site along with the City’s Arborist to determine the feasibility of planting a tree. There is no charge for the tree or the UFPO assessment. The City is responsible for removal if the tree becomes diseased or dies.

*Resident or Property Owner:*

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Property Address

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**\*\*Street trees are defined as trees planted between a street curb and sidewalk. After the Parks & Recreation Department receives this request, the Parks & Recreation Arborist will inspect the location to determine whether it is an appropriate and safe location for a tree to be planted and determine which species and size of tree is best suited for the location. Planting of streets trees is ONLY done in the Fall and is dependent upon available funding. Completing this application does not guarantee you will receive a street tree.\*\***