



Mayor Jared M. Kraham

Office of the Civil Service Commission

Kent Drake-Deese, Personnel & Safety Director

Catherine Furner, Commissioner

Eileen Fitzgerald, Commissioner

Richard A. Bucci, Commissioner

CIVIL SERVICE COMMISSION MEETING AGENDA

Personnel/Civil Service Office, 38 Hawley Street, Binghamton

3pm Wednesday, October 18, 2023

- I. Call to Order:

- II. Approve the minutes from the October 4, 2023 special meeting

- III. New Business:
 - a. New Position for Binghamton City School District: **Director of Aquatics**, presented by Dawne Anna-Adams

 - b. **Desk Audit Job Description updates:**
 - Finance Accounts Payable Clerk
 - Historic Preservation and Neighborhood Planner
 - Housing Specialist
 - Program Assistant
 - Senior Engineer

- IV. Second Read Business:
 - Request for 3rd provisional appointment for Administrative Assistant in Engineering, by Ron Lake

- V. Other Business:
 - Eligible lists established: Fire Lieutenant, Fire Captain, Account Clerk Typist, Payroll Assistant and Finance Accounts Payable Clerk

- VI. Adjournment: