



OFFICE OF THE CITY CLERK ▪ CITY OF BINGHAMTON

Giovanni Scaringi, Ph.D., City Council President
Janine Faulkner, City Clerk

BOARD OF ESTIMATE & APPORTIONMENT
AGENDA
Binghamton City Hall – City Council Chambers
Wednesday, December 13, 2023

Approval of Minutes: Request to approve the minutes from the Board of Estimate & Apportionment meeting held on December 6, 2023

NEW BUSINESS

Budget Transfer: RL23-246 To amend the 2023 General Fund Budget for increased retirement costs



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**BOARD OF ESTIMATE & APPORTIONMENT
MINUTES
Binghamton City Hall – City Council Chambers
Wednesday, December 6, 2023**

Call to Order: At 11:14am by Mayor Jared Kraham

Board Members Present: Jared Kraham, Mayor; Joshua Paludi, Acting DPW Commissioner; Chuck Shager, Comptroller; Ron Lake, City Engineer
Absent: Brian Seachrist, Corporation Counsel

Also Present: Janine Faulkner, City Clerk

Approval of Minutes: Request to approve the minutes from the Board of Estimate & Apportionment meeting held on November 15, 2023

Motion: Paludi

Second: Lake

All in Favor

NEW BUSINESS

Budget Transfer: \$7,000 from A1680.54420 (Prof Svcs) to A1680.54212 (Wireless Fees)

Motion: Shager

Second: Lake

Vote: 5-0-0-0

Budget Transfer: \$5,000 from CP5650.54427 (Mgmt Fees) to CP5650.54406 (Credit Card Fees)

Motion: Shager

Second: Lake

Vote: 5-0-0-0

Budget Transfer: \$1,000 from A1660.51900 (Overtime) and \$1000 from A1660.54210 (Telephone/FAX) and \$1,500 from A1660.54410 (Protective Clothing) and \$1,500 from A1660.54530 (Copier Maint) to A1660.54652 (Postage)

Motion: Shager

Second: Lake

Vote: 5-0-0-0

Budget Transfer: \$2,000 from A1325.54409 (Parking Kiosk Fees) to A1325.51900 (Overtime)

Motion: Shager

Second: Lake

Vote: 5-0-0-0



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Budget Amendment: RL23-238 To amend the 2023 Department of Public Works budget for additional Overtime costs
Motion: Paludi
Second: Lake
Vote: 5-0-0-0

Budget Amendment: RL23-239 To amend the 2023 Water Fund budget for additional Chemical expenses due to increased costs
Motion: Paludi
Second: Lake
Vote: 5-0-0-0

Budget Amendment: RL23-242 To amend the 2023 Budget for demolition of fire damaged building at 32 Second Street
Motion: Paludi
Second: Lake
Vote: 5-0-0-0

Sale of Property: RL23-243 To authorize sale of 24 Stuyvesant Street to Marc A. Mazzei D/B/A Mater Realty, LLC
Motion: Shager
Second: Lake
Vote: 5-0-0-0

Sale of Property: RL23-244 To authorize sale of 56 Holland Street to Karina Monroy Martinez
Motion: Shager
Second: Lake
Vote: 5-0-0-0

Sale of Property: RL23-245 To authorize sale of 22 Charles Street to Binghamton Local Development Corporation
Motion: Shager
Second: Lake
Vote: 5-0-0-0

Motion to adjourn at 11:18am: Lake
Second: Paludi
Vote: 5-0-0-0



PLEASE Expedite

Legislative Branch

RL Number:
23-248
Date Submitted:
11/27/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

Applicant Presenting RL at Work Session

MEGAN HEIMAN EXECUTIVE ASSISTANT TO MAYOR 607-772-7001
(Print Name) (Title) (Phone number)

Signature: _____ Date: _____

To Be Completed By Applicant

Proposed Title: Amend the 2023 General fund budgets for increased retirement costs

Executive Summary (Explain why legislation is necessary): see attached

Effective Date: (if applicable) _____

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. Deadline for Council to act by: _____

RL related to previously adopted legislation: Perm. number _____, adoption date _____

Contract: Person/Company _____ Start/End Date _____

Total Cost _____ Funds available in Budget Line _____ Title _____

Public Hearing required? Yes No SEQRA required? Yes No

Additional information related to this RL attached? Yes No

OFFICE USE ONLY	
Mayor:	
Comptroller:	
Corp. Counsel:	
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>



CITY OF BINGHAMTON Request for Transfer of Funds

Transfer requests of \$2500 or less must be approved by the Comptroller.
 Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.
 Transfer requests in excess of \$10,000 must be approved by City Council.

This worksheet must be attached to any RL submitted to the Clerk's Office that includes a budget funding transfer or amendment. For additional instructions, see 'RL Instructions' document.
 Incomplete/incorrect RLs to be returned to applicant for revisions. Additional transfer lines in the same format may be attached.

Adopted Budget Year Amended: 2023 Department: MAYOR
 Department Head Signature: _____

Transfer From (Decrease)		Transfers		Transfer To (Increase)	
Amount	Budget Line	Budget Line Title	Amount	Budget Line	Budget Line Title
\$ 69,041.00	A3120.51000	PERSONAL SERVICE (POLICE OFF)	\$ 54,486.00	A9010.58000A	ERS RETIREMENT
			\$ 14,555.00	A9015.58000	PFRS RETIREMENT
\$ 69,041.00			\$ 69,041.00		

Revenue & Fund Balance Amendments	
Amount	Revenue/Expense / Fund Balance

Office Use Only for Transfers Under \$10,000

I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptroller.
 Signature: _____ Date: 11/24

I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter 9, Appropriations. Certified by the Treasurer.
 Signature: _____ Date: _____

Transfer of funds Approved ___ / Denied ___ on ___ / ___ / ___. Certified by the Secretary of the Board of Estimate and Apportionment.
 Signature: _____ Date: _____

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached.
 Signature: _____ Date: _____