



Mayor Jared M. Kraham

## Office of the Civil Service Commission

*Kent Drake-Deese, Personnel & Safety Director*

*Catherine Furner, Commissioner*

*Eileen Fitzgerald, Commissioner*

*Richard A. Bucci, Commissioner*

### **CIVIL SERVICE COMMISSION MEETING MINUTES** **Personnel/Civil Service Office, 38 Hawley Street, Binghamton** **3pm Wednesday, January 17, 2024**

- I. Call to Order: 3:00 pm
  
- II. Present: Richard Bucci, Catherine Furner, Kent Drake-Deese, Jaime Allen
  
- III. Approve the minutes from the December 13, 2023 meeting  
Motion: Furner  
Second: Bucci
  
- IV. New Business: none
  
- V. Next meeting: February 21, 2024
  
- VI. Adjournment:  
Motion: Bucci  
Second: Furner  
3:02 pm

2023

ANNUAL REPORT TO THE NEW YORK STATE CIVIL SERVICE COMMISSION

Reporting Agency : CITY OF BINGHAMTON

1. AGENCY STAFF

A. Commissioners or Personnel Officer

Name and Address	Title	Annual Salary	Term Expires
Bucci, Richard A 204 Leroy Street  Binghamton, NY 13905	COMMISSION CHAIRPERSON	\$2,000.00	5/31/2024
Drake-Deese, Kent A 38 Hawley Street  Binghamton, NY 13901 E-Mail: kadrake-deese@cityofbinghamton.gov	SECRETARY TO THE COMMISSION	\$81,400.00	N/A
FITZGERALD, EILEEN T 57 LATHROP AVE  BINGHAMTON, NY 13905	COMMISSIONER	\$2,000.00	5/31/2020
Furner, Catherine J 52 Vine Street #1 Binghamton, NY 13903	COMMISSIONER	\$2,000.00	5/31/2022

B. Agency Employees

Name	Title	Annual Salary	Civil Service Hrs Worked Per Week
Allen, Jaime	Civil Service Administrator	\$57,000.00	35.00
Burke, Shana M	Personnel & Civil Service Assistant	\$45,000.00	35.00
Drake-Deese, Kent A	Director of Personnel & Safety	\$81,400.00	20.00

**C. Hours and Access**

**Agency Mailing Address:**

CITY HALL-4TH FLR. GOVERNMENT PLAZA  
38 HAWLEY STREET  
BINGHAMTON, NY 13901

Mon	Tue	Wed	Thu	Fri
09:00AM	09:00AM	09:00AM	09:00AM	09:00AM
05:00PM	05:00PM	05:00PM	05:00PM	05:00PM

Home Page: [www.binghamton-ny.gov](http://www.binghamton-ny.gov)

Work Phone: (607) 772-7008 Ext:

Fax: (607) 772-7066 Ext:

**D. Contact Staff**

Name	Functional Area	Telephone	E-Mail
Allen, Jaime	ALL AREAS	(607) 772-7008	jjallen@cityofbinghamton.gov
Drake-Deese, Kent A	ALL AREAS	(607) 772-7067	kadrake-deese@cityofbinghamton.gov

**2. COMMISSION MEETINGS**

Number of meetings held during calendar year 2023 Regular: 13 Special: 1

**3. AGENCY FINANCES**

<u>Expenditures 2023</u>	<u>\$206,818</u>	<u>Appropriations 2024</u>	<u>\$205,137</u>
a. Personnel:	<u>\$188,843</u>	a. Personnel:	<u>\$185,867</u>
b. All other:	<u>\$17,975</u>	b. All other:	<u>\$19,270</u>

**All Agencies:**

Expenditure used for Merit System Administration \$75,761

**Cities Only:**

Reimbursed Amt by School District \$0

**4. EMPLOYEES**

County or Town/City Civil Service Agency	Total No of Class Positions	Total No of Comp. Positions	Competitive			Non - Competitive			Labor
			Perm	Prov	Temp	Section 42	Section 55-a	Exempt	
BOARD	476	141	124	17	0	232	0	1	102
CITY	549	337	297	40	0	192	0	6	14
HOUSING	36	19	14	5	0	16	0	1	0
SPECIAL	44	36	31	5	0	7	0	1	0
Total	1105	533	466	67	0	447	0	9	116

## 5. PROVISIONAL APPOINTMENTS

Name	Title	Dept/Agency	Appt Date	Exam Rq Dt
Alcindor, Denise	Youth Advocate	City School District	11/28/2022	12/16/2022
Allen, Jaime	Civil Service Administrator	Personnel & Civil Service	5/23/2022	12/16/2022
Babola, Mary	Senior Data Entry Clerk	City School District	11/16/2022	12/16/2022
Ballard, Nicholas	Parks Maintenance Supervisor	Parks & Rec	8/24/2019	8/14/2019
Barnes, Scott	Paralegal/Legal Assistant	Binghamton Housing Authority	12/11/2023	12/8/2023
Beddoe, Alyssa	School Safety Monitor	City School District	3/1/2023	8/25/2023
Biechele, Deron	WWTP Shift Lead Operator	Joint Sewage Treatment Plant	7/18/2022	2/23/2023
Bishop, Megan	Code Inspector	Code Enforcement	7/11/2022	2/11/2022
Bloodgood, Timothy	Supervisor, General Equipment	DPW	9/2/2023	9/13/2023
Brown, Joseph	Water Meter Repairer	Water & Sewer	4/3/2023	6/5/2023
Brown, Kurt	Waste Water Collection Systems	Water & Sewer	1/30/2023	6/5/2023
Buchta, Lesley	General Equipment Mechanic	DPW	11/28/2022	2/21/2023
Buerkle, Wayne	Assistant Information Technology	Information Technology	1/1/2023	10/24/2022
Burke, Shana	Personnel and Civil Service Assistant	Personnel & Civil Service	5/23/2022	12/15/2022
Christophersen, Dustin	WWTP Mechanic	Joint Sewage Treatment Plant	5/3/2021	10/14/2020
Cipar, Pamela	Registrar of Vital Statistics	City Clerk	3/20/2023	9/14/2023
Coffey, Kathleen	Principal Clerk	Treasurer	5/15/2023	6/5/2023
Cole, Donald	Youth Advocate	City School District	8/24/2023	12/16/2022
Crawford, Wade	Building Inspector II	Code Enforcement	8/7/2023	6/22/2021
Creagh, Jeremy	Housing and Security Manager	Binghamton Housing Authority	6/9/2023	8/25/2023
Deadwyler, Ferdene	Parks Crew Leader	Parks & Recreation	4/3/2023	6/5/2023
DiLuzio, Camilio	Housing Coordinator	Planning and Housing	12/23/2023	1/2/2024
Evans, Cortez	WTP Operator Trainee	Water & Sewer	10/2/2023	
Fassett, Daniel	WWTP Operator Grade 2	Joint Sewage Treatment Plant	1/1/2023	3/27/2023
Fiume, Rachel	Confidential Senior Account Clerk for	Joint Sewage Treatment Plant	2/4/2023	3/27/2023
Florance, Sherry	Senior Licensing Clerk	City Clerk	4/27/2023	12/16/2022
Garris, David	Senior Pump Operator	Water & Sewer	5/15/2021	5/28/2021
Gassner, Shawne	Account Clerk II	Treasurer	6/20/2023	7/25/2023
Giardina, Carmen	Assistant Parks Maintenance	Parks & Recreation	10/5/2019	8/14/2019
Green, Celso	School Safety Monitor	City School District	7/20/2023	8/25/2023
Harrington, James	Senior Custodian	City School District	12/22/2021	12/2/2021

Henderson, Imani	Account Clerk Typist	Binghamton Housing Authority	10/2/2023	
Heslin, Lauren	Program Assistant	Police	6/26/2023	12/21/2022
Hill, Frederick M	General Equipment Mechanic	DPW	6/26/2023	2/21/2023
Howell, Christopher	WWTP Mechanics Assistant	Joint Sewage Treatment Plant	4/12/2021	4/7/2021
Hummell, Regine	Program Assistant	Police	6/26/2023	12/21/2022
Hurd, Shane	Assistant Supervisor of Parks &	Parks & Recreation	1/3/2022	1/4/2022
Jamison, Falisa	School Safety Monitor	City School District	7/20/2023	8/25/2023
Kruger, Jeffrey	Water & Sewer Superintendent	Water & Sewer	7/3/2023	9/12/2023
Legenhausen, Kyle	School Safety Supervisor	City School District	8/15/2023	12/1/2023
Maier, Mallory	Senior Crime Analyst	Police	3/2/2020	1/3/2020
Marshall, Maxwell	School Safety Monitor	City School District	7/20/2023	8/25/2023
Marshall, Nicholas	Urban Forester	Parks & Recreation	4/3/2023	6/5/2023
Medina, Olga	Section 8 Housing Caseworker	Binghamton Housing Authority	6/17/2023	8/25/2023
Morgan, Gregory	Data Entry Operator	Binghamton Housing Authority	6/16/2023	
O'Donovan, Michael	WWTP Mechanics Assistant	Joint Sewage Treatment Plant	4/18/2022	4/7/2021
O'Malley, Sally	Senior Account Clerk Typist	City School District	12/21/2022	6/5/2023
Paludi, Joshua	Superintendent of City Streets	DPW	2/4/2023	2/21/2023
Pelton, Dylan	Historic Preservation & Neighborhood	Planning and Housing	2/6/2023	6/5/2023
Perry, Erin	Laboratory Technician	Water & Sewer	10/28/2023	12/1/2023
Platt-Harendza, Rebecca	Code Inspector	Code Enforcement	6/26/2023	2/11/2022
Platt-Harendza, Rebecca	Code Inspector	Code Enforcement	6/26/2023	2/11/2022
Potenziano, Stephen	School Safety Monitor	City School District	10/16/2023	8/25/2023
Priest, Rachel	Economic Development Specialist -	Economic Development	9/13/2021	8/19/2021
Proffitt, Corey J	General Equipment Mechanic	DPW	11/27/2023	2/21/2023
Resavy, Matthew	Senior Custodian	City School District	7/1/2022	12/1/2021
Rex, Michael	WWTP Instrument Technician	Joint Sewage Treatment Plant	8/10/2020	6/18/2020
Robb, Judith	Clerk	City School District	11/13/2023	
Rynearson, Tiffany	Junior Accountant	Comptroller - Finance	5/1/2023	6/5/2023
Saunders, Drew	Electrician/Signal Electrician	DPW	5/15/2023	6/5/2023
SMith, Darryl	Arborist	Parks & Recreation	5/15/2023	6/5/2023
Talley, William	Assistant Water Maintenance	Water & Sewer	8/6/2022	12/16/2022
Tarbox, Derrick	Wastewater Pump Maintainer	Water & Sewer	1/10/2022	1/4/2022
VanDunk, Darlene	Program Assistant	Police	10/31/2022	12/21/2022
Wasley, Logan	Account Clerk II	Treasurer	9/5/2023	7/25/2023

Webb, Barbara	Clerk	City School District	9/1/2023	
White, Kati	Typist	City School District	8/15/2023	12/1/2023

**67 Provisional Appointments**

**6. TEMPORARY APPOINTMENTS**

Name	Title	Dept/Agencv	Appt Dt	Duration	List	Reason
------	-------	-------------	---------	----------	------	--------

**7. POSITION CLASSIFICATION**

Department/Agency	No of Positions Classified	No of Spec. Adopted	Survey Adoption Date
Binghamton Housing Authority	2	2	
City of Binghamton	3	3	
City School District	2	2	

**8. RULE APPENDICE**

Title	Dept/Agency	No of Positions	Position Filled Date	Public Hearing Dt	Status Resolution Submit Dt
-------	-------------	-----------------	----------------------	-------------------	-----------------------------

**9. EXAMINATIONS**

A. Examinations not prepared and rated by NYS Dept of Civil Service

Title of Exam	Type	Exam Date	List Date	No Apps	No Exmd	No Pssd	No Apptd	Prep By	Rated Bv	Form of Exam
---------------	------	-----------	-----------	---------	---------	---------	----------	---------	----------	--------------

B. Decentralized Exam Conducted under the NYS Dept of Civil Service

Title	Book #	Type	Test Date	CR	List Date	Ex Cd	No Exrmd	No Passed	No Appointed	No on List	No of Prov
Account Clerk Typist	823	OC	7/15/2023	N	9/27/2023	W	7	6	5	1	0
Asst Corp Counsel Code En	003	OC	6/27/2023	N	6/28/2023	W	1	1	1	0	0
Clerk	823	OC	6/10/2023	N	7/6/2023	W	5	5	4	1	2
Data Entry Operator	823	OC	7/15/2023	N	9/27/2023	W	1	1	1	0	1
Senior Typist	026	OC	5/13/2023	N	6/14/2023	W	10	6	6	0	0
Typist	823	OC	2/11/2023	N	3/8/2023	W	7	5	4	1	1
Website and Social Media	007	OC	4/7/2023	N		W	1	1	1	0	0
WWTP Operator Trainee	865	OC	6/10/2023	N	8/28/2023	W	5	5	4	1	0

**10. ACTIVITY NAME**

COLLECTIVE BARGAINING

---

CONTRACT ADMINISTRATION

---

ORIENTATION OF NEW EMPLOYEES

---

SAFETY PROGRAM

---

SALARY SURVEYS

---

TRAINING

---

**11. CONSULTANT**

Activity

Name

Amount

**12. PROJECT**

Project Name

Project Type

**13. PLANS**

**Major Issues**

**Projects/Goals**

**Signed:**

_____	_____
Chairperson or Personnel Officer	Date
_____	_____
Commissioner	Date
_____	_____
Commissioner	Date
_____	_____
Secretary to the Commissioner	Date

---

**Electronic Submission Date:**

**Submitted by:** , ()

---