

**DATE: FEBRUARY 21, 2024**

**MEETING: BOARD OF CONTRACT & SUPPLY**

**PRESENT: MR. LAKE, MR. PALUDI, MS. BERGMAN, MR. SHAGER**

**ABSENT: MAYOR KRAHAM**

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The meeting of the Board of Contract and Supply was called to order at 11:05 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the February 14, 2024, meeting was approved on a motion by Mr. Lake, seconded by Mr. Paludi, and unanimously favored.

SECOND ORDER OF BUSINESS: RFP OPENING:

RFP's were received for Analysis Of Impediments to Fair Housing Choice. One RFP was received, was read, and was forwarded to the Planning Department on a motion by Mr. Lake, seconded by Mr. Paludi, and unanimously favored.

THIRD ORDER OF BUSINESS: CONTRACT APPROVAL:

Permission to enter in a preventative maintenance agreement with Tri-County Refrigeration for Fire Head Quarters was approved on a motion by Mr. Lake, seconded by Mr. Paludi, and unanimously favored. Cost is \$12,080. This was the lowest of three quotes received. Funds are available in A3410.54610.

ADD-ON: FOURTH ORDER OF BUSINESS: CHANGE ORDER APPROVAL:

Change order 1 with All Phase Electric for Trout Brook Pump Station VFD was approved on a motion by Mr. Lake, seconded by Mr. Paludi, and unanimously favored. The is a cost increase of \$437.00 and funds are available in G8120.52600.

Original Contract Amount	\$25,000.00
Change Order No. 1	<u>\$437.00</u>
	\$25,437.00

ADD-ON: FIFTH ORDER OF BUSINESS: PURCHASE APPROVAL:

Permission for Vacri Construction to repair leak in the mixing tank at the Water Filtration Plant was approved on a motion by Mr. Lake, seconded by Mr. Paludi, and unanimously favored. This is deemed an emergency repair on a motion by Mr. Lake, seconded by Ms. Bergmann, and unanimously favored. Cost is \$19,875 which was the lowest quote received. Funds are available in H8320.525105.F0015.

There being no further business for the Board, the meeting adjourned at 11:10 A.M. on a motion from Mr. Lake, seconded by Mr. Paludi, and unanimously favored.

Respectfully Submitted,

*Bernice Griffiths*

Bernice Griffiths

Secretary Board of Contract & Supply