



# OFFICE OF THE CITY CLERK ▪ CITY OF BINGHAMTON

*Hadassah Mativetsky, City Council President*  
*Sarah Dinhofer, City Clerk*

---

**BOARD OF ESTIMATE & APPORTIONMENT  
MINUTES  
City Council Chambers – Binghamton City Hall  
Wednesday, May 1, 2024**

**I. CALL TO ORDER**

At 11:08 AM by Mayor Kraham

**II. ROLL CALL**

Present: Jared Kraham, Mayor; Joshua Paludi, Acting DPW Commissioner; Ron Lake, City Engineer; Sophie Bergman, Corporation Counsel

Also Present: Sarah Dinhofer, City Clerk

Absent: Chuck Shager, Comptroller

**III. APPROVAL OF MINUTES**

Request to approve the minutes from 4/10/2024 and 4/24/2024

- a. Motion: Lake
- b. Second: Paludi
- c. Vote: 4-0-0-1
- d. Absent: Shager

**IV. NEW BUSINESS**

**Settlement Discussion 1: EXECUTIVE SESSION**

**Settlement Discussion 2: EXECUTIVE SESSION**

- a) Motion to enter executive session: Lake
  - a. Second: Paludi
  - b. Vote: 4-0-0-1
  - c. Absent: Shager
- b) Motion to exit executive session: Lake
  - a. Second: Paludi
  - b. Vote: 4-0-0-1
  - c. Absent: Shager
- c) Motion to approve settlement: Lake
  - a. Second: Paludi
  - b. Vote: 4-0-0-1
  - c. Absent: Shager



# OFFICE OF THE CITY CLERK ▪ CITY OF BINGHAMTON

*Hadassah Mativetsky, City Council President*  
*Sarah Dinhofer, City Clerk*

---

## **V. MOTION TO ADJOURN**

- a.** Motion: Lake
- b.** Second: Paludi
- c.** Vote: 4-0-0-1
- d.** Absent: Shager



# Legislative Branch

RL Number: 59  
Date Submitted: 3/20/24


City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

### Applicant Presenting RL at Work Session

Stephen Carson HUD Manager 6077727028  
(Print Name) (Title) (Phone number)

Signature:  Date: ~~10/16/2023~~ 3/19/2024

### To Be Completed By Applicant

**Proposed Title:** AN ORDINANCE TO AMEND THE 2019 AND 2020 HUD ADMIN & HOUSING BUDGET FOR CONSOLIDATION OF UNUSED LINES FOR SPENDING ON HOUSING PROGRAM

**Executive Summary** (Explain why legislation is necessary): Reduce CD8760.535001.CVY45 (EDW Admin) by \$354.95, reduce CD8760.535003.CVY45 (EDW Rent Asst) by \$42,180.94, reduce CD8760.535003.CVY46 (EDW Rent Asst) by \$119,320, reduce CD8760.535004.CVY45 (Mort Asst) by \$212,518.09, reduce CD8760.535004.CVY46 (EDW Mort Asst) by \$100,000. Increase CD8760.535002.CVY46 (EDW Program) by \$474,373.98. This will consolidate unused CDBG-CV funding lines for a residential project.

Effective Date: (if applicable) \_\_\_\_\_

**Budget transfer or amendment:** RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

**RL related to a grant:** RL Grant Worksheet **must** be attached. Deadline for Council to act by: \_\_\_\_\_

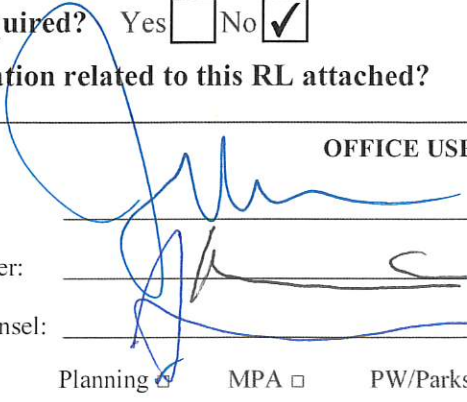
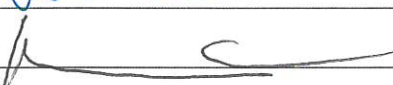

**RL related to previously adopted legislation:** Perm. number \_\_\_\_\_, adoption date \_\_\_\_\_

**Contract:** Person/Company \_\_\_\_\_ Start/End Date \_\_\_\_\_

Total Cost \$474,373.98 Funds available in Budget Line Multiple Title Multiple

Public Hearing required? Yes  No  SEQRA required? Yes  No

Additional information related to this RL attached? Yes  No

OFFICE USE ONLY						
Mayor:						
Comptroller:						
Corp. Counsel:						
Finance <input type="checkbox"/>	Planning <input checked="" type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>	







**THE COUNCIL OF THE CITY OF BINGHAMTON  
STATE OF NEW YORK**

Date: May 8, 2024

Sponsored by Council Members: Hotchkiss, Cavanaugh, Kosty, Mativetsky, Dundon, Middleton

Introduced by Committee: Planning

**ORDINANCE**

*entitled*

**AN ORDINANCE TO AMEND THE 2019 AND  
2020 HUD ADMIN AND HOUSING BUDGET  
FOR CONSOLIDATION OF UNUSED LINES  
FOR SPENDING ON HOUSING PROGRAM**

WHEREAS, the Comptroller of the City of Binghamton finds it proper and necessary to amend the 2019 and 2020 HUD Admin and Housing Budget for consolidation of unused lines; and

WHEREAS, the consolidated lines will be transferred to a new line for spending on a housing program; and

WHEREAS, such budget amendments were approved by the Board of Estimate and Apportionment on May 8, 2024.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby ordain as follows:

Section 1. That the Comptroller and the Acting City Treasurer of the City of Binghamton are hereby authorized and directed to amend the 2019 and 2020 HUD Admin and Housing budget for unused funds at year end:

<u>Transfer From (Decrease):</u>	<u>Transfer To (Increase):</u>
\$354.95 CD8760.535001.CVY45 (EDW ADMIN)	\$474,373.98 CD8760.535002.CVY46 (EDW PROGRAM)
\$42,180.94 CD8760.535003.CVY45 (EDW RENT ASST)	
\$119,320.00 CD8760.535003.CVY46 (EDW RENT ASST)	
\$212,518.09 CD8760.535004.CVY45 (EDW MORT ASST)	
\$100,000.00 CD8760.535004.CVY46 (EDW MORT ASST)	
<hr/>	<hr/>
\$474,373.98	\$474,373.98

Section 2. That this Ordinance shall take effect immediately.

I HEREBY CERTIFY that the above-described funds are unencumbered and available.

\_\_\_\_\_  
Chuck Shager, Comptroller

Introductory No.     O24-31    

Permanent No. \_\_\_\_\_

Sponsored by City Council Members: Hotchkiss,  
Cavanaugh, Kosty, Mativetsky, Dundon, Middleton

AN ORDINANCE TO AMEND THE 2019 AND  
2020 HUD ADMIN AND HOUSING BUDGET FOR  
CONSOLIDATION OF UNUSED LINES FOR  
SPENDING ON HOUSING PROGRAM

The within Ordinance was adopted by the Council of  
the City of Binghamton.

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date Presented to Mayor

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Mayor

	Ayes	Nays	Abstain	Absent
Councilmember Porter				
Councilmember Middleton				
Councilmember Cavanaugh				
Councilmember Hotchkiss				
Councilmember Mativetsky				
Councilmember Kosty				
Councilmember Dundon				
<b>Total</b>				

Code of the City of Binghamton

Adopted       Defeated

\_\_\_\_ Ayes    \_\_\_\_ Nays    \_\_\_\_ Abstain    \_\_\_\_ Absent

I hereby certify the above to be a true  
copy of the legislation adopted by the  
Council of the City of Binghamton at a  
meeting held on \_\_\_\_\_. Approved  
by the Mayor on \_\_\_\_\_.



# Legislative Branch

RL Number:	_____
Date Submitted:	_____

**City Clerk, City Hall, Binghamton, NY 13901 607-772-7005**

## REQUEST FOR LEGISLATION

*Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.*

### Applicant Presenting RL at Work Session

\_\_\_\_\_  
 (Print Name) (Title) (Phone number)

Signature: *Billie Goodson* Date: \_\_\_\_\_

### To Be Completed By Applicant

**Proposed Title:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Executive Summary** (*Explain why legislation is necessary*):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Effective Date: (if applicable) \_\_\_\_\_

**Budget transfer or amendment:** RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

**RL related to a grant:** RL Grant Worksheet **must** be attached. Deadline for Council to act by: \_\_\_\_\_

**RL related to previously adopted legislation:** Perm. number \_\_\_\_\_, adoption date \_\_\_\_\_

**Contract:** Person/Company \_\_\_\_\_ Start/End Date \_\_\_\_\_

Total Cost \_\_\_\_\_ Funds available in Budget Line \_\_\_\_\_ Title \_\_\_\_\_

**Public Hearing required?** Yes No **SEQRA required?** Yes No

**Additional information related to this RL attached?** Yes No

<b>OFFICE USE ONLY</b>					
Mayor:	_____				
Comptroller:	_____				
Corp. Counsel:	_____				
Finance <input type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>





# CITY OF BINGHAMTON

## Request for Transfer of Funds

Transfer requests of \$2500 or less must be approved by the Comptroller.  
 Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.  
 Transfer requests in excess of \$10,000 must be approved by City Council.

*This worksheet must be attached to any RL submitted to the Clerk's Office that includes a budget funding transfer or amendment. For additional instructions, see 'RL Instructions' document.  
 Incomplete/incorrect RLs to be returned to applicant for revisions. Additional transfer lines in the same format may be attached.*

**Adopted Budget Year Amended:** 2024
**Department:** BJCJSTP  
**Department Head Signature:** Billie Goodson

Transfers						
Transfer From (Decrease)			  	Transfer To (Increase)		
Amount	Budget Line	Budget Line Title		Amount	Budget Line	Budget Line Title
\$ 51,750.00	ES8130.54410	PROFESSIONAL SERVICES		\$ 51,750.00	ES8130.55000	CONTINGENCY
\$ 51,750.00				\$ 51,750.00		

Revenue & Fund Balance Amendments				
Amount	Increase/Decrease	Revenue/Expense / Fund Balance	Budget Line	Budget Line Title

**Office Use Only for Transfers Under \$10,000**

I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptroller. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter9, Appropriations. Certified by the Treasurer. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Transfer of funds Approved \_\_\_ / Denied \_\_\_ on \_\_\_ / \_\_\_ / \_\_\_\_\_. Certified by the Secretary of the Board of Estimate and Apportionment. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached. Signature: \_\_\_\_\_ Date: \_\_\_\_\_





**THE COUNCIL OF THE CITY OF BINGHAMTON  
STATE OF NEW YORK**

Date: May 8, 2024

Sponsored by Council Members: Hotchkiss, Dundon, Middleton

Introduced by Committee: Finance

**ORDINANCE**

*entitled*

**AN ORDINANCE TO AMEND THE 2024  
BJCJSTF BUDGET TO INCREASE  
PROFESSIONAL SERVICES FOR APPRAISAL  
SERVICES BY DECREASING CONTINGENCY**

WHEREAS, the City of Binghamton (the "City") is a joint owner of the Binghamton-Johnson City Joint Sewage Treatment Facilities (the "BJCJSTF") with the Village of Johnson City (the "Village"); and

WHEREAS, the BJCJSTF is operated and maintained by the Binghamton-Johnson City Joint Sewage Board (the "JSB") under a series of inter-municipal agreements between the City and the Village; and

WHEREAS, the Council of the City and the Board of Trustees of the Village approve the BJCJSTF budget; and

WHEREAS, the JSB has requested an amendment to the 2024 BJCJSTF budget to increase Professional Services for appraisal services.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby ordain as follows:

Section 1. That the Council approves and directs the Comptroller/JSB Fiscal Officer to amend and make journal budget entries in the 2024 BJCJSTF budget to increase Professional Services for appraisal services costs as follows:

**Transfer From (Decrease):**

\$51,750.00 ES8130.54410

(PROFESSIONAL SVCS)

**Transfer To (Increase):**

\$51,750.00 ES8130.55000

(CONTINGENCY)

---

\$51,750.00

\$51,750.00





# CITY OF BINGHAMTON

## Request for Transfer of Funds

Transfer requests of \$2500 or less must be approved by the Comptroller.  
 Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.  
 Transfer requests in excess of \$10,000 must be approved by City Council.

This worksheet must be attached to any RL submitted to the Clerk's Office that includes a budget funding transfer or amendment. For additional instructions, see 'RL Instructions' document.  
 Incomplete/incorrect RLs to be returned to applicant for revisions. Additional transfer lines in the same format may be attached.

Adopted Budget Year Amended: 2024

Department: Public Works

Department Head Signature: 

Transfer From (Decrease)		Transfer To (Increase)	
Amount	Budget Line	Amount	Budget Line
\$ 10,000.00	A1640-54110 Vehicle Parts	\$ 10,000.00	A164054102 General Operating Supplies
\$ 10,000.00		\$ 10,000.00	

Revenue & Fund Balance Amendments	
Amount	Revenue/Expense / Fund Balance


Office Use Only for Transfers Under \$10,000


I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptroller.

I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter 9, Appropriations. Certified by the Treasurer.

Transfer of funds Approved \_\_\_ / Denied \_\_\_ on \_\_\_ / \_\_\_. Certified by the Secretary of the Board of Estimate and Apportionment.

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached.

Signature:  Date: 5/2/2024

Signature:  Date: 5/2/2024

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_