



Mayor Jared M. Kraham

Office of the Civil Service Commission

Kent Drake-Deese, Personnel & Safety Director

Catherine Furner, Commissioner

Eileen Fitzgerald, Commissioner

Richard A. Bucci, Commissioner

CIVIL SERVICE COMMISSION MEETING AGENDA

Personnel/Civil Service Office, 38 Hawley Street, Binghamton

3:00 pm Wednesday, May 22, 2024

I. Call to Order:

II. Approve the minutes from the May 8, 2024 meeting.

III. New Business:

Request by the Police Chief to change the current no retest policy for the police agility, to allow for a retest if needed.

IV. Other Business:

Eligible lists established: Building Inspector II and Code Inspector

V. Next meeting:

Tuesday, June 18th

VI. Adjournment:



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CIVIL SERVICE COMMISSION MEETING MINUTES Personnel/Civil Service Office, 38 Hawley Street, Binghamton 3:00 pm Wednesday, May 8, 2024

I. Call to Order: 3:01 pm

II. Present: Richard Bucci, Eileen Fitzgerald, Kent Drake-Deese, Jaime Allen, Dawne Anna-Adams

III. Approve the minutes from the April 16, 2024 meeting.

Motion to approve: Fitzgerald

Second: Bucci

IV. New Business:

New Position for Binghamton City School District: **Assistant Theatre Production & Special Events Coordinator**, presented by Dawne Anna-Adams, Director of Personnel

- Dawne explained the need for an Assistant, stating the current Theatre Production & Special Events Coordinator is the only person that handles the 10 buildings in the school district and would like to get him someone to assist/support the position and also get someone trained for backup and when he retires eventually.

Motion to approve: Fitzgerald

Second: Bucci

V. Other Business:

Eligible list established: **Custodian** for the Binghamton School District

Motion to accept list: Fitzgerald

Second: Bucci

VI. Next meeting:

Wednesday, May 22nd @ 3 pm

VII. Adjournment:

Motion: Fitzgerald

Second: Bucci

3:06 pm



BUREAU OF POLICE



Jared Kraham, Mayor

Joseph T. Zikuski, Chief of Police

May 8, 2024

New York State Civil Service Commission

RE: Binghamton Police Department's Police Officer Physical Agility Test Policy

Dear Sir/Madam,

This correspondence pertains to the Binghamton Police Department's Physical Agility Test Policy for Police Officers. We kindly request the Binghamton Civil Service Commission to contemplate the introduction of a retest provision within this policy.

Currently the Binghamton Civil Service Commission has adopted a "No Retest Policy" Candidates who must pass qualifying physical, medical, and psychological examinations will only be examined once. Failure on any part of a qualifying examination will render the candidate ineligible for certification and appointment from the eligible list. Candidates will be required to retake the written examination prior to taking another qualifying examination. There will be no retesting for drug screenings, physical agility, medical or psychological examinations required for any Civil Service examinations and/or appointments.

We would like the commission to consider a revision to the physical agility test policy to incorporate a retest procedure. The scheduling of the initial physical agility segment of the examination will be at the discretion of the Chief of Police. In the event of a candidate's failure in this segment, a retest opportunity will be provided, subject to the Chief of Police's approval. The retest will entail a complete repetition of the physical agility test.

Thank you for consideration.

A handwritten signature in blue ink, appearing to read "Joseph T. Zikuski".

Joseph T. Zikuski
Chief of Police

Retest Policy: Candidates who fail the initial physical fitness screening will be removed from the eligible list until such time a retest is given; candidates given a retest will be added back to the eligible list if they pass the retest. The retest is not guaranteed and will be scheduled at the discretion of the Chief of Police, if needed. Candidates will be notified by Civil Service when a date is determined for the retest. Further, if the testing cannot be scheduled prior to the expiration of the eligible list, the retest option will be considered null and void.