

OFFICE OF THE CITY CLERK • CITY OF BINGHAMTON

Hadassah Mativetsky, City Council President Sarah Dinhofer, City Clerk

BOARD OF ESTIMATE & APPORTIONMENT MINUTES

City Council Chambers – Binghamton City Hall Wednesday, August 21, 2024

I. CALL TO ORDER

At 11:07AM by Mayor Kraham

II. ROLL CALL

Present: Jared Kraham, Mayor; Ron Lake, City Engineer; Joshua Paludi, Acting DPW Commissioner; Charles

Robinson, Comptroller

Absent: Sophie Bergman, Corporation Counsel

Also Present: Sarah Dinhofer, City Clerk

III. APPROVAL OF MINUTES

Request to approve the minutes from 8/7/2024

a. Motion: Lake

b. Second: Paludi

c. Vote: 4-0-0-1

d. Absent: Bergman

IV. NEW BUSINESS

Offer to Purchase: Purchase of 206 Henry St., 206.5 Henry St., 208 Henry St., and 210 Henry St. from Kearney Realty & Development Group, Inc.

a. Motion: Lake

b. Second: Paludi

c. Vote: 4-0-0-1

d. Absent: Bergman

Introductory Ordinance O24-67. An Ordinance to amend 2024 BJCSB budget to increase BAF Fiber Optic Repair

a. Motion: Lake

b. Second: Paludi

c. Vote: 4-0-0-1

d. Absent: Bergman

Introductory Ordinance O24-68. An Ordinance to change title from Water Plant Operator to Water Plant Operator Trainee

a. Motion: Lake

b. Second: Paludi

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c. Vote: 4-0-0-1

d. Absent: Bergman

V. MOTION TO ADJOURN

a. Motioned at 11:12AM: Lake

b. Second: Paludic. Vote: 4-0-0-1

d. Absent: Bergman



egislative Branch

City Clerk, City Hall, Binghamton, NY 13901 (607) 772-7005

INTERNAL REQUEST FOR LEGISLATION

	A CONTRACT C		
Requests for Legislation (RLs) may be submitted RLs will be returned to applicant for revisions. P Use "Additional Presenters"		terial as is necessary to substantiat	e the request for legislation.
A	pplicant Presenting RL at W	ork Session	
SOPHIE BERGMAN	CORPORATION (COUNTILL	607-772-7013
(Name)	(Title)		(Phone number)
Additional Presenters:			
	To Be Completed By App	licant	
Proposed Title:			
Amend the 2024 General Fund and Insu	rance Fund budgets for additiona	al legal fees and expenses	
Executive Summary (Explain why legislation	is necessary):		
Amend the 2024 general fund and insursheet.	ance fund budgets for additional I	egal fees and expenses. See	attached transfer
Effective Date (if applicable):			
	nt RL Budget Transfer Worksheet <u>must</u> t related to a grant RL Grant Worksheet <u>I</u>		ignature.
RL related to previously adopted legislation	n: Perm. Number:	Adoption Date:	
Contract: Person/Company:		Total Cost:	
Funds available in Budget Line:		Title:	
Public Hearing required? Yes Not A	Applicable 🗸	SEQRA required? Yes	Not Applicable
Additional information related to this RL a	ttached? Yes No ✓		
Expedition requested for this RL? Yes	No ✓		
Please explain why expedition is necessary	<u>——</u> y:		

For Internal Use Only

Comptroller:

REV 2024.05.14

Mayor:



CITY OF BINGHAMTON Request for Transfer of Funds

Transfer requests over \$2500 and not in excess of \$10,000 must be approved by the Comptroller. Transfer requests in excess of \$10,000 must be approved by City Council. This worksheet must be attached to any RL submitted to the Clerk's Office that includes a budget funding transfer or amendment. For additional instructions, see 'RL Instructions' document. Incomplete/incorrect RLs to be returned to applicant for revisions. Additional transfer lines in the same format may be attached.

Department: CORP COUNCIL	Department Head Signature:	IS	Transfer To (Increase) Amount Budget Line Title					\$	nce Amendments	Budget Line Budget Line	איי פייסוונמיים זאואסטמיזמ
Adopted Budget Year Amended: 2024		Transfers	Transfer From (Decrease) Budget Line Budget Line Title	1					Revenue & Fund Balance Amendments	Increase/Decrease Revenue/Expense / Fund Balance	Evnono
			Amount					9		Amount	3

		Revenu	Revenue & Fund Balance Amendments	
	Amount Increase/Decrease	Revenue/Expense / Fund Balance	Budget Line	Budget Line Title
69	12,674.23 Decrease	Expense	A1210.51000	PERSONAL SERVICES (ASST TO MAYOR)
69	7,796.22 Decrease	Expense	A1430.51000	PERSONAL SERVICES (PERSONNEL & CIVIL SERV AST.)
69	150,000.00 Decrease	Expense	A9060.58000C	HEALTH INSURANCE
69	170,470.45 Increase	Expense	A9901.59000	INTERFUND TRANSFER
\$	170,470.45 Increase	Revenue	M.42801	FUND BALANCE
\$	10,000.00 Decrease	Expense	M1910.54450	VEHICLE REPAIR
8	25,000.00 Increase	Revenue	M.42401	INTEREST
69	205,470.45 Increase	Expense	M1910.54430	LEGAL SERVICES
Office	ffice Use Only for Transfers Under \$10,000			
	and an and and and and and and			
				1/1

Office Use Only for Transfers Under \$10,000	*	
I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptoller.	Signature:	Date: 8/12/24
I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter9, Appropriations, Certified by the Treasurer.	Signature:	Date:
Transfer of funds Approved / Denied on / / / Certified by the Secretary of the Board of Estimate and Apportionment.	Signature:	Date:
Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached.	Signature:	Date:

Legal Counsel Approval	Introductory No.	O24-69
RL 24-159	Permanent No.	



THE COUNCIL OF THE CITY OF BINGHAMTON STATE OF NEW YORK

Date: August 29, 2024

Sponsored by Council Members:

Introduced by Committee: Finance

ORDINANCE

entitled

AN ORDINANCE TO AMEND THE 2024 GENERAL FUND BUDGET AND INSURANCE FUND BUDGET TO ADJUST FOR ADDITIONAL LEGAL EXPENSES

WHEREAS, the Comptroller and Treasurer of the City of Binghamton have recommended that the 2024 General Fund budget and Insurance Fund budget be amended for adjusted revenue and expense lines related to increased legal expenses; and

WHEREAS, the budget transfer was approved by the Board of Estimate and Apportionment on August 28, 2024.

NOW THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby ordain as follows:

Section 1. That the Comptroller and Treasurer of the City of Binghamton are hereby authorized and directed to amend the 2024 General Fund and Insurance Fund budget for adjusted revenue and expense lines related to increased legal expenses as follows:

- (i) \$12,674.23 decrease to expense line A1210.51000 (PRS SVC ASSISTANT TO MAYOR)
- (ii) \$7,796.22 decrease to expense line A1430.51000 (PRS SVC PERSONNEL)
- (iii) \$150,000.00 decrease to expense line A9060.58000C (HEALTH INSURANCE)
- (iv) \$170,470.45 increase to expense line A9901.59000 (INTERFUND TRANSFER)
- (v) \$170,470.45 increase to revenue line M.42801 (FUND BALANCE)
- (vi) \$10,000.00 decrease to expense line M1910.54450 (VEHICLE REPAIR)
- (vii) \$25,000.00 increase to revenue line M.42401 (INTEREST)
- (viii) \$205,470.45 increase to expense line M1910.54430 (LEGAL SERVICES)

Section 2. That this ordinance shall take effect immediately.

I HEREBY CERTIFY that the above described funds are unencumbered and available

Charles Robinson, Comptroller

Introductory No. <u>O24-69</u>					
		Ayes	Nays	Abstain	Absent
Permanent No	Councilmember Porter				
Sponsored by City Council Members:	Councilmember Middleton				
	Councilmember Cavanaugh				
AN ORDINANCE TO AMEND THE 2024	Councilmember Hotchkiss				
GENERAL FUND BUDGET AND INSURANCE FUND BUDGET TO ADJUST	Councilmember Mativetsky				
FOR ADDITIONAL LEGAL EXPENSES	Councilmember Kosty				
The within Ordinance was adopted by the Council of	Councilmember Dundon				
the City of Binghamton.	Total				
Date	☐ Code of the C	City of Bin	nghamton		
City Clerk	☐ Adopted	☐ Defea	ited		
	Ayes	_Nays _	Abstain	Absent	
Date Presented to Mayor					
Date Approved	I hereby certif	gislation	adopted by	ythe	
Mayor	Council of the meeting held by the Mayor	on	Ap		



Legislative Branch

City Clerk, City Hall, Binghamton, NY 13901 (607) 772-7005

INTERNAL REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. Incomplete/incorrect RLs will be returned to applicant for revisions. Please include as much supplemental material as is necessary to substantiate the request for legislation. Use "Additional Presenters" line to include anyone that will appear to present this in City Council Work Session.

	Applicant Presenting RL	at Work Session
Sarah Dinhofer	City Clerk	607-772-7005
(Name)	(Title)	(Phone number
Additional Presenters:		
Samantha Costello, Deputy City Cle	rk	
	To Be Completed By	y Applicant
Proposed Title:		
Salary Adjustment for Senior Licens	ing Clerk	
Executive Summary (Explain why legisla	ation is necessary):	
	duties, willingness to go above a	700 to \$40,000 beginning 08/12/2024 as of a result of and beyond to address backlog of work preexisting their g office processes and organization
Effective Date (if applicable):		
Budget transfer or amen	ndment: RL Budget Transfer Worksheet RL related to a grant: RL Grant Work	t <u>must</u> be attached w / Department. Head signature. Isheet <u>must</u> be attached.
RL related to previously adopted legis	lation: Perm. Number:	Adoption Date:
Contract: Person/Company:		Total Cost:
Funds available in Budget L	ne:	Title:
Public Hearing required? Yes	Not Applicable	SEQRA required? Yes Not Applicable
Additional information related to this	RL attached? Yes 🗸 No	1
Expedition requested for this RL? Yes	✓ No T	1
Please explain why expedition is nece	ssary:	
Necessary for retention of an essent	ial employee	
	For Internal Use	Only
Mayor:	Comptroller:	Corp. Counsel:



Request for Transfer of Funds

Transfer requests of \$2500 or less must be approved by the Comptroller.

Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.

Transfer requests in excess of \$10,000 must be approved by City Council.

This worksheet must be attached to any RL submitted to the Clerk's Office that includes a budget funding transfer or amendment. For additional instructions, see 'RL Instructions' document. Incomplete/incorrect RLs to be returned to applicant for revisions. Additional transfer lines in the same format may be attached.

880.02							\$886.62 A8160.51000 Personal Services	L	Transfer From (Decrease)			
7.1		1		1		V	-			Transfers	The state of the s	
\$ 886.62							\$ 886.62	Amount		ransfers	Debat micht nean Staatme:	Donorth House Co.
\$ 886.62							886.62	Amount Budget Line		ransfers	pepar ment nead Signature:	Donortmont Hood Standard

Amount

Increase/Decrease

Revenue/Expense / Fund Balance

Revenue & Fund Balance Amendments

Budget Line

Budget Line Title

Office Use Only for Transfers Under \$10,000		
I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptoller.	Signature:	Date: 8/26/24
Thereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter9, Appropriations. Certified by the Treasurer.	Signature:	Date:
Transfer of funds Approved / Denied on / Certified by the Secretary of the Board of Estimate and Apportionment.	Signature:	Date:
Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached.	Signature:	Date:

Legal Counsel Approval	Introductory No. <u>O24-70</u>
RL 24-172	Permanent No.



THE COUNCIL OF THE CITY OF BINGHAMTON STATE OF NEW YORK

Date: August 29, 2024

Sponsored by Council Members:

Introduced by Committee: Finance

ORDINANCE

entitled

AN ORDINANCE TO AMEND THE 2024 CLERK'S OFFICE BUDGET TO INCREASE THE ANNUAL SALARY OF THE SENIOR LICENSING CLERK

WHEREAS, the Comptroller and Treasurer of the City of Binghamton find it proper and necessary to amend the 2024 City Clerk's Office budget to increase the annual salary of the Senior Licensing Clerk to \$40,000 annually; and

WHEREAS, the budget transfer to implement the change for 2024 was approved by the Board of Estimate and Apportionment on August 28, 2024.

NOW THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby ordain as follows:

Section 1. That the Comptroller and Treasurer of the City of Binghamton are hereby authorized and directed to amend the 2024 City Clerk's Office budget to increase the annual salary of the Senior Licensing Clerk to \$40,000 annually.

Section 2. That this ordinance shall take effect retroactively to August 12, 2024 as follows:

Iransfer From (Decrease):	<u>113</u>	ansfer 10 (Increase):
\$886.62 A8160.51000 (PRS SVC)	\$8	86.62 A1410.51000 (PRS SVC)
\$886.62	\$8	86.62
	I HEREBY CERTIFY are unencumbered and a	that the above described fund vailable

Charles Robinson, Comptroller

Introductory No. <u>O24-70</u>		Ayes	Nays	Abstain	Absent
Permanent No	Councilmember Porter	Ayes	Ivays	Austaili	Ausent
Sponsored by City Council Members:	Councilmember Middleton				
	Councilmember Cavanaugh				
AN ORDINANCE TO AMEND THE 2024 CLERK'S OFFICE BUDGET TO INCREASE	Councilmember Hotchkiss				
THE ANNUAL SALARY OF THE SENIOR LICENSING CLERK	Councilmember Mativetsky				
LICENSING CELICK	Councilmember Kosty				
The within Ordinance was adopted by the Council of the City of Binghamton.	Councilmember Dundon Total				
Date	☐ Code of the C	City of Bin	nghamton		
City Clerk	☐ Adopted	☐ Defea	ited		
Date Presented to Mayor	Ayes	_Nays _	Abstain	Absent	
Date Approved	I hereby certif				
Mayor	Council of the meeting held by the Mayor	on	Ap		
	by the Mayor	on	·		



Request for Transfer of Funds CITY OF BINGHAMTON

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Transfer requests in excess of \$10,000 must be approved by City Council.

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Adopted B	Adopted Budget Year Amended: 2024	2024	Department:	Anformation Technology	
			Department Head Signature:	W. N.S.	
			Transfers		
Amount	Transfer From (Decrease) Budget Line	(Decrease) Budget Line Title	Amount	Transfer To (Increase)	
3 /,400.00	A1080.54420	TECHNICAL SERVICES	\$ 7,400.00	A1680.51800 TEMPORARY SERVICES	
3 /,400.00		Revenue	Revenue & Fund Balance Amendments		
Amount	Increase/Decrease	Revenue/Expense / Fund Balance	Budget Line	Budget Line Title	
Office Use Only for Transfers Under \$10,000	Under \$10,000		•		
I hereby certify that the above funds are	unencumbered and available fo	I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptoller.	Signature:	Date: 8/24/24	
Thereby certify that the above described funds have b Chapter9, Appropriations, Certified by the Treasurer.	l funds have been transferred, in the Treasurer.	Thereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter9, Appropriations, Certified by the Treasurer.	Signature:	Date:	
Transfer of funds Approved / Denied_ Apportionment.	ed on / /	. Certified by the Secretary of the Board of Estimate and	Signature:	Date:	
Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached.	namton City Council Finance Ch	air. Recommendations to be attached.	Signature:	Doron.	