

OFFICE OF THE CITY CLERK • CITY OF BINGHAMTON

Hadassah Mativetsky, City Council President Sarah Dinhofer, City Clerk

BOARD OF ESTIMATE & APPORTIONMENT MINUTES

City Council Chambers – Binghamton City Hall Wednesday, August 28, 2024

I. CALL TO ORDER

At 11:13AM by Mayor Kraham

II. ROLL CALL

Present: Jared Kraham, Mayor; Ron Lake, City Engineer; Charles Robinson, Comptroller; Sophie Bergman,

Corporation Counsel

Absent: Joshua Paludi, Acting DPW Commissioner

Also Present: Sarah Dinhofer, City Clerk

III. APPROVAL OF MINUTES

Request to approve the minutes from 8/21/2024

a. Motion: Lake

b. Second: Robinson

c. Vote: 4-0-0-1

d. Absent: Paludi

IV. NEW BUSINESS

Introductory Ordinance 24-69 An Ordinance to amend the 2024 General Fund budget and Insurance Fund budget to adjust for additional legal fees and expenses

a. Motion: Lake

b. Second: Robinson

c. Vote: 4-0-0-1

d. Absent: Paludi

Introductory Ordinance 24-70 An Ordinance to amend the 2024 General Fund budget for City Clerk's Office Salary Adjustment for Senior Licensing Clerk

a. Motion: Lake

b. Second: Robinson

c. Vote: 4-0-0-1

d. Absent: Paludi

Budget Transfer Request: \$7,400 from A1680.54420 (TECHNICAL SERVICES) to A1680.51800 (TEMPORARY SERVICES)

a. Motion: Lake

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b. Second: Robinson

c. Vote: 4-0-0-1

d. Absent: Paludi

V. MOTION TO ADJOURN

a. Motioned at 11:16AM: Lake

b. Second: Robinson

c. Vote: 4-0-0-1

d. Absent: Paludi



Date: September 11, 2024

Sponsored by Council Members: Dundon, Kosty, Hotchkiss, Cavanaugh, Mativetsky

Introduced by Committee: Employees

ORDINANCE

entitled

AN ORDINANCE TO AMEND THE 2024 GENERAL FUND BUDGET TO ADJUST FOR OUT OF TITLE PAY FOR JUNIOR ACCOUNTANT

WHEREAS, the Director of Personnel and Safety and the Comptroller of the City of Binghamton find it proper and necessary to amend the 2024 General Fund budget to adjust for out of title pay for Junior Accountant; and

WHEREAS, the Junior Accountant performed out of title duties in the absence of the Treasurer from January 8, 2024 to July 5, 2024; and

WHEREAS, such budget amendments were approved by the Board of Estimate and Apportionment on September 11, 2024.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby ordain as follows:

Section 1. That the Comptroller and the City Treasurer of the City of Binghamton are hereby authorized and directed to amend the 2024 General Fund budget as follows:

Transfer From (Decrease):	Transfer To (Increase):
\$4,366.49 A1430.51000	\$4,366.49 A1310.51000
(PRS SVC ADMIN ASST)	(PRS SVC JR. ACCOUNTANT)
\$4,366.49	\$4,366.49

Section 2. That this ordinance shall take effect immediately.

I HEREBY CERTIFY that the above described funds are unencumbered and available

Introductory No. <u>O24-72</u>		Ayes	Nays	Abstain	Absent
, <u> </u>	Councilmember Porter				
Permanent No.					_
Sponsored by City Council Members: Dundon, Kosty,	Councilmember Middleton				
Hotchkiss, Cavanaugh, Mativetsky	Councilmember Cavanaugh				
	Councilmember Hotchkiss				
AN ORDINANCE TO AMEND THE 2024 GENERAL FUND BUDGET TO ADJUST FOR	Councilmember Mativetsky				
OUT OF TITLE PAY FOR JUNIOR ACCOUNTANT	Councilmember Kosty				
	Councilmember Dundon				
The within Ordinance was adopted by the Council of the City of Binghamton.	Total				
Date					
City Clerk					
Date Presented to Mayor					
	☐ Code of the City of Bing	ghamton			
Date Approved	□ Adopted □ Defeat	ed			
Mayor	Ayes Nays _	Abstain _	Absent		

I hereby certify the above to be a true copy of the legislation adopted by the Council of the City of Binghamton at a meeting held on ______. Approved

by the Mayor on ______.

Legal Counsel Approval	Introductory No	<u>O24-73</u>
RL 24-163	Permanent No.	



Date: September 11, 2024

Sponsored by Council Members: Hotchkiss, Cavanaugh, Kosty, Dundon, Mativetsky

Introduced by Committee: Planning

ORDINANCE

entitled

AN ORDINANCE AUTHORIZING THE SALE OF 206 HENRY STREET, 206.5 HENRY STREET, 208 HENRY STREET, AND 210 HENRY STREET TO KEARNY REALTY & DEVELOPMENT GROUP FOR \$1 PER PARCEL

WHEREAS, the City of Binghamton is the owner of certain real properties located at 206 Henry Street, Binghamton, New York, Tax Parcel No. 160.35-2-11, 206.5 Henry Street, Binghamton, New York, Tax Parcel No. 160.35-2-12, 208 Henry Street, Binghamton, New York, Tax Parcel No. 160.35-2-13, and 210 Henry Street, Binghamton, New York, Tax Parcel No. 160.35-2-14 (the "Premises"); and

WHEREAS, the City of Binghamton received an Offer to Purchase from Kearny Realty and Development Group (the "Applicant") for \$1 per parcel for mixed-use affordable housing and development; and

WHEREAS, the City of Binghamton has no public use for the Premises; and

WHEREAS, the Assessor of the City of Binghamton has determined the sale price to be fair and equitable; and

WHEREAS, the Board of Estimate and Apportionment approved and recommended sale of the premises on September 11, 2024.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby ordain by at least a three-fourths vote as follows:

Section 1. That the Mayor of the City of Binghamton is hereby authorized to enter into a contract of sale and to execute all necessary and appropriate documentation, approved as to form and content by the Office of Corporation Counsel, to transfer the Premises to Kearny Realty and Development Group by Quitclaim Deed for \$1 per parcel to be paid by cash, certified check, or local bank check.

Section 2. This transfer is subject to the following conditions (i) the Premises must be used for mixed-use affordable housing and development.

Section 3. That this Ordinance shall take effect immediately.

Permanent No.		Ayes	Nays	Abstain	Abs
Sponsored by City Council Members: Hotchkiss,	Councilmember Porter				
Cavanaugh, Kosty, Dundon, Mativetsky	Councilmember Middleton				
AN ORDINANCE AUTHORIZING THE SALE OF	Councilmember Cavanaugh				
206 HENRY STREET, 206.5 HENRY STREET, 208 HENRY STREET, AND 210 HENRY STREET TO	Councilmember Hotchkiss				
KEARNY REALTY & DEVELOPMENT GROUP FOR \$1 PER PARCEL	Councilmember Mativetsky				
	Councilmember Kosty				
The within Resolution was adopted by the Council of	Councilmember Dundon				
the City of Binghamton.	Total				
Date City Clerk	☐ Code of the	·			
Date Presented to Mayor	Ayes	_ Nays _	Abstain	Absent	
Date Approved	I hereby certi	•			
Mayor	copy of the le Council of the meeting held	City of B	inghamtor	n at a	

Legal Counsel Approval	Introductory No	<u>O24-74</u>
RL 24-170	Permanent No.	



Date: September 11, 2024

Sponsored by Council Members: Porter, Dundon, Kosty, Cavanaugh

Introduced by Committee: Employees

ORDINANCE

entitled
AN ORDINANCE TO AMEND THE 2024 POLICE
BUDGET TO ADD A PARKING METER
CHECKER

WHEREAS, the Comptroller and Treasurer of the City of Binghamton find it proper and necessary to amend the 2024 Police Department budget to add a full-time position for a parking meter checker including insurance and retirement benefits in the amount of \$9,314.97; and

WHEREAS, the budget transfer to implement the change for 2024 was approved by the Board of Estimate and Apportionment on September 11, 2024.

NOW THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby ordain as follows:

Section 1. That the Comptroller and Treasurer of the City of Binghamton are hereby authorized and directed to amend the 2024 Police Department budget to add a full-time position for a parking meter checker including insurance and retirement benefits in the amount of \$9,314.97.

<u>Transfer From (Decrease):</u> \$9,314.97 A3320.51800 (TEMP SVC)	<u>Transfer To (Increase):</u> \$9,314.97 A3320.51000 (PRS SVC)
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\$9,314.97	\$9,314.97

Section 2. That this ordinance shall take effect immediately.

I HEREBY CERTIFY that the above described funds are unencumbered and available

Introductory NoO24-74					
		Ayes	Nays	Abstain	Absent
Permanent No.	Councilmember				
	Porter				
Sponsored by City Council Members: Porter, Dundon,	Councilmember				
Kosty, Cavanaugh	Middleton				
	Councilmember				
	Cavanaugh				
AN ORDINANCE TO AMEND THE 2024	Councilmember				
POLICE BUDGET TO ADD A PARKING	Hotchkiss				
METER CHECKER	Councilmember				
WETER CHECKER	Mativetsky				
	Councilmember				
	Kosty				
The within Ordinance was adopted by the Council of the City of Binghamton.	Councilmember				
	Dundon	-			
	Total				
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City Clerk					
City Clerk	\square Adopted	☐ Defea	ited		
Date Presented to Mayor	Ayes	_ Nays _	Abstain	Absent	
ř					
Date Approved					
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Mayor	Council of the	_			
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	by the Mayor	on			

Legal Counsel Approval	Introductory No. O24-75
RL 24-172	Permanent No.



Date: September 11, 2024

Sponsored by Council Members: Porter, Dundon, Kosty, Cavanaugh

Introduced by Committee: Public Works and Parks

ORDINANCE

entitled
AN ORDINANCE TO AMEND THE 2024 PARKS
BUDGET FOR LIQUID CHLORINE

WHEREAS, the Comptroller and Treasurer of the City of Binghamton find it proper and necessary to amend the 2024 Parks budget for liquid chlorine in the amount of \$10,576.50; and

WHEREAS, the budget transfer to implement the change for 2024 was approved by the Board of Estimate and Apportionment on September 11, 2024.

NOW THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby ordain as follows:

Section 1. That the Comptroller and Treasurer of the City of Binghamton are hereby authorized and directed to amend the 2024 Parks and Recreation budget for liquid chlorine in the amount of \$10,576.50.

Transfer From (Decrease):	Transfer To (Increase):
\$4,317.75 A7110.52600 (EQUIP)	\$10,576.50 A7110.54150 (CHEMICALS)
\$2,000.00 A7110.54130 (CONS MAT)	
\$1,258.75 A7110.54160 (SHRUBS)	
\$1,000.00 A7110.54410 (PRO SVC)	
\$1,000.00 A7110.54610 (BUILD IMP)	
\$1,000.00 A7110.54640 (PARKS IMP)	
\$10.576.50	\$10,576,50

Section 2. That this ordinance shall take effect immediately.

I HEREBY CERTIFY that the above described funds are unencumbered and available

Introductory No. O24-75					
		Ayes	Nays	Abstain	Absent
Permanent No.	Councilmember				
	Porter				
Sponsored by City Council Members: Porter, Dundon,	Councilmember				
Kosty, Cavanaugh	Middleton				
	Councilmember				
	Cavanaugh				
AN ORDINANCE TO AMEND THE 2024	Councilmember				
PARKS BUDGET FOR LIQUID CHLORINE	Hotchkiss				
TARKS BODOLT TOK EIQUID CHEORINE	Councilmember				
	Mativetsky				
	Councilmember				
The within Ordinance was adopted by the Council of	Kosty				
the City of Binghamton.	Councilmember				
	Dundon				
	Total				
Date					
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City Clerk	□ Code of the C	July Of Diff	ignamion		
City Clerk					
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Date Presented to Mayor					
Date Tresented to Mayor	Ayes	_ Nays _	Abstain	Absent	
Date Approved					
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Legal Counsel Approval	Introductory No. <u>O24-76</u>
RL 24-179	Permanent No.



Date: September 11, 2024

Sponsored by Council Members: Porter, Dundon, Middleton, Cavanaugh

Introduced by Committee: Employees

ORDINANCE

entitled

AN ORDINANCE TO AMEND THE 2024 CLERK'S OFFICE BUDGET TO ADJUST FOR RESPONSIBILITY ADJUSTMENTS

WHEREAS, the Council of the City of Binghamton and the Comptroller find it necessary and proper to amend the 2024 Clerk's Office budget to provide a responsibility adjustment to the Senior Licensing Clerk and the Licensing Clerk; and

WHEREAS, due to a vacancy in the Vital Statistics Department, the Licensing Clerk is required to perform 50% of the previous Registrar's duties and the Senior Licensing Clerk is required to perform 50% of the Licensing Clerk's duties in addition to their own duties as described as of August 5, 2024; and

WHEREAS, the Clerk's Office requests an inter-departmental transfer of \$8,128.62 for the Licensing Clerk position and \$7,212.80 for the Senior Licensing Clerk position; and

WHEREAS, the budget transfer was approved by the Board of Estimate and Apportionment on September 11, 2024.

NOW THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby ordain as follows:

Section 1. That the Comptroller and Treasurer of the City of Binghamton are hereby authorized and directed to amend the 2024 City Clerk's Office budget to provide for responsibility adjustments as follows:

Transfer From (Decrease):	Transfer To (Increase):
\$7,273.38 A4020.51000 (PRS SVC)	\$7,273.38 A1410.51000 (PRS SVC)
\$6,442.40 A4020.51000 (PRS SVC)	\$6,442.40 A1410.51000 (PRS SVC)
\$13,747.28	\$13,747.28

Section 2. That this Ordinance shall take effect immediately.

I HEREBY CERTIFY that the above described funds are unencumbered and available

Introductory No <u>O24-76</u>					
		Ayes	Nays	Abstain	Absent
Permanent No.	Councilmember				
	Porter				
Sponsored by City Council Members: Porter, Dundon,	Councilmember				
Middleton, Cavanaugh	Middleton				
	Councilmember				
	Cavanaugh				
AN ORDINANCE TO AMEND THE 2024	Councilmember				
CLERK'S OFFICE BUDGET TO ADJUST	Hotchkiss				
FOR RESPONSIBILITY ADJUSTMENTS	Councilmember				
TOR RESPONSIBILITY ADJUSTMENTS	Mativetsky				
	Councilmember				
	Kosty				
The within Ordinance was adopted by the Council of	Councilmember				
the City of Binghamton.	Dundon				
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City Clerk	☐ Adopted	☐ Defea	ited		
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Date Presented to Mayor	Ayes	Nays	Abstain	Absent	
Dute I resented to Mayor					
Date Approved					
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Mayor		_			
	Council of the				
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	by the Mayor	on			
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CITY OF BINGHAMTON # FINANCE ONLY * Request for Transfer of Funds

Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee. Fransfer requests of \$2500 or less must be approved by the Comptroller. Transfer requests in excess of \$10,000 must be approved by City Council. This worksheet must be attached to any RL submitted to the Clerk's Office that includes a budget funding transfer or amendment. For additional instructions, see 'RL Instructions' document. Incomplete/incorrect RLs to be returned to applicant for revisions. Additional transfer lines in the same format may be attached.

FINANCE/RAMPS //		Transfer To (Increase) Budget Line Title CP5650.54410 CREDIT CARD FEES
Department:	Transfers	<i>Amount</i> S 8,000.00
Adopted Budget Year Amended: 2024		Amount Budget Line \$ 4,000.00 CP5650.54427.7HAWL MANAGEMENT FEES-HAWLEY STREET \$ 8,000.00 CP5650.8427.7HAWL MANAGEMENT FEES-HAWLEY STREET \$ 8,000.00

		Revenue & Fur	Revenue & Fund Balance Amendments			
Amount Increase/Decrease	Decrease Revenue/Expense / Fund Balance	nce	Budget Line		Budget Line Title	15
						193
						100
						100
						150
						100
						100
						1
Office Use Only for Transfers Under \$10,000	00			, ,		
I hereby certify that the above funds are unencumbered	I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptoller.		Signature:	[W	Date: 9/9/24	
I hereby certify that the above described funds have bee Changery Appropriations. Certified by the Treasurer	I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chanters American and American	mton	Cionatina			
the state of the s			orginature.		Date:	
Transfer of funds Approved / Denied on Apportionment.	Certified by the Secretary of the Board of Estimate and	Estimate and	Signature:		Date:	
Transfer of funds reviewed by the Binghamton City Co	Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached.		Signature:		Date:	-