



Mayor Jared M. Kraham

Office of the Civil Service Commission

Kent Drake-Deese, Personnel & Safety Director

*Richard A. Bucci, Commissioner
Catherine Furner, Commissioner
Eileen Fitzgerald, Commissioner*

CIVIL SERVICE COMMISSION MEETING AGENDA **Personnel/Civil Service Office, 38 Hawley Street, Binghamton** **3:00 pm Wednesday, October 16, 2024**

- I. Call to Order:
- II. Approve the minutes from the September 18, 2024 meeting
- III. **Public Hearing:** Classification of City Treasurer as Competitive
- IV. **Second Read Business:** Residency waiver request by Carter Wasley
- V. Other business:
Eligible lists established: Senior Custodian and Principal Clerk
- VI. Next meeting: November 20th
- VII. Adjournment:



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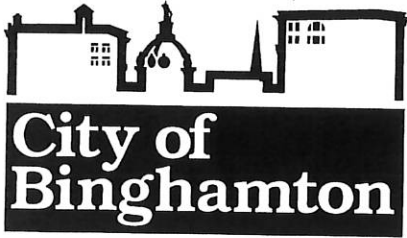
Kent Drake-Deese, Personnel & Safety Director

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CIVIL SERVICE COMMISSION MEETING MINUTES Personnel/Civil Service Office, 38 Hawley Street, Binghamton 3:00 pm Wednesday, September 18, 2024

- I. Call to Order: 3:00 PM
- II. Present: Catherine Furner, Eileen Fitzgerald, Kent Drake-Deese, Jaime Allen, Carter Wasley and David Holleran (President of IAFF Local 729) Absent: Richard Bucci
- III. Approve the minutes from the August 21, 2024 meeting
Motion to Approve: Fitzgerald
Second: Furner
- IV. New Business:
 - a. Job description update: Housing Site Manager for Binghamton Housing Authority by Jean Westcott
Changes/edits to the job description read by Catherine Furner
Motion to approve: Furner
Second: Fitzgerald
 - b. Residency waiver request by Carter Wasley
Carter started to explain the reasons why he bought a house out of the County. Eileen Fitzgerald wanted to stop the meeting and recuse herself since she does know members of Carters family. Furner said we will table this until the next meeting with Fitzgerald making a motion to table. Dave Holleran asked that Carter be allowed to continue to at least give his reasons since he was at the meeting. Carter said they were in a rush buying the house after the realtor called and told him they had a house the size they needed and in their budget that was in the Vestal School District, so he assumed it was in Broome County. Dave also expressed his reasons for support of Carter to remain employed as a Firefighter even though he is out of the County. Furner announced they can't make a vote at this time since there has to be at least 2 of them to vote. Hold over until the next meeting - no decision was made as there was not enough Commissioners to vote.
Moton to table: Furner
Second: Fitzgerald

- V.** Other business:
Eligible lists established: Civil Service Administrator (open competitive), Civil Service Administrator (Promotional), Personnel and Civil Service Assistant and Superintendent of City Streets
Motion to accept: Furner
Second: Fitzgerald
- VI.** Next meeting: October 16th at 3 pm
- VII.** Adjournment: Motion: Furner
Second: Fitzgerald
3:14 pm



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MEMO

To: NYS Civil Service
From: City of Binghamton

Date:

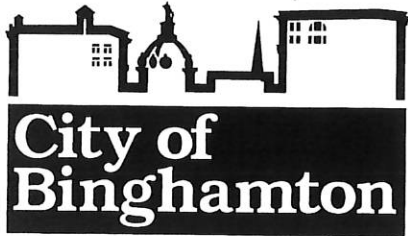
RE: CITY TREASURER RECLASSIFICATION JUSTIFICATION

Introduction

The Binghamton City Treasurer has a staff of three employees, and they oversee the water/sewer billing and payments; parking ticket payments and dispute hearings; building and code permits and violation payments; garbage violation payments and distribution of city garbage bags; as well as bank deposits for all City departments. I am proposing the City Treasurer position be reclassified from an appointed, non-competitive position to a Management Tested, competitive position. This change is essential to ensure the individual in this role possesses the necessary skills, competencies, and leadership qualities to effectively manage our city's financial operations.

Rationale for Reclassification

- 1. Increased Responsibilities:** The responsibilities of the City Treasurer have expanded significantly in recent years. This includes enhanced financial reporting, risk management, and strategic financial planning. A Management Tested classification would ensure that candidates are evaluated based on their ability to handle these complex responsibilities.
- 2. Need for Leadership Skills:** As the city navigates financial challenges and opportunities, strong leadership is vital. A Management Tested position would require candidates to demonstrate their leadership capabilities, ensuring that the selected individual can effectively guide the finance team and collaborate with other city departments.
- 3. Accountability and Transparency:** Moving to a Management Tested classification enhances accountability and transparency in the selection process. It allows for a structured evaluation of candidates based on relevant criteria, fostering public confidence in the financial management of the city.



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4. **Alignment with Best Practices:** Many municipalities have adopted Management Tested classifications for key financial positions to align with best practices in public administration. This reclassification would position our city among those that prioritize qualified leadership in financial management.
5. **Professional Development:** A Management Tested classification encourages ongoing professional development and training for candidates. This ensures that the City Treasurer remains knowledgeable about current financial regulations, technology, and practices, ultimately benefiting the city's financial operations.
6. **Attracting Qualified Candidates:** The financial landscape is increasingly competitive. A Management Tested classification can help attract highly qualified candidates who possess the necessary expertise and experience, ensuring that our city is led by the best possible talent.
7. **Alleviate Transition Issues:** Since this individual works closely with the Comptroller who is a political appointee, under administration changes it would be beneficial to have someone in the Treasurer position that can train the newly appointed Comptroller on the duties of the treasurer office and support the Assistant Comptroller (competitive position) with the transition, removing the need for the Assistant Comptroller to cover both Comptroller and Treasurer responsibilities.

Conclusion

Reclassifying the City Treasurer position from appointed to Management Tested is essential for ensuring effective financial management in our city. It enhances accountability, aligns with best practices, and ensures that the individual in this key role possesses the leadership and technical skills necessary to navigate the complexities of public finance.

I urge you to consider this request for reclassification to better serve our city's financial interests and uphold the highest standards of public service.

Thank you for your attention to this important matter. I look forward to discussing this proposal further.

Sincerely,

Kent Drake-Deese
Director

NOTICE OF PUBLIC HEARING LEGAL NOTICE

Notice is hereby given that a public hearing will be held on the reclassification of the title City Treasurer, for the City of Binghamton, in the office of the Binghamton Civil Service Commission located at 38 Hawley Street, 4th floor, Binghamton, NY, on October 16, 2024 at 3p.m.

For further questions, please contact the City of Binghamton Personnel & Civil Service Office at 607-772-7008.
9/29,9/30, 10/1/2024

BINGHAMTON MUNICIPAL CIVIL SERVICE ELIGIBLE LIST

TITLE & NUMBER OF ELIGIBLE LIST

SENIOR CUSTODIAN #65077010

Binghamton City School District

EXAM DATE: 03/23/2024
DATE ESTABLISHED: 09/10/2024
EXPIRATION DATE: 09/10/2028
ESTABLISHED BY:
COMMISSION ACTION:

PREPARED BY JLA

CHECKED BY KDD

STANDING ON LIST	NAME	EXAM SCORE	FINAL SCORE
1	Segrue, Eugene G.	80	80
2	Williams, Barry O.	70	70

<u>Name</u>	<u>Certification Date</u>	<u>Department</u>	<u>Date & Nature of Appointment</u>
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