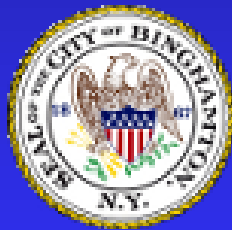


BINGHAMTON FY51
CDBG/ESG Applications



City of Binghamton
New York

INTRODUCTION



Recipient of HUD Entitlements

- The City of Binghamton is considered an entitlement community
- The City is the recipient of HOME, CDBG, and ESG funds amounting to over \$2 million
- Applications are for CDBG Service, CDBG Capital, and ESG Programs.

Timeline Overview

- October 6, 2024: Application Meeting
- October 18, 2024: FAQ Question due date
- October 23, 2024: Applications due
- ~ November-December 2024: Presentations to CDAC
- September 1, 2025: FY51 contract period begins
- August 31, 2026: FY 51 contracts end

Binghamton RFP Page

<https://www.binghamton-ny.gov/government/departments/purchasing/bids-rfps>

MS Word version of application available upon request

Changes from Previous Year

- CDBG: No maximum amount of grant request (prev. \$20,000)
- CDBG Service: Minimum \$25,000 grant
- CDBG Capital: Minimum \$25,000 grant

Programs/Capital

- CDBG Service Program or Capital
 - ◆ Use the same application.
 - ◆ Indicate which one on the Cover Sheet
 - ◆ Must serve predominately lower income clients
- ESG Program
 - ◆ Has separate application.
 - ◆ Indicate the type of ESG Program (Emergency Shelter, Homeless Prevention, etc.)
 - ◆ No minimum grant
 - ◆ Must get letter of support from the CoC and be part of CES

Presumed Low/Mod Clients

- Abused children
- Homeless
- Battered spouses
- Persons with AIDS
- Senior Citizens (Aged 62 and older)
- Illiterate adults
- Severely disabled adults
- Migrant farm workers
- Note: These all require some kind of proof the client meets this criteria

FAQs

- Submit questions in writing by October 18th
 - ◆ Email me at stcarson@cityofbinghamton.gov
- After that date, please do not contact my office about the application. This can be seen as giving unfair advantage
- FAQs will be posted on the website along with the RFPs

Religious Organizations

- Are encouraged to apply
- Can be no religious test for use of funded services or funded public facility being improved
- For capital improvements, funding can only be the part or portion of the building used for public facility and cannot be the main worship area.
- Exception: ADA improvements

APPLICATION

Checklist

- Checklist completed
 - ◆ Add one of the submitted applications of the submitted
- If using contract This is the person that will be signing the
- If using previously 3 year submitted
- An authorized official must sign this form

Attachments

- The list of required attachments is on the checklist
- Only submit 1 (one) copy of your attachments for the entire application
- Three year freshness for all attachments

Cover

This is the person that will be contacted for all project questions

■ Cover Sheet

- ◆ Grant contract person: Will be assumed to be the main grant contact for the period of the contract

Narrative

- Narrative: 1 page only
- “If you need more than one page to ask for program funding, you are asking for too much”

-P. Nelson (my former boss)

Budgets

- For ESG: Show matching funds on 1-1 or basis on Table 1
- For all: Show other sources of funding for this project
- Table 2: show the items being reimbursed with ESG/CDBG and reflect the percentage of that to be expected.
- Budget narrative: Detail individual line items

TIMELINE PART 2

Applications Due

- Make 14 copies per the application instruction for each application you are making
- Due 10:30 a.m., Wednesday, October 23, 2024.
- Placed in a sealed envelope
- Address
 - ◆ ATTN: PURCHASING AGENT
 - ◆ Board of Contract and Supply
 - ◆ 2nd Floor, City Hall
 - ◆ 38 Hawley Street
 - ◆ Binghamton, NY 13901
 - ◆ Re: FY 51 CDBG Service/Capital Application OR FY 51 ESG Application

Presentations

- Between November and December, expect to be asked to give a presentation for your application
 - ◆ During a regular CDAC meeting (after 6:00 PM in CC Chambers)
 - ◆ Do not exceed 5 minutes
 - ◆ Be prepared to answer questions
- Upcoming CDAC Data Meeting: NOT the presentation meeting

General Timeline

- Early Spring 2025: Public Hearing will be held to get recommendations on funding priorities. CDAC will then make a recommendation to City Council and the Mayor.
- Mayor will make a budget which will become part of the FY51 Annual Action Plan
- Spring/Early Summer 2025: 30+ day review of Mayoral budget
- Mid Summer 2025: City Council will vote and AAP will be submitted to HUD for review.
- Contract period: September 1, 2025 to August 31, 2026

General HUD Stuff

- Funds are reimbursed, meaning you must spend the money first and then be reimbursed by the City.
- Must meet all HUD regulations
- Must report on clients served
 - ◆ CDBG submit client data to City
 - ◆ ESG keep HMIS updated

Main ERR Issues (C

- Preliminary Floodplain
- SHPO Approval
- Closeness of Environmental Hazards
- Endangered Species (i.e. Northern long eared bat)
- Noise



USEFUL LINKS

■ Broome County GIS

- ◆ https://gis.broomecountyny.gov/website/apps/parcel_mapper/viewer.html

■ NEP Assist

- ◆ <https://nepassisttool.epa.gov/nepassist/nepamap.aspx>

■ NLEB Range:

<https://www.fws.gov/species/northern-long-eared-bat-myotis-septentrionalis/map>



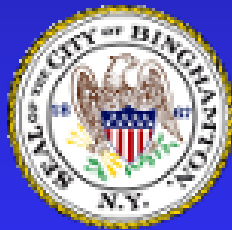
Ineligible Expenses

- Acquisition, construction, or reconstruction of buildings for the general conduct of government or for general government expenses
 - ◆ Exception: removal of architectural barriers
- Political activities
 - ◆ Exception: incidental use of public facilities
- The following are prohibited unless authorized as special economic development activity or if done by CBDO
 - ◆ **Buying equipment***
 - ◆ Exception: fire department stuff and construction usage costs
 - ◆ Purchase of personal property
 - ◆ Non-service program operating and maintenance expenses
 - ◆ Construction of new housing
 - ◆ **Income payments to clients (direct payments to cover food, clothing, housing, utilities)**

SPENDING DEADLINE

- The final drop dead date for payments will be November 30, 2026
- Must also submit all final paperwork, including client information.

THANK YOU



City of Binghamton
New York