

**DATE: MAY 22, 2024**

**MEETING: BOARD OF CONTRACT & SUPPLY**

**PRESENT: MAYOR KRAHAM, MR. PALUDI, MR. LAKE, MR. SHAGER, MS. BERGMAN**

**ABSENT: NONE**

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The meeting of the Board of Contract and Supply was called to order at 11:03 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the May 15, 2024, meeting was approved on a motion by Mr. Lake, seconded by Mr. Paludi, and unanimously favored.

SECOND ORDER OF BUSINESS: BID OPENING:

Bids were opened for Water Street Municipal Parking Garage – Electrical. One bid was received, read, and forwarded to the Engineering Firm for review on a motion by Mr. Lake, seconded by Mr. Paludi, and unanimously favored.

Bids were opened for Water Street Municipal Parking Garage – Mechanical. Two bids were received, read, and forwarded to the Engineering Firm for review on a motion by Mr. Lake, seconded by Mr. Paludi, and unanimously favored.

Bids were opened for Water Street Municipal Parking Garage – Plumbing/Fire Protection. Two bids were received, read, and forwarded to the Engineering Firm for review on a motion by Mr. Lake, seconded by Mr. Paludi, and unanimously favored.

RFQs were opened for Preliminary Engineering Report for Tompkins Street Pump Station. Three RFPs were received, read, and forwarded to the Engineering Department for review on a motion by Mr. Lake, seconded by Mr. Paludi, and unanimously favored.

THIRD ORDER OF BUSINESS: CONTRACT APPROVAL:

Permission to increase the yearly preventative maintenance agreement with Tri County Refrigeration for the Court Street Fire Station was approved on a motion by Mr. Lake, seconded by Mr. Paludi, and unanimously favored. Cost increase is \$4044/year for additional units to the contract. Funds are available in A3410.54610.

Permission to enter into an agreement with Mirabito Gresham for Employee Theft Protection Insurance was approved on a motion by Mr. Lake, seconded by Mr. Paludi, and unanimously favored. Cost is \$7642 for three years. Funds are available in M1910.54300 and M480.

Permission to extent the Environmental Services Term Agreement with Keystone Environmental Services was approved on a motion by Mr. Lake, seconded by Mr. Paludi, and unanimously favored. Cost is \$50,000 and funds are available in various lines.

There being no further business for the Board, the meeting adjourned at 11:12 a.m. on a motion from Mr. Lake, seconded by Mr. Paludi, and unanimously favored.

Respectfully Submitted,

*Bernice Griffiths*

Bernice Griffiths  
Secretary Board of Contract & Supply