



Mayor Jared M. Kraham

Office of the Civil Service Commission

Kent Drake-Deese, Personnel & Safety Director

*Richard A. Bucci, Commissioner
Catherine Furner, Commissioner
Eileen Fitzgerald, Commissioner*

CIVIL SERVICE COMMISSION MEETING AGENDA **Personnel/Civil Service Office, 38 Hawley Street, Binghamton** **3:00 pm Wednesday, November 20, 2024**

- I. Call to Order:

- II. Approve the minutes from the October 16, 2024 meeting

- III. New Business:
 - a. Job description update for **Junior Accountant**

 - b. Job description update for **Code Enforcement Officer** and **Code Inspector**

 - c. New position: **Senior Recreation Leader (Park Administration)**

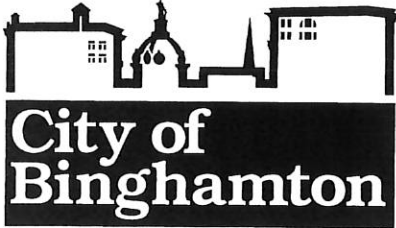
 - d. New position: **Deputy City Engineer**

- IV. Other business:
 - Eligible lists established: Paralegal/Legal Assistant and Risk Assistant/Paralegal

 - 2025 calendar discussion

- V. Next meeting: December 11th

- VI. Adjournment:



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CIVIL SERVICE COMMISSION MEETING MINUTES **Personnel/Civil Service Office, 38 Hawley Street, Binghamton** **3:00 pm Wednesday, October 16, 2024**

- I. Call to Order: 3:00 pm
- II. Present: Richard Bucci, Catherine Furner, Eileen Fitzgerald, Kent Drake-Deese, Jaime Allen, Kelly McGuire, Carter Wasley, David Holleran (President of IAFF Local 729)
- III. Approve the minutes from the September 18, 2024 meeting
Motion to approve: Furner
Second: Fitzgerald
- IV. **Public Hearing:** Classification of City Treasurer as Competitive
3:01 pm – Bucci opened for public hearing
No comments by mail, in person, or online.
3:02 closed public hearing
- V. **Second Read Business:** Residency waiver request by Carter Wasley
Carter expressed they bought the house without knowing that the house was not in Broome County since the school district is Vestal. Bucci stated that residency waivers, if given are given on extenuating circumstances. Dave Holleran stated that Mr. Wasley is an asset to the department, he is a 3rd generation firefighter, and they are experiencing retention issues within the department. He also stated that Carter lives closer to work than some employees who live in Broome County. Bucci stated the issue is living in the community paying your salary as these are tax payer funded positions. He also said this would set a precedent if a waiver was to be granted then there would be no ground to deny a waiver going forward.
Motion to deny request: Furner
Second: Bucci
Fitzgerald did not vote as she recused herself during the last meeting.
All in favor (2-0)
- VI. Other business:
Eligible lists established: Senior Custodian and Principal Clerk
Accept: Bucci
Second: Furner
All in favor (3-0)

VII. Next meeting: November 20th @ 3 pm
Discussion on changing the December 18th meeting. Changed to December 11th

VIII. Adjournment:
Motion: Fitzgerald
Second: Furner
All in favor (3-0)
3:17 pm

JUNIOR ACCOUNTANT

DISTINGUISHING FEATURES OF THE CLASS: Performs moderately complex accounting and bookkeeping work necessary for maintaining financial records, which involves the application of standard accounting and bookkeeping procedures in maintaining the books and records and in the preparation of financial reports. The work is performed under the general supervision of the department head with leeway allowed in planning and executing the details of the work.

TYPICAL WORK ACTIVITIES: Prepares and makes entries in computerized financial system, including those in the general ledger and subsidiary ledgers; Maintains double entry books, classifying and recording receipts and expenditures, distributing items according to standard; Balances and reconciles revenue, appropriations and balance sheet ledger; Works closely with outside agency to insure timely reporting; Assists on draw down and payment of bonds; Establishes or assists in establishing cash flow and investment fund availability; Conducts or assists in the preparation of a variety of statistical, financial and other reports; Conducts or assists in conducting in-depth studies concerning agency account policies and procedures and make recommendations concerning same; Assists in the determination of deposits and investments and insures the maximum utilization of city monies while maintaining levels on appropriate accounts; May assist in the preparation of annual budget; [May perform bank reconciliations](#). Performs a variety of related specialized or general professional accounting tasks as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Thorough knowledge of office terminology, procedures and equipment; Good knowledge of general accounting principles and procedures; Ability to prepare complete and accurate accounting records and reports and statements of moderate complexity; Ability to analyze records and financial statements and to draw logical conclusions there from; Ability to understand and carry out complex oral and written directions; Ability to secure the cooperation of others; Good judgment in solving moderately complex account keeping problems; High degree of accuracy; Initiative; Resourcefulness; Tact; Courtesy and integrity.

MINIMUM QUALIFICATIONS:

- A. Graduation from a New York State registered or regionally accredited college or university with a Bachelor's degree in accounting, business administration, economics or closely related field including and/or supplemented by 18 semester credit hours in accounting; **OR**
- B. Graduation from a New York State registered or regionally accredited college or university with an Associate's degree in accounting, business administration, economics or closely related field including and/or supplemented by ~~18~~ 9 semester credit hours in accounting and 2 years of accounting [or related](#) experience.

Adopted: 8/27/2014

CODE ENFORCEMENT OFFICER

DISTINGUISHING FEATURES OF THE CLASS: The Code Enforcement Officer (CEO) is responsible for the administration and enforcement of the *New York State Uniform Fire Prevention and Building Code (NYSUFPBC)*, NY State Fire Prevention and Building Code Council-approved local fire or building code, and related local municipal laws, rules, and zoning ordinance. Under general supervision, the CEO provides for the coordination of all activities relevant to ensuring compliance with appropriate laws, codes, rules, and regulations. A CEO may supervise one or more persons working under the title of Code Inspector, Zoning Inspector, Building Inspector, or associated clerical personnel. The incumbent CEO will perform related work as required.

TYPICAL WORK ACTIVITIES:

Issues a Certificate of Occupancy or Certificate of Compliance for a building constructed or altered in compliance with the provisions of New York State Code and local laws, codes, rules, regulations, and zoning ordinances;

Inspects buildings and structures in the process of construction, rehabilitation, reconstruction, or repair to assess and enforce compliance with New York State Code and local laws, codes, rules, regulations, and zoning ordinances;

Performs investigations and inspections to ascertain compliance with New York State Code and local laws, codes, rules, regulations, including vacant property and zoning ordinances; Addresses complaints and permitting issues, for occupied and vacant buildings, involving structures and/or properties, including but not limited to, fire safety, installation and operation of heating, plumbing and electrical systems, unsafe or hazardous walls, floors, ceilings, windows, doors, roofs, chimneys, yards, porches, structural foundations, and sidewalks; Supervises, coordinates, and participates in progress inspection and final inspection of new constructed, renovated, rehabilitated, or repaired buildings and structures;

Issues orders to cease, desist, or terminate construction activities that are non-compliant, illegal, unsafe, or hazardous;

Prepares reports as needed to enforce New York State Code and local laws, codes, rules, regulations, and zoning ordinances, including annual periodic reports to the local governing body.

Maintains accurate records for all transactions and activities, including all applications received; permits and certificates issued; fees charged and collected; inspection reports; and notices or orders issued.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

Thorough knowledge of modern practices, principles, materials, and tools used for building construction; thorough knowledge of the requirements of *New York State Uniform Fire Prevention and Building Code* and local municipal related codes, laws, rules, and regulations; good knowledge of the principles of fire prevention; ability to read, interpret, and understand contract documents (plans, specifications, & technical submittals); ability to compose and prepare clear, concise correspondence and reports; ability to systematically maintain complete and orderly forms or records in written or electronic format; ability to establish and maintain cooperative working relationships with permit applicants, contractors, design professionals, developers, property owners, public officials, and the general public; capacity for tact, courtesy, and de-escalating conflict.

MINIMUM QUALIFICATIONS:

- (a) Graduation from a recognized college with an Associate's Degree in engineering or architecture and two (2) years of experience as a New York State Certified Code Enforcement Officer;
- (b) Graduation from high school (diploma or GED) AND four (4) years of experience as a New York State Certified Code Enforcement Officer;
- (c) Equivalent combination of training and experience as a Code Inspector. Applicant may substitute five (5) years of verifiable, paid construction experience for each year of experience as a New York State Certified Code Enforcement Officer.

Adopted: 2/02/12 (Competitive)

Revised: 9/20/2023

Revised

CODE INSPECTOR

DISTINGUISHING FEATURES OF THE CLASS: This is an entry level position that performs technical, compliance inspections on structures and properties, with emphasis on property maintenance and as required to achieve compliance with the New York State Code and related municipal codes. The work is performed under the general supervision of the supervisor of Building Construction who reviews inspection reports and the recommendations for correcting violations. Does related work as required. New York Department of State Code Enforcement certification required within one year of employment.

TYPICAL WORK ACTIVITIES:

Performs investigations and inspections to ascertain compliance with New York State Code and local laws, codes, rules, regulations, **including vacant property and zoning ordinances; Addresses complaints and permitting issues, for occupied and vacant buildings, involving structures and/or properties, including but not limited to,** fire safety, installation and operation of heating, plumbing and electrical systems, unsafe or hazardous walls, floors, ceilings, windows, doors, roofs, chimneys, yards, porches, structural foundations, and sidewalks; Writes detailed and accurate inspection reports on findings of violations to City codes and issues certificates of compliance where corrective measures were taken on reported violations; Issues appearance tickets and testifies at legal hearings involving code violations.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Good knowledge of the provisions of New York State Code change to and related municipal codes; working knowledge of life safety, fire safety, and building construction systems and methodologies; working knowledge in the principles and practices of inspecting properties; ability to prepare precise and accurate reports on code violations which will be used in legal proceedings against violators; tact and courtesy; initiative and resourcefulness; keen observations; Ability to operate a personal computer and utilize common office software programs including word processing, spreadsheet, and database at an acceptable rate of accuracy and speed; physical condition commensurate with the demands of the position. Capacity for tact, courtesy, and de-escalating conflict.

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from a regionally accredited or New York State registered four-year college or university with a bachelor's degree such as, but not limited to: engineering, construction technology, architecture, urban planning, human services, public administration, economic development, social science or related field; or
- (b) Graduation from a regionally accredited or New York State registered two-year college or university with an associate degree in any field as listed in (a) and two years of military and/or work experience in any area listed in (a) or in building trades and construction, property maintenance, environmental testing; or
- (c) Graduation from high school or possession of high school equivalency diploma with a total of 4 years of military and/or work experience in a field listed in (a) or (b).

*Military duty is defined as the Army, Navy, Marine Corps, Air Force, Coast Guard, and the National Guard when in service for the United States. Proof of an honorable discharge (DD-214) must be provided before the candidate's name can be certified for appointment.

Amended: March 9, 1990 (Competitive)

Amended: February 5, 2002 Amended:

March 27, 2008

Revised: October 2, 2013

Revised: December 12, 2018

Revised: September 20, 2023

Revised:

SENIOR RECREATION LEADER (Park Admin.)

DISTINGUISHING FEATURES OF THE CLASS: The work involves the conduct of multiple programs, responsibility for the oversight of employees, or assisting with the conduct of various minor or periodic activities. The work is distinguished from Recreation Supervisor by the limited scope of responsibility. The work is performed under the general direction of a Recreation Supervisor, Assistant Director or Director. Supervision will be exercised over Recreation Assistants and Recreation Attendants. Does related work as required.

TYPICAL WORK ACTIVITIES: Assists with all office duties on an as needed basis. Enters data on a computer terminal, from various source documents, including but not limited to claim for payments, purchase orders, requisitions, and Tree Keeper inventory software. Answers office telephone, takes accurate messages, answers parks department related questions, transfers calls, and provides accurate information as necessary. Performs accurate filing and recordkeeping withing the Parks Department. Maintains and records employee leave time accrual and use based on authorized sick leave, personal time, and vacation credits to verify accurate payroll. Operates a variety of office equipment including fax machine, printer, copier, and personal computer and operating computer systems (Microsoft, Word, Excel, Publisher, etc.). Responsible for training, evaluating, and supervising Recreation Center Rec Leader.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS: Good knowledge of the organization and conduct of one or more types of recreational activities; ability to supervise, plan and direct the work of others; ability to maintain routine records; ability to stimulate and hold the interest of program participants; good judgment; emotional maturity; reliability; Ability to operate a personal computer and utilize common office software programs including word processing, spreadsheet, and database at an acceptable rate of accuracy and speed; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from a regionally accredited or New York State registered college with an Associate's Degree in recreation, or an allied field and one year of full-time paid experience in an organized recreation or athletic program; **or**
- (b) Graduation from high school or possession of a high school equivalency diploma and four years of full-time paid experience in an organized recreation or athletic program; **or**
- (c) An equivalent combination of training and experience as defined by the limits of (a) and (b).

Civil Service Law, Section 22: Certification for positions. Before any new position in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such existing position reclassified only with the title approved and certified by the commission. Effective 1978

New Position Duties Statement

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit.

Forward one typed copy to this Commission.

1. Department Parks and Recreation	Bureau, Division, Unit or Section	Location of Position 3 rd floor at city hall
2. Description of Duties: This position requires knowledge and patients revolving around both recreation and public involvement through face to face or by phone. Must be knowledgeable to the concepts, practices and procedures of the Parks and Recreation department. Must be accurate and organized with day-to-day office operations. The incumbent will be responsible for training, supervising and evaluating Rec Leader at the city Rec Center.		

Job Title: Senior Recreation Leader (Park Admin.)

Percent of Work Time	Job Duty
10%	Training, evaluating and supervising of Recreation Center Rec Leader.
20%	Enters data on a computer terminal from various source documents, including but not limited to claim for payments, purchase orders, requisitions, Tree Keeper inventory software.
25%	Answers office telephone, takes accurate messages, answers parks department related questions, transfers calls and provides accurate information as necessary.
5%	Performs accurate filing and recordkeeping within the Parks department.
15%	Maintains and records employee leave time accrual and use based on authorized sick leave, personal time, and vacation credits to verify accurate payroll.
15%	Operates a variety of office equipment including fax machine, printer, copier, and personal computer and operating computer systems(Microsoft, Word, Excel, Publisher, etc.)
10%	Assists office staff with organizing, scheduling and promoting parks events, and youth programs.

3. Names and Titles of Persons Supervising this position (General, Direct, Administrative, etc.)

<u>Name</u>	<u>Title</u>	<u>Type of Supervision</u>
Nicholas Ballard	Commissioner of Parks and Recreation	Direct
Shane Hurd	Assistant Parks and Recreation Director	Direct

4. Names and Titles of Persons Supervised by Employee in this position

<u>Name</u>	<u>Title</u>	<u>Type of Supervision</u>
New employee hired	Recreation Leader	General

5. Names and Titles of Persons doing substantially the same kind and level of work as will be done by the incumbent of this new position

<u>Name</u>	<u>Title</u>	<u>Location of Position</u>

6. What minimum qualifications do you think should be required for this position?

Education: High School x Years
College 2 Years, with specialization in Recreation or an aligned field
College _____ Years, with specialization in _____

Experience: (list amount and type)

- A. Graduation from a regionally accredited or New York State collage with an associates degree in the recreation field.
- B. Graduation from high school or possession of a high school equivalency diploma and four years job experience in the recreation field.
- C. An equivalent combination of training and experience as defined by the limits of (A) and (B).

Essential knowledges, skills and abilities:

Type of license or certificate required:

Date:

Title:

Signature:

Certificate of Civil Service Commission

8. In accordance with the provisions of Civil Service Law Section 22, the _____ Civil Service Commission certifies that the appropriate civil service title for the position described is:

Title: _____

Jurisdictional Classification: _____

Date:

Signature:

Action by Legislative Body or Other Approving Authority

9. Creation of described position

- Approved
- Disapproved

Date:

Signature:

Return One Completed Copy To Civil Service Commission

November 8, 2024

DEPUTY CITY ENGINEER

DISTINGUISHING FEATURES OF THE CLASS: This is a professional engineering position, managing and directing engineering activities of considerable scope and variety. The Deputy City Engineer plans, develops, directs, and manages, under the direction of the City Engineer, the City's engineering activities including design and construction of streets, water/sewage/drainage facilities, renovation of municipal buildings, parks facilities, and other various facilities. The Deputy City Engineer also participates in major project planning and policy formulations with the City's Capital Improvement Committee. Management and supervision is exercised over all subordinate professional, technical and clerical employees in the Engineering Department.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, & PERSONAL CHARACTERISTICS: Comprehensive knowledge of the principles and practices of civil engineering; comprehensive knowledge of engineering research and economics; comprehensive knowledge of sources of engineering information; comprehensive knowledge of modern methods and principles of construction and maintenance of public works buildings; thorough knowledge of administrative procedures and sound management techniques; thorough knowledge of methods and procedures involved in the initiation, planning, design, and development of major engineering projects; ability to develop methods and procedures relating to engineering activities; ability to anticipate future municipal engineering needs for the development of long range municipal engineering programs; initiative and resourcefulness in solving complex administrative and engineering programs; a high degree of professional judgment; ability to operate a personal computer and utilize common office software programs including word processing, spreadsheet, and database at an acceptable rate of accuracy and speed; physical condition commensurate with the demands of the position.

TYPICAL WORK ACTIVITIES:

In-house Project Engineering

- Survey work for design and construction;
- Design of street/sidewalk/pipeline construction projects;
- Construction inspection of street/sidewalk/pipeline construction projects;
- Investigation/design for building, structural, and mechanical facility projects;
- Construction inspection of building, structural, and mechanical facility projects;
- Water/wastewater treatment and pumping studies, designs, construction inspection

Infrastructure Planning

- Comprehensive infrastructure overview – routine inspections with reports, preventive maintenance programs, facility retirement/replacement schedules, long range planning budgeting;
- Active participation on inter-agency committees, commissions, various City boards, etc;
- Detailed review of consultant planning reports, recommendations, and designs for major City commitments

Infrastructure Management, Control, and Record Keeping

- Maintenance of accurate maps (tax, utility, street, easement, R.O.W., topographic, G.I.S. files, etc.);
- Maintenance of record construction drawings;
- Maintenance and updating of standard construction details/specifications;
- Coordination of water/sewer/drainage facilities with other City and outside agency programs/projects;
- Response to problems during construction and repairs being performed by City Water and Sewer crews;
- Review of developers' projects/proposals (for utility availability, adequacy of infrastructure, compliance with standards);
- Administration/inspection of Street Work Permit Program;
- Sidewalk Inspection/Compliant Response City Repair Program;
- Administration/inspection of Sidewalk/Curb Rebate Program;

- RFPs for engineering services, proposal reviews, administration of consultant contracts;
- Review of consultant designs;
- Inter-agency coordination(NYSDOT, NYSDEC) and follow through on City responsibilities;
- Administration of construction contracts and budget control;
- Response to problems during construction administered by consultants (complaints, requests, unanticipated physical conditions necessitating change orders);
- Provide information to Legal Department concerning claims and all other legal matters as deemed appropriate;
- Answer public inquires

MINIMUM QUALIFICATIONS: Possession of a New York State Professional Engineer License; **and either**

- (a) Graduation from a regionally accredited or New York State registered four year college or university with major work in Civil Engineering and five years of Civil Engineering experience; **or**
- (b) Graduation from a regionally accredited or New York State registered two year college with major work in Engineering Science or Civil Engineering Technology and ten years of Civil Engineering experience; **or**
- (c) Graduation from high school or possession of a high school equivalency diploma and fourteen years of Civil engineering experience.

Civil Service Law, Section 22: Certification for positions. Before any new position in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such existing position reclassified only with the title approved and certified by the commission. Effective 1978

New Position Duties Statement

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit.

Forward one typed copy to this Commission.

1. Department Engineering	Bureau, Division, Unit or Section	Location of Position Engineering Department
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2. Description of Duties:

Job Title: Deputy City Engineer

Percent of Work Tim	Job Duty
40	This is a professional engineering position, managing and directing engineering activities of considerable scope and variety. The Deputy City Engineer, under the direction of the City Engineer, plans, develops, and manages the City's engineering activities including design and construction of streets, water/sewage/drainage facilities, renovation of municipal buildings, parks facilities, and other various facilities. Management and supervision is exercised over all subordinate professional, technical and clerical employees in the Engineering Department.
30	In-House project engineering to include survey, design, investigations construction inspection, and reports.
20	Obtain and respond to permit conditions for MS4, SPDES, CSO and others. Oversee the collection of data and timely submittals.
5	Record keeping of all types: maps, construction drawings. ROW, GIS files, construction details/specifications, and utilities.
5	Generally anything that pertains to engineering management, survey, design and construction.
(Attach additional sheets if more space is needed)	

3. Names and Titles of Persons Supervising this position (General, Direct, Administrative, etc.)

Name	Title	Type of Supervision
Ronald B. Lake, P.E.	City Engineer	Direct

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4. Names and Titles of Persons Supervised by Employee in this position

<u>Name</u>	<u>Title</u>	<u>Type of Supervision</u>
Franco Incitti	Assistant City Engineer	Direct
Juan Linski, Dan Turan, Ed Egan,(Dutton)	Senior Engineer (Assistant Engineer	Direct
Logan Wasley	Senior Account Clerk	Direct

5. Names and Titles of Persons doing substantially the same kind and level of work as will be done by the incumbent of this new position

<u>Name</u>	<u>Title</u>	<u>Location of Position</u>
Ronald B. Lake, P.E.	City Engineer	Engineering Department

6. What minimum qualifications do you think should be required for this position?

Education: High School _____ Years
 College 2 Years, with specialization in Civil Engineering
 College 4 Years, with specialization in Civil Engineering

Experience: (list amount and type)
 2yr – 10 years of engineering experience in civil work.
 4yr – 5 years of engineering experience in civil work.

Essential knowledges, skills and abilities: Comprehensive knowledge of the principles and practices of Civil Engineering; comprehensive knowledge of engineering research and economics; sound management techniques; through knowledge of administrative procedures and sound management techniques; ability to anticipate future municipal engineering needs for complex administrative and engineering problems; ability to use common engineering software and proficiency with CADD.

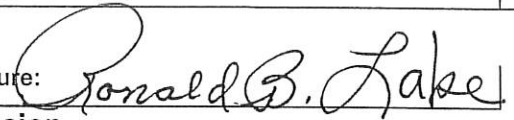
Type of license or certificate required:
 NYS Professional Engineer

7. The above statements are accurate and complete.

Date: 10/29/24

Title: City Engineer

Signature:



Certificate of Civil Service Commission

8. In accordance with the provisions of Civil Service Law Section 22, the Binghamton Civil Service Commission certifies that the appropriate civil service title for the position described is:

Title: Deputy City Engineer

Jurisdictional Classification: _____

Date:

Signature:

Action by Legislative Body or Other Approving Authority

9. Creation of described position

- Approved
 Disapproved

Date:

Signature:

BINGHAMTON MUNICIPAL CIVIL SERVICE ELIGIBLE LIST

TITLE & NUMBER OF ELIGIBLE LIST

PARALEGAL/LEGAL ASSISTANT #:87113010

Binghamton Housing Authority

EXAM DATE: 09/14/2024
DATE ESTABLISHED: 10/31/2024
EXPIRATION DATE: 10/31/2025
ESTABLISHED BY: Commission
COMMISSION ACTION:

PREPARED BY JLA

CHECKED BY

STANDING ON LIST	NAME	EXAM SCORE
1	Barnes, Scott J	70

<u>Name</u>	<u>Certification Date</u>	<u>Department</u>	<u>Date & Nature of Appointment</u>
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BINGHAMTON MUNICIPAL CIVIL SERVICE ELIGIBLE LIST

TITLE & NUMBER OF ELIGIBLE LIST

RISK ASSISTANT/PARALEGAL #:88024010

City of Binghamton

EXAM DATE: 09/14/2024
DATE ESTABLISHED: 10/31/2024
EXPIRATION DATE: 10/31/2025
ESTABLISHED BY: Commission
COMMISSION ACTION:

PREPARED BY JLA

CHECKED BY

STANDING ON LIST	NAME	EXAM SCORE
1	Sperduti, John J	95

<u>Name</u>	<u>Certification Date</u>	<u>Department</u>	<u>Date & Nature of Appointment</u>
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