



LEGISLATIVE BRANCH ▪ CITY OF BINGHAMTON

Sophia Resciniti, City Council President
Leighton Rogers, City Clerk

CITY COUNCIL WORK SESSION AGENDA

City Hall, 38 Hawley St, Binghamton

6pm Monday, May 17, 2021

The Work Session begins at 6pm. Times for RL(s)/Topics are approximate only and items may be considered earlier or later.

Time	Committee	Chair	RL/Topic	Pages	Presenter
6:00pm	-----	-----	Presentation: CDAC FY47 Recommendations	---	MaryAnne Callahan/ Steve Carson
6:15pm	Finance	Strawn	*RL21-93: Authorizing the Mayor to enter into Change Order No.16 with Streeter Associates not to exceed \$320,000 RL21-94: Transfer from the Flood Mitigation Reserve to restoration of the Chenango River Trail Levee Project	1-10	Ron Lake/ Chuck Shager
6:20pm	Public Works/ Parks	Scanlon	RL21-95: Supplemental Agreement No. 1 with Tetra Tech for the Binghamton Levee Study & Improvements Project Scope	11-23	Ron Lake/ Chuck Shager
6:25pm	Planning	Strawn	*RL21-91: Authorizing the sale of 27 Edwards St. to Bob Chan \$500	24-25	Meghan Brockett
6:30pm	Planning	Strawn	RL21-89: Amending existing contracts with Family Enrichment Network and YWCA *RL21-90: Authorizing the Mayor to enter into an agreement with various agencies for the use of CDBG and ESG funding RL21-92: Authorizing the Mayor to enter into agreements with various non-profit agencies for CDBG capital projects	26-37	Steve Carson
6:35pm	Employees	Scaringi	*RL21-96: Amending the 2021 budget for a temporary part-time Clerk in the Clerk's Office	38-39	Leighton Rogers
6:40pm	-----	-----	Discussion: Correct Perm. Ordinance 21-41	40-41	Ken Frank
6:45pm	-----	-----	Pending Legislation: <i>*Found on the website calendar with the prior Work Session documents.</i> RL21-85: Amend the 2021 Sanitary Sewers Budget to fund a second W/S Wastewater Pump Maintainer and defund a Laborer position RL21-88: Amending the 2019 Bond Ordinance for traffic signal improvements	---	Leighton Rogers

COMMITTEE REPORTS

**Please Expedite for Next Business Meeting*



Exp.

Legislative Branch

RL Number:

21-93

Date Submitted:

5/12/2021

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Ron B. Lake, P.E.

Title/Department: Engineering/Wastewater Plant Administration

Contact Information: rblake@cityofbinghamton

RL Information

Proposed Title: A Resolution authorizing the Mayor to enter into Change Order No. 16 with

Streeter Associates not to exceed \$320,000.00. (Original Contract Amount = \$10,836,000.00 Contract

Amount to Date = \$13,455,768.31

Suggested Content: This change order provides miscellaneous change items needed to complete

and close-out the on-going project work improvements at the Binghamton-Johnson City Joint Sewage

Treatment Plant. Hx 8150. 200 200. 511 NN

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s):

OFFICE USE ONLY					
Mayor:					
Comptroller:					
Corporation Counsel:					
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

Draft Scope of Work for Streeter Change Order 16

Revised 11 May 2021

- A. The contract amount is hereby reduced by \$16,756 (amount unspent). Allowance of \$102,516 making change order no. 15 for \$85,760 ($102,516 - 16,756 = 85,760$)

- B. Provide the work described hereinafter as directed and controlled by the Owner and provide daily written reports of the actual quantities of work (material, labor and equipment) performed.
 - a. Fabricate and install aluminum covers over the elliptical skimmer troughs, with access hatches, at Primary Settling Tanks #1-6. Provide this work as directed by the Owner. The estimated cost for this work is \$187,000

 - b. Provide three (3) new additional aluminum duct odor control drops, at each of the PST 1-6 tanks, to draw off noxious odors. The new drops shall connect to the new skimmer tank covers at one end and connect to the existing overhead odor control collection headers, at the other end. The new drops shall be provided at locations to be directed by the Owner and shall be substantially similar to the odor control drops existing at these tanks. The estimated cost for this work is \$37,000

 - c. Provide asphalt sealing over the new asphalt recently installed under separate Contract 5 at the locations shown on the attached sketch. (This generally includes areas at the parking lot for the Administration building, and in the vicinity of the site entrance drives.) Also re-paint the parking space striping at the Administration building parking lot after the asphalt sealing work is performed. All this work shall be performed in accordance with the attached Specification section 02150. The estimated cost for this work is \$45,000.

- d. Provide extended handrail at the Northwest side of the Methanol Facility where the work was not completed by separate Contract 5. The estimated cost: for this work is \$3,000.
- e. Provide new handrailing at the steps recently installed in the "courtyard area" where designated by the Owner. The estimated cost for this work is \$1,000.
- f. Repair the siding at Sludge Thickener #3 where it was damaged by others during construction. The estimated cost for this work is \$3,000.
- g. Provide grass seeding at the wet land area along Fuller Hollow creek, where this work was not completed by Contract 5. The estimated cost for this work is \$3,000.
- h. Provide grass seeding along the West side of CN cells and along Fuller Hollow creek. The estimated cost for this work is \$3,000.
- i. Restore the damaged guardrail along North side of Vestal Road at the West end of the Fuller Hollow creek bridge crossing. The estimated cost for this work is \$10,000.
- j. Employ Matco Electric to provide miscellaneous electrical work items as listed in the paragraphs below. The estimated cost for this work is \$23,000.
 - i. Installation of lighting in the Generator building where not shown on the Contract 6 construction plans, at locations directed by the Owner. In general, the lighting is needed in the area of the newly installed ceiling grid, at the SCADA control room, and the adjoining

hallway.

- ii. Installation of power and security access pads at the electrically operated ADA accessible door at the East side of the Generator building. This includes all raceways, wiring and connections to make the new equipment fully functional.
- iii. Installation of a new light at the CN facility East Vestibule, labeled as space CN 318 on the Contract plans.
- iv. Provide power to the new hand dryer units recently installed in the bathrooms at the Generator building. This includes all work necessary to make the new equipment fully functional.
- v. Furnish and install a replacement for the second VFD unit at Storm Water Pump Station #1 that was damaged by flooding.
- vi. Provide power to the trap primer unit in the Chemical building HVAC room.

The total estimated cost for the Matco provided work is \$23,000.

Payment for the above Item B work will be made for the actual cost of the work performed, not the estimated costs listed herein above. Established T&M procedures shall apply with T&M reports to be submitted daily for the Owner's representative to verify with a signature. The total work provided in accordance with this change order Item B, and subparagraphs thereof, shall not exceed the aggregate sum of \$ 320,000 without further written authorization from the City Engineer for the City of Binghamton.

The invoices from the Contractor for these work items shall be prepared in a manner that clearly segregates out the cost for each separate item of work listed

above. (This is needed since the Owner may backcharge others for the cost of certain items.)

Justification for Change Order #16 - Floodwall Contract

Work Item Justifications

This change order provides miscellaneous change items needed to complete and closeout the ongoing improvements project work at the Binghamton-Johnson City Joint Sewage Treatment Plant.

Item A of the change order reduces the Contract Price by the amount of the unused budget established by previous Change Order 15.

Justification for the Item B work included in Change Order 16 is provided below. All of the work described below will be performed at the direction of the Owner's representative and the Contractor will be reimbursed for the actual costs, plus allowable markups for bonds, overhead and profit.

1. Aluminum covers over the PST #1-6 elliptical skimmer troughs

This change item covers these troughs to contain the objectionable noxious gasses that would otherwise be released into the air

2. Additional aluminum duct odor control drops, at the new skimmer trough covers being provided at each of the PST #1-6 tanks

The new drops will capture the noxious gasses and convey the gasses to the scrubber facility. This work was not provided on the Contract plans and is needed for the control of undesirable odors.

3. Sealing of new asphalt paving and re-stripping of parking spaces

This change item is needed to extend the service life for the newly placed asphalt

paving. Although this work was included in the scope of work for separate Contract 5, it was not provided PC Construction before the winter weather commenced. Rather than extend the Contract Time for Contract 5, this work is now being moved to the Floodwall contract for completion.

4. Extension of handrail at the Northwest side of the Methanol Facility

This change item is a safety item needed to provide fall protection for workers.

5. New handrail at steps in the "Courtyard Area"

The Owner recently had new steps installed from the Courtyard area to the raised Actiflo equipment location to achieve enhanced circulation routes for Plant workers. This change items adds the associated handrail needed for safety.

6. Repair of the damaged siding at Sludge Thickener #3

This change item repairs the siding where it was damaged during construction. The "who" and "what equipment" questions regarding how the damage occurred is not definitively known.

7. Grass seeding at West Side of the Plant

This change item provides for grass seeding to restore the wet land area along Fuller Hollow creek which was disturbed by construction work. It also provides for the removal of rocks and hydro-seeding between the West side of CN facility and Fuller Hollow creek. The latter portion of this work was performed by Contract 5, but the performance of the work was not satisfactory.

PC Construction, the Contract 5 contractor, has not provided the needed corrective work and the plan is to unilaterally backcharge PC for the necessary

rework as part of the Contract 5 closeout change order.

8. Restore the missing guardrail at the Fuller Hollow creek bridge.

The existing guardrail at the Fuller Hollow creek bridge, along the North side of Vestal road conflicted with the access requirements for constructed. For this reason, a portion of the existing guardrail, at this County bridge, was cut off early on during the construction period. It now needs to be restored. The restoration of the guardrail was not included in the scope of work for the construction contracts.

9. Utilization of Matco Electric for Miscellaneous Construction Completion Items

Rather than extending the Contract Time for Matco Contract C6, the Owner has opted to have the following construction completion items be added to scope of work for the Floodwall contract.

a. Supplemental lighting at the Generator building

The previous "Blower Building" has been converted and repurposed to be the "Generator Building" The new lighting provided in the Generator Building was not sufficient in the new SCADA room and the adjoining short passageway. This change order item provides needed supplemental lighting in this limited area.

b. Electrical connections for ADA accessible door at the Generator building

This change item provides power and equipment for electrically operating the new exterior ADA accessible door equipment at the East side of the Generator building. The work was not included in the scope of work for

the construction contracts.

- c. New Lighting at new entry corridor at the existing CN Electrical room

The North end of the existing electrical room was torn down and rebuilt to coordinate and properly interface with the new SIPS facility. This change item adds needed lighting in the new entry corridor (Vestibule 318 was created at the North end of the existing electrical room.)

- d. Electrical power for the new hand dryer units in the Generator Building

This change item provides electrical power to the hand dryer units installed in the new Generator building bathroom. This needed power was not shown on the Contract plans.

- e. Replace the second flood damaged VFD at SWPS #1

A clogged catch basin resulted in damage to the two VFDs at storm water pump station SWPS #1. The first of the two damaged units was replaced earlier, and it was subsequently found that the second VFD unit was also damaged. This change item replaces the second unit. Both VFD units will be needed to operate the two pumps should a flood event happen.

- f. Provide power to the trap primer unit in the Chemical building HVAC room.

This needed power was not shown on the Contract plans.



Legislative Branch

RL Number:
21-94
 Date Submitted:
5/14/21

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Chuck Shager
 Title/Department: Finance
 Contact Information: x7011

RL Information

Proposed Title: Ordinance to approve a transfer from the Flood Mitigation Reserve to restoration of the Chenango River Trail Levee Project.

Suggested Content: Transfer 106,893 from A.878A (Flood Mitigation Reserve) to newly created H7110.xxxxxx (Restore Chenango River Trail Project) . Decrease A.878A increase A9950.59000 (transfer to capital), Increase H.45031 (Interfund Transfer) and increase H7110.xxxxxx (restore Chenango River Trail project) all by \$106,893.

Additional Information

Does this RL concern grant funding? Yes No
 If 'Yes', is the required RL Grant Worksheet attached? Yes No
 Is additional information related to the RL attached? Yes No
 Is RL related to previously adopted legislation? Yes No
 If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

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Legislative Branch

RL Number: 21-95
Date Submitted: 5/14/21

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Ron B Lake, P.E.
Title/Department: City Engineer, Engineering Department
Contact Information: rblake@cityofbinghamton.com/607-772-7007

RL Information

Proposed Title: A resolution authorizing the Mayor to enter into an Supplemental Agreement No1. with Tetra Tech for the Binghamton Levee Study & Improvements Project Scope and Fee Estimate in an amount not to exceed \$106,893.00.




Suggested Content: A resolution authorizing the Mayor to enter into a Supplemental Agreement with Tetra Tech for the restoration of the Chenango Trail Levee Project Scope and Fee Estimate to as-built conditions.

The Supplemental Agreement amount is \$106,893.00 and is available in budget line - H7110.1XXXX

Additional Information

- Does this RL concern grant funding? Yes No
- If 'Yes', is the required RL Grant Worksheet attached? Yes No
- Is additional information related to the RL attached? Yes No
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Mayor:					
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Corporation Counsel:					
Finance <input type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input checked="" type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

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March 31, 2021

Ray L. Standish, PE
City Engineer
City of Binghamton
38 Hawley Street, City Hall
Binghamton, NY 13901

REFERENCE: Chenango Trail Levee Scope and Fee Estimate

Dear Mr. Standish:

Thank you for the opportunity to submit this revised scope of work and fee estimate to provide professional services for restoration of the Chenango Trail Levee to the as-built conditions. The proposed scope of work includes development of the construction bid documents for improvements to the Chenango Trail Levee: remove the bike path constructed in 2017; and restore the grade to the grades shown in the record drawings. It is our understanding that the City may reconstruct the bike path in the future and would coordinate the permitting with the US Army Corps of Engineers.

This proposal does not include bid phase or construction phase services. A separate proposal for these services will be developed and submitted in the future.

SCOPE OF WORK

This scope of work was developed for the section of earthen levee on the east bank, approximately between Water Street and the I-81 bridges. The general intent of the work is to raise the levee, where needed, to restore it to the original grades shown on the record drawings. Based on discussions with the US Army Corps of Engineers and the City, the bike path from Water Street to the north will be removed as part of this work.

Our scope of work is only intended to address Item #2 (first bullet point) in the letter from NY DEC to the City, dated September 16, 2020, which concerns the levee crest elevation from Station P 5+00 to P 7+31. It is our understanding that the City is in the process of addressing the other issues.

Based on a phone call with the US Army Corps of Engineers, NY DEC, the City of Binghamton and Tetra Tech on February 11, 2021, it is our understanding that the USACE considers restoring the levee to its design height to be "maintenance activities" and is not requiring a Section 408 permit. Further, it is understood, this may not meet the requirements for FEMA accreditation of the levee.

As discussed in a phone call on March 4, 2021, with Mr. Ray Standish (Binghamton), Mr. Joe Troxell (Tetra Tech) and Ms. Lisa Dolphin (Shumaker), the US Army Corps of Engineers have not provided any additional geotechnical information for this section of the levee. As a result, there

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are not parameters available for a formal stability or settlement analysis of the levee. Designing the raising without geotechnical information does present some risk. It appears that sections of the levee have settled up to approximately 18 inches since the original construction. Adding additional fill may induce more settlement. As discussed with Mr. Standish, there is some risk the City may need to raise this section again in the future. To reduce this risk, Tetra Tech intends to provide a minor overbuild (on order of 3 to 6 inches).

TASK 1 – PROJECT SET UP AND PROJECT INITIATION

Prepare Materials & Attend Team Kick-off and Client Kick off meeting. Tetra Tech will prepare an agenda and coordinate with our team to review health and safety requirements, communication protocols, independent technical review process, and the technical scope of work and responsibilities of each team member. Tetra Tech will also prepare and coordinate a virtual project kick off meeting with the City to ensure all elements are covered. We can arrange to meet with the Mayor and other officials as part of this meeting as well.

Project Set up and Subconsultant Agreements. Tetra Tech will prepare a quality control plan identifying procedures and individuals responsible for quality assurance and quality control. A project specific health and safety plan will be developed under this task as well. In addition, Tetra Tech will set up all sub consultants in our system including subcontracts, schedules, health and safety plans and insurance. A master schedule will be developed using Microsoft Project. This schedule will be shared with the City and will be updated as needed with any changes affecting deliverables.

Deliverables: Meeting Agenda (Electronic Only)

TASK 2 – FIELD WORK

Topographic Survey. Tetra Tech will subcontract with Shumaker Engineering (SCE) to complete a field topographic survey of the project area.

Deliverables: Topographic Survey (Electronic Only)

TASK 3 – ENGINEERING DESIGN

Design Services. It is anticipated that the design will consists of raising the existing levee with engineered fill. Tetra Tech will evaluate the proposed raising and impacts to the existing infrastructure. The bike path will be demolished as part of this work. Tetra Tech will prepare a brief design memo that outlines our recommendations. No geotechnical analyses are proposed as part of our work.

Develop Bid Documents. Tetra Tech will prepare the bid documents, which will include the plans and technical specifications developed as part of the design services. It is assumed that the City of Binghamton will provide Tetra Tech with a standard agreement that includes requirements for bonding, insurance, worker compensation, and other standard terms. Tetra Tech will not issue hard copies of the bid documents, but we can work with a local print shop to make them available for purchase by bidders.

It is anticipated that two submittals will be provided at 50% and 100% of the design.

Deliverables: Design Memo (Electronic Only)
Bid Documents (Electronic Only)

EXCLUSIONS

Tetra Tech's scope does not include any permitting, except for the City of Binghamton Flood Plain Permit.

SCHEDULE

Milestone	Days from NTP
Task 1 – Project Setup and Project Initiation	7
Task 2 – Field Work	30
Task 3 – Engineering Design 50% Design 100% Design	30 days 60 days

CONTRACT AND FEE

Tetra Tech understands this work will be issued as an Addendum to our previously executed contract. Tetra Tech proposes to complete this work for the total estimated fee of \$106,893. Our fee schedule is shown below, and we have proposed to complete the work for Lump Sum fees. We will prepare a separate fee proposal for Bid Phase and Construction Services.

I am available to meet and discuss the scope of work and fee. In the meantime, if you have any questions, please do not hesitate to contact me at joe.troxell@tetrattech.com or at 614-460-0108.

Sincerely,



Joseph Troxell, PE
Project Manager



Binghamton Levee Study and Improvement Project

Task #	Description	Project Manager	QA/QC Specialist	Senior Civil Engineer	Junior Civil Engineer	Geotech Engineer	CADD	Admin	Total Hours	Total Labor with OH
	Direct Labor + OH >>>									
1	Project Set Up and Project Initiation								12	\$2,240
	Prepare Materials & Attend Team Kick-off and Client Kick off meeting	4		4					8	\$1,596
	Project Set up and Subconsultant Agreements	2						2	4	\$644
2	Field Work								2	\$514
	Manage Shumaker Engineering Consultants (SEC) and FEMA Oversight	2							2	\$514
3	Engineering Design								433	\$51,233
	Develop Plans and Technical Specifications	32	6	40	200	-	120	12	410	\$47,594
	Prepare Design Memo	4	2	8	8			1	23	\$3,639
4	Bid Phase Services - Not Included								-	
	Pre-Bid Services								-	
	Review Bids								-	
5	Construction Services - Not Included								-	
	Pre-Construction								-	
	Construction Observation and Testing								-	
	Progress Meetings								-	
	Close-out								-	
	Subtotal Hours	44	8	52	208	-	120	15	447	

Tetra Tech Labor Total \$53,987
 Tetra Tech Direct Costs \$ -
 Shumaker Consulting Engineering and Land Surveying \$52,906
TOTAL \$106,893

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March 26, 2021

Mr. Joseph Troxell, P.E.
Tetra Tech
960 North Hamilton Road
Suite 104
Gahanna, Ohio 43230

**Re: Binghamton Levee Improvements Proposal – Revised
City of Binghamton, Broome County, New York
SCE Project No. 21004**

Dear Mr. Troxell:

Shumaker Consulting Engineering and Land Surveying, D.P.C. (SCE) is pleased to submit this proposal to perform Civil Design Services in support of the referenced project.

I. PROJECT UNDERSTANDING

Tetra Tech has been retained by the City of Binghamton to prepare design information for upgrades to a portion of the flood levee along the Chenango River. This section of floodwall has a multi-use path along it. Tetra Tech has requested that SCE provide survey and mapping, water resources and civil services to raise the levee to the as-built elevation.

The Scope of Services presented below is our understanding of the items of work being requested.

II. SCOPE OF SERVICES

A. Survey & Mapping

1. Topographic Survey

SCE will provide planimetric and terrain data required for design by means of a topographic field survey. The mapping limits encompass approximately 4,345 lineal feet of the flood levee along the Chenango River in the City of Binghamton, Broome County, New York as depicted on the attached Survey Limits Map.

The field survey shall include establishing project horizontal and vertical control along with the collection of planimetric and topographic features for the development of 3D mapping. Digital terrain modeling (DTM) data will be surveyed for the development of a 3D surface to generate contour lines at 1-foot intervals. DTM data features will be located at a 50-foot topographic survey interval, except where terrain requires greater detail. Mapping will show, but not be limited to, buildings, walks, fences,

pavement, parking lots, lighting, plantings, retaining walls, top of levee etc.

DTM shots/data may be collected with conventional total station measurements and/or Real Time Kinematic (RTK) GPS. RTK GPS will be limited to soft surfaces.

Horizontal coordinate values will be based on the New York State Plane Coordinate System Central Zone North American Datum of 1983 (NAD 83). Vertical coordinate (elevations) values will be referenced to the North American Vertical Datum of 1988 (NAVD 88). Existing site survey control will be utilized for the basis of the survey and mapping. For estimating purposes, it has been assumed that horizontal coordinates will be established on six (6) permanent baseline stations and vertical coordinates will be established on four (4) permanent benchmarks at the site. RTK GPS methodology will be used to establish new horizontal control coordinates on survey control stations. Differential leveling procedures will be used to establish new vertical control/benchmark elevations based on existing site benchmarks.

SCE will provide base mapping developed at a 1"=40' horizontal scale with 1-foot contour intervals. Site mapping deliverables shall consist of hard copy and digital files of the base mapping. Digital files will be in AutoCAD Civil 3D 2018 file format. Units of measurement and mapping will be US Customary (feet).

NOTE: No construction stakeout survey has been included in this proposal.

2. Utility Survey

Utilities within the survey limits will be included in the survey and mapping effort. Utility mapping will be prepared to the American Society of Civil Engineers (ASCE) Utility Quality Level (QL) C.

Utilities within the survey limits, both overhead and underground, will be included in the survey and mapping effort.

Field survey will be conducted to identify and locate surface evidence of underground utility systems including valves, meters, release valves, manholes, shutoffs, etc. Surface evidence and features of storm and sanitary sewer drainage systems will be located. Invert elevations of underground pipes and structures will be required. It has been assumed that approximately five (5) structures exist in the project limits. Structure information will be ascertained from above ground only. No attempt will be made to enter any structure. Structures that may be locked or sealed shut will be opened by facility personnel.

Utility owners will be contacted to procure pertinent record plans and information to assist in placing approximate utility locations. A review and comparison of utility records and field locations will be performed to

map utility line locations throughout the survey limits.

DigSafely New York will be notified to obtain a list of public utility owners. Public utility owner representatives will be contacted to obtain available record plans. Public utility owners will also be provided draft versions of the prepared utility mapping for review and comment. SCE will incorporate comments, reconcile reported discrepancies, and finalize utility locations within the digital mapping files. An attempt will also be made to obtain site record plan information for private utilities that may be located on site.

NOTE: Utility mapping will depict surface evidence of utilities and underground utility mapping prepared to ASCE QL C. Excavation and surface delineation of utilities has not been included as part of this proposal.

3. **Boundary Survey**

The existing street and highway boundaries, adjacent approximate property lines and reputed owners will be placed within the mapping limits. Records research will be conducted to procure tax maps, deeds, filed subdivision maps, record plans, previous acquisitions and historical research (from county, state and City offices) for the preparation of a base map of existing street boundaries and approximate adjacent property lines. Field survey will be conducted to locate street boundary evidence. Adjacent property lines and reputed owners will be approximately shown based on Broome County tax mapping.

NOTE: The preparation of ROW acquisition mapping or individual boundary maps has not been included as part of this proposal.

4. **As-Built Survey and Mapping**

SCE will provide as-built survey and mapping after completion of construction. As-built survey will be conducted by means of a topographic field survey. The As-built survey will be limited to the top of levee crest only.

The field survey shall include the collection of planimetric and topographic including the location of buildings, topography, site features, utility locations and building setbacks. Critical terrain features will be surveyed for the development of a digital terrain model to generate contour lines at 1-foot intervals. Generally, critical terrain feature locations will be obtained at a 50-foot topographic survey interval.

Horizontal coordinate values will be based on New York State Plane Coordinate System Central Zone, North American Datum of 1983 (NAD 83). Vertical coordinate (elevations) values will be referenced to North American Vertical Datum of 1988 (NAVD 88). Survey control previously established will be utilized for the As-Built survey. No additional survey control will be established.

Utilities within the survey limits will be included in the As-Built survey and mapping effort. Utility mapping will be prepared to the American Society of Civil Engineers (ASCE) Utility Quality Level (QL) C.

Field survey will be conducted to identify and locate overhead and underground utilities. Surface evidence of underground utility systems including valves, meters, release valves, manholes, and shutoffs will be located. Overhead utility lines and connections will be obtained by direct observation and measurement. Depths of observed underground pipes and structures will be measured to calculate invert elevations. For estimating purposes, it has been assumed that five (5) structures will require invert information. No confined space entry has been included in this proposal.

SCE will provide As-Built mapping developed at a 1"= 30' horizontal scale with 1-foot contour intervals. Site mapping deliverables shall consist of digital files of the as-built mapping merged into the original base mapping. Digital files will be in AutoCAD 2018 Civil 3D file format. Units of measurement and mapping units shall be US Customary (feet).

5. Project Deliverables

Project deliverables shall include hard copy plots of prepared mapping and digital CADD files in AutoCAD Civil 3D 2018 file format.

B. Civil Design

SCE shall provide multiple design support services as described below:

1. General

- a. SCE will coordinate work with Tetra Tech, and the City of Binghamton (COB).
- b. SCE assumes attendance at no design coordination meetings at Tetra Techs offices. All coordination meetings will be via telecom. SCE assumes no design review meetings with the owner. SCE will attend one (1) kick off meeting assumed to be in Binghamton.
- c. SCE assumes design support thru two (2) design phases. SCE assumes narrative report sections are not required.
- d. AUTOCAD 2018 format files will be used.
- e. SCE assumes it will provide an engineer's estimate of probable construction cost for the features it designs.
- f. SCE assumes no assistance with obtaining permits including NYSDOT work Permit.

- g. It is assumed that Tetra tech will provide SCE with proposed Design files including proposed Digital Terrain Models (DTM).
- h. SCE assumes it will provide PDF documents of its drawings to Tetra Tech. No hardcopies will be produced.
- i. SCE will provide the soil and erosion control plans.

2. Maintenance of Traffic (MOT)

- a. SCE assumes Work Zone Traffic Control (WZTC) will consist of daily lane closures as needed along Truesdell Street and the Chery Lindsey Park access drive and parking lot. SCE will provide the details of the Daily Lane Closures.
- b. SCE assumes the trail section will be closed and that no detour signage or physical detour will be needed. SCE will provide plans and details for the trail closure signs.
- c. SCE assumes MOT or WZTC will not be required along the Binghamton Plaza parking lot or any of the commercial properties long and/or adjacent to the levee/trail.
- d. SCE will provide design for temporary trail closure signs and that the that others will provide permanent closure signs.

C. Water Resources

1. Floodplain Compliance Letter

SCE assumes no Hydrologic & Hydraulic (H&H) modeling within the corridor will be necessary to address any changes to the levee geometry and ensure compliance with local floodplain requirements. In support of the project, SCE will prepare a brief letter that will document the floodplain review process and conclusions relative to the hydraulic effects (if any) of the proposed project on the Chenango River. The letter will include a statement that the proposed project will be in compliance with the New York State building code and the National Flood Insurance Program and local (City of Binghamton) floodplain regulations. Appropriate figures and references (FIS studies, profiles and DFIRM's) will be included as attachments to the summary letter.

SCE will confirm location and elevation of the existing levee within the project area using NLD and USACE 2020 Levee model data.

SCEs hydraulic engineer will attend two (2) project coordination meetings to provide input on floodplain requirements and compliance for the project. SCE hydraulic engineer will also conduct a site reconnaissance of the existing flood control system, including earthen levee and existing penetrations.

a. Technical Assumptions

- 1) SCE assumes the H&H models used to develop the *Upper Susquehanna River Basin, New York Comprehensive Flood Damage Reduction Feasibility Study Completion Report*, (dated January 2020) will not be used for this project.
- 2) SCE will utilize the April 2009 Preliminary FEMA model of the Chenango River.
- 3) SCE will confirm location and elevation of Existing levee/floodwall within the project area using NLD and USACE 2020 Levee model.
- 4) It is assumed a City of Binghamton Local Floodplain Development Permit is not required.
- 5) It is assumed 6 NYCRR 502.4 - Floodplain Management Criteria for State Projects code conformance is not required. If compliance with State projects becomes necessary, a supplemental agreement will be required.

2. NYSDEC Stormwater Permitting

Since the earth disturbance is anticipated to exceed one acre of land area the project is required to obtain coverage under the *New York State Department of Environmental Conservation SPDES General Permit for Stormwater Discharges from Construction Activity (Permit No. GP-0-20-001)*. As such, SCE will provide design support services for the preparation of a Stormwater Pollution Prevention Plan (SWPPP) required for the proposed project. It is further understood the proposed project, consisting of raising the existing levee to as-built elevations, will only require development of an erosion and sediment control plan component. SCE efforts include providing the designs for erosion and sediment control plan components and supporting information needed for successfully securing coverage under the SPDES permit. Specific design tasks included in the SWPPP are further summarized below:

Erosion and Sediment Control (ESC) Plan Component

SCE will prepare the layout of ESC Best Management Practices (BMPs) for the project. Tetra Tech will provide all required CAD files for development of the ESC plans. SCE will prepare ESC plans, BMP details, a general notes plan, and will work closely with Tetra Tech to develop a

sequence of operations, identify the location of all contractor staging areas, stockpiles, and temporary access roads needed for the ESC plans. SCE will provide a summary table of ESC BMPs on the ESC plans.

The design of Erosion and Sediment Control plan will be in accordance with the New York State Standards and Specifications for Erosion and Sediment Control (2016 Blue Book).

SWPPP Manual

SCE will prepare the SWPPP manual in accordance with the requirements of the SPDES permit. The manual will document the methodology of the ESC plan, and will include all supporting maps, plans, and calculations as prescribed in the SPDES permit.

NOI

SCE will prepare and submit the eNOI on behalf of the Owner. SCE will secure the basic project information required for the SWPPP manual and NOI (owner information, tax parcel info, Owner signatures).

SCE assumes MS4 coordination is not required.

3. Deliverables

- a. A summary floodplain compliance letter describing existing and proposed conditions and a qualitative summary will be reported. HEC-RAS output files and floodplain maps are not included.
- b. Draft SWPPP
- c. Final SWPPP
- d. Submission of eNOI
- e. SCE hydraulic engineer will provide support on the Article 16 Flood Control Land Use Permit

III. COMPENSATION FOR SURVEYING SERVICES AND METHOD OF PAYMENT

The compensation for the Scope of Services are as follows:

- Section II.A of this proposal will be a Not to Exceed fee of \$20,781.00.
- Section II.B of this proposal will be a Not to Exceed fee of \$12,123.00.
- Section II.C of this proposal will be a Not to Exceed fee of \$20,002.00.

All fees described in Section III of this Proposal will remain in effect through December 31, 2021.

Additional services, beyond the above Scope of Services, will be considered extra work and will necessitate additional compensation. Payments for the work will be due monthly based on statements submitted by the engineer for the work performed during the period.

IV. STANDARD TERMS AND CONDITIONS

Please see the attached SCE Standard Terms and Conditions.

V. TIME OF COMPLETION

The Scope of Services, as described in Section II of this Proposal, will be conducted within a mutually accepted time. SCE will also maintain regular communications regarding any important findings which may impact the scheduled completion of this project.

Thank you for the opportunity to submit this proposal. If this proposal is acceptable to you, please print (2) copies and return (1) signed copy to my attention or include our scope and fee into a standard Subconsultant Agreement.

If you have any questions or need additional information, please contact us at (607) 798-8081. We look forward to working with Tetra Tech on this important project.

Very truly yours,

**SHUMAKER CONSULTING ENGINEERING
AND LAND SURVEYING, D.P.C.**

**ACCEPTED AND APPROVED
TETRA TECH**



Signature

Name (Printed)

Joseph Bayer, P.E.
Senior Managing Engineer

Title

Enclosures:
Revised Survey Limits Map
Terms & Conditions

Date

*Please expedite



Legislative Branch

RL Number: 21-91
Date Submitted: 5/11/2021

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Megan Brockett
Title/Department: Mayor's Office
Contact Information: mjbrockett@cityofbinghamton.com

RL Information

Proposed Title: A resolution authorizing the sale of 27 Edwards St. to Bob Chan for \$500

Suggested Content:

Additional Information

Does this RL concern grant funding? Yes No
If 'Yes', is the required RL Grant Worksheet attached? Yes No
Is additional information related to the RL attached? Yes No
Is RL related to previously adopted legislation? Yes No
If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s):

OFFICE USE ONLY	
Mayor:	
Comptroller:	
Corporation Counsel:	
Finance <input type="checkbox"/>	Planning <input checked="" type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>



OFFICE OF THE CITY CLERK ■ CITY OF BINGHAMTON

OFFER TO PURCHASE

Please complete the below application, and submit this document to the City Clerk for consideration. Please note that if such sale is approved, the Applicant will be liable for all filing fees associated with the transfer of this property.

PROPERTY INFORMATION

Street Address of Property: 27 EDWARDS ST., BINGHAMTON, NY 13905

Tax Parcel Identification Number:

Current Use of Property: [] Residential [] Commercial [] Mixed Use [x] Vacant Lot

Offered Purchase Price: \$500.00

Do you wish to opt-out of the free tree planting service? [x] Yes [] No

Please describe the intended use of the property. The inclusion of a map or illustration depicting the intended use of the property will expedite the review process.

WISH TO CREATE A "GREEN SPACE" WITH LAWN AND FLOWERS AND OUTDOOR SEATING

APPLICANT INFORMATION

Applicant Name: BOB CHAN

Note: If the applicant is a company or corporation, please list all shareholders or members.

Mailing Address: Vision Build Holdings Bldg 240 MEREROLE ST., BROOKLYN, NY 11206

Telephone Number(s): (917) 853-8856

Email Address: BOB@VISIONBUILDGROUP.COM

Please list any other properties owned by the Applicant located within Broome County.

- 1) 25 EDWARDS ST., BINGHAMTON, NY 13901 (ADJACENT PROPERTY)
2) 19 MATHER ST., BINGHAMTON, NY 13905
3) 3 PEARL ST., BINGHAMTON, NY 13905
4) 3 KINGS AVE, BINGHAMTON, NY 13905

I hereby certify that the above information is a true account of my intended purchase and use of City-owned property. I understand that upon approval of any such sale, any deviance from the agreed-upon terms and conditions may result in the termination of such agreement through legal proceedings.

Signature: [Signature] as MEMBER Date: 3/16/2021



Legislative Branch

RL Number:
21-89
Date Submitted:
5/3/21

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Steve Carson

Title/Department: HUD Manager

Contact Information: stcarson@cityofbinghamton.com

RL Information

Proposed Title: Amend RLs 20-48 (amended by 21-13) and 20-53

Suggested Content: Amend existing contracts with Family Enrichment Network and YWCA

to address timeliness problems with ESG COVID funds as well as address more immediate housing
concerns caused by COVID and the rental moratorium. No new funds are being allocated but contract
funding will shift from FEN to YWCA and new line items will be added

Additional Information




Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): 20-48, 21-13, 20-53

OFFICE USE ONLY					
Mayor:					
Comptroller:					
Corporation Counsel:					
Finance <input type="checkbox"/>	Planning <input checked="" type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

Legal Counsel Approval

RL 20-113

Introductory No. R20-50

Permanent No. R20-63



**THE COUNCIL OF THE CITY OF BINGHAMTON
STATE OF NEW YORK**

Date: June 17, 2020

Sponsored by Council Members: Scaringi, Resciniti, Riley, Friedman, Burns, Strawn, Scanlon

Introduced by Committee: Finance

RESOLUTION

entitled

**A RESOLUTION AUTHORIZING THE MAYOR
TO ENTER INTO AN AGREEMENT WITH
YWCA FOR THE USE OF CARES ACT COVID-9
RELIEF FUNDS FOR STREET OUTREACH**

WHEREAS, the City of Binghamton wishes to enter into an agreement with YWCA for CARES ACT Covid-19 relief funds in an amount not to exceed \$41,763.80 funding for street outreach.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby:

RESOLVE that the Mayor of the City of Binghamton, or his designee, is hereby authorized to enter into an agreement, approved as to form and content by the Office of Corporation Counsel, with for CARES ACT Covid-19 relief funds in an amount not to exceed \$41,763.80 funding for street outreach; and that funds shall be deducted from budget line CD8760.535002.CVY45 (EDW-PROGRAM) for this purpose.

I HEREBY CERTIFY that the above described funds
are unencumbered and available



Chuck Shager, Comptroller

Introductory No. R20-50
 Permanent No. R20-53

Sponsored by City Council Members:
 Scaringi, Resciniti, Riley, Friedman, Burns, Strawn,
 Scanlon

A RESOLUTION AUTHORIZING THE MAYOR TO
 ENTER INTO AN AGREEMENT WITH YWCA
 FOR THE USE OF CARES ACT COVID-19 RELIEF
 FUNDS FOR STREET OUTREACH

The within Resolution was adopted by the Council of
 the City of Binghamton.

Date 6/17/2020

City Clerk Shane Doherty

Date Presented to Mayor 6/18/2020

Date Approved 6/22/20

Mayor [Signature]

	Ayes	Nays	Abstain	Absent
Councilman Scaringi	✓			
Councilwoman Resciniti	✓			
Councilwoman Riley	✓			
Councilwoman Friedman	✓			
Councilman Burns	✓			
Councilman Strawn	✓			
Councilman Scanlon				✓
Total	6	0	0	1

Code of the City of Binghamton
 Adopted Defeated
 Ayes 6 Nays 0 Abstain 1 Absent

I hereby certify the above to be a true copy of the legislation adopted by the Council of the City of Binghamton at a meeting held on 6/17/2020. Approved by the Mayor on 6/18/2020 [Signature]



**THE COUNCIL OF THE CITY OF BINGHAMTON
STATE OF NEW YORK**

Date: June 17, 2020

Sponsored by Council Members: Scaringi, Resciniti, Riley, Friedman, Burns, Strawn, Scanlon

Introduced by Committee: Finance

RESOLUTION

entitled

**A RESOLUTION AUTHORIZING THE MAYOR
TO ENTER INTO AN AGREEMENT FAMILY
ENRICHMENT NETWORK FOR THE USE OF
CARES ACT COVID-9 RELIEF FUNDS FOR
HOMELESS PREVENTION SERVICES**

WHEREAS, the City of Binghamton wishes to enter into an agreement with Family Enrichment Network for CARES ACT Covid-19 relief funds in an amount not to exceed \$490,993.20 funding for homeless prevention services.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby:

RESOLVE that the Mayor of the City of Binghamton, or his designee, is hereby authorized to enter into an agreement, approved as to form and content by the Office of Corporation Counsel, with Family Enrichment Network for CARES ACT Covid-19 relief funds in an amount not to exceed \$490,993.20 funding for homeless prevention services; and that funds shall be deducted from budget line CD8760.535002.CVY45 (EDW-PROGRAM) for this purpose.

I HEREBY CERTIFY that the above described funds are unencumbered and available



Chuck Shager, Comptroller

Introductory No. R20-51

Permanent No. **R20-48**

Sponsored by City Council Members:
 Scaringi, Resciniti, Riley, Friedman, Burns, Strawn,
 Scanlon

A RESOLUTION AUTHORIZING THE MAYOR TO
 ENTER INTO AN AGREEMENT FAMILY
 ENRICHMENT NETWORK FOR THE USE OF
 CARES ACT COVID-9 RELIEF FUNDS FOR
 HOMELESS PREVENTION SERVICES

The within Resolution was adopted by the Council of
 the City of Binghamton.

Date 6/17/2020

City Clerk *Shane DeMaty*

Date Presented to Mayor 6/18/2020

Date Approved *6/18/2020*
 Mayor *Phillip D. Bur*

	Ayes	Nays	Abstain	Absent
Councilman Scaringi	✓			
Councilwoman Resciniti	✓			
Councilwoman Riley	✓			
Councilwoman Friedman	✓			
Councilman Burns	✓			
Councilman Strawn	✓			
Councilman Scanlon				
Total	6	0	0	1

Code of the City of Binghamton

Adopted Defeated

6 Ayes 0 Nays 0 Abstain 1 Absent

I hereby certify the above to be a true copy of the legislation adopted by the Council of the City of Binghamton at a meeting held on 6/17/2020. Approved by the Mayor on 6/18/2020.

(Signature)



**THE COUNCIL OF THE CITY OF BINGHAMTON
STATE OF NEW YORK**

Date: February 17, 2021

Sponsored by Council Members: Scaringi, Riley, Friedman, Burns, Strawn, Scanlon, Resciniti,

Introduced by Committee: Planning

RESOLUTION

entitled

**A RESOLUTION AUTHORIZING THE MAYOR
TO AMEND THE CONTRACT WITH THE
FAMILY ENRICHMENT NETWORK ESG-
COVID CONTRACT**

WHEREAS, pursuant to Permanent Resolution 20-48, dated June 17, 2020, the City of Binghamton entered into a contract with the Family Enrichment Network for the use of CARES ACT COVID-19 relief funds for homeless prevention services; and

WHEREAS, the Manager, HUD Administration and Housing, recommends an increase to provide for an additional \$250,000 in CDBG CARES ACT COVID-19 relief funds for rental assistance for a total amount of \$740,993.20.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby:

RESOLVE that the Mayor, or his designee, is hereby authorized to amend the contract, approved as to form and content by the Office of Corporation Counsel, with the Family Enrichment Network to provide for an additional \$250,000 in CDBG CARES ACT COVID-19 relief funds for rental assistance for a total amount of \$740,993.20.

I HEREBY CERTIFY that the above described funds are unencumbered and available

Chuck Shager, Comptroller

Introductory No. R21-13

Permanent No. R21-13

Sponsored by City Council Members:
 Scaringi, Riley, Friedman, Burns, Strawn, Scanton,
 Resciniti,

A RESOLUTION AUTHORIZING THE MAYOR
 TO AMEND THE CONTRACT WITH THE
 FAMILY ENRICHMENT NETWORK ESG-COVID
 CONTRACT

The within Resolution was adopted by the Council of
 the City of Binghamton.

Date 2/17/2021

City Clerk Karen Dentler

Date Presented to Mayor 2/18/2021

Date Approved 2/18/2021

Mayor William D. O.

	Ayes	Nays	Abstain	Absent
Councilman Scaringi	✓			
Councilwoman Riley	✓			
Councilwoman Friedman	✓			
Councilman Burns	✓			
Councilman Strawn	✓			
Councilman Scanton	✓			
Councilwoman Resciniti	✓			
Total	7	0	0	0

Code of the City of Binghamton

Adopted Defeated

7 Ayes 0 Nays 0 Abstain 0 Absent

I hereby certify the above to be a true copy of the legislation adopted by the Council of the City of Binghamton at a meeting held on 2/17/21. Approved by the Mayor on 2/18/21.

Existing FEN Contract

Line Item	ESG Homeless Prevention Amount	CDBG Rental Assistance Amount
Salary, Director of Housing and Community Services	\$9,676.16	\$4,838
Salary, COVID Case Manager	\$28,308.80	\$14,151
Benefits	\$17,035.24	\$13,226
Computers	\$1,200	
Printer	\$300	
Remote Desk Top Licenses	\$80	
Office Supplies	\$660	\$330
Cell Phones	\$1,080	
Rent	\$2,400	
Utilities	\$240	
Postage	\$660	
Indirect	\$49,099	\$23,756
Financial Assistance (clients)	\$380,254	\$193,699
Total	\$490,993.20	\$250,000.00

Proposed FEN Contract

Line Item	ESG Homeless Prevention Amount	CDBG Rental Assistance Amount
Salary, Director of Housing and Community Services	\$9,676.16	\$6,131
Salary, COVID Case Manager	\$28,308.80	\$14,378
Salary, RR/HP Outreach Worker	\$14,154.00	
Benefits	\$19,390.24	\$13,226
Computers	\$1,200.00	
Printer	\$300.00	
Remote Desk Top Licenses	\$80.00	
Office Supplies	\$810.00	\$330
Cell Phones	\$1,080.00	
Travel	\$100.00	
Rent	\$2,400.00	
Utilities	\$240.00	
Postage	\$660.00	
Indirect	\$50,859.00	\$23,756
Financial Assistance (clients) RR	\$300,317.00	\$192,180
Total	\$429,575.20	\$250,000.00

Existing YWCA Contract

Line Item	Amount
Room Rentals	\$32,000
Essential Need Supplies	\$2,400
Salary, Coordinator	\$3,180
Admin	\$4,184
Total	\$41,763.80

Proposed YWCA Contract

Line Item	Amount
Room Rentals	\$42,000
Essential Need Supplies	\$2,400
Salary, Coordinator	\$3,180
Salary RR/HP Outreach Workers	\$40,000
Benefits, RR/HP Outreach Worker	\$5,200
Travel	\$1,200
Cell Phone	\$920
Admin	\$8,281.80
New Total	\$103,181.80

EXPEDITE



Legislative Branch

RL Number:
21-90
Date Submitted:
5/7/21

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Steve Carson
Title/Department: HUD Manager
Contact Information: stcarson@cityofbinghamton.com

RL Information

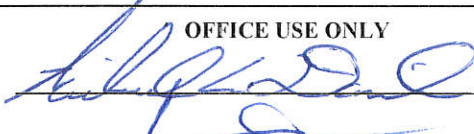

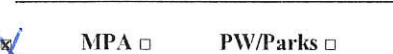
Proposed Title: Authorize the Mayor to enter into agreement with agencies for \$116,056.40 in CDBG funding and \$156,880.66 in ESG funding

Suggested Content: Authorize the Mayor to enter into contract with various non-profit agencies for 2021. Funding lines will be CD8676.533515.CDY46 (Human Services) for CDBG programs and CG6142.533550.CDY46 (ESG-Program Funds) for ESG programs

Additional Information

- Does this RL concern grant funding? Yes No
- If 'Yes', is the required RL Grant Worksheet attached? Yes No
- Is additional information related to the RL attached? Yes No
- Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY	
Mayor:	
Comptroller:	
Corporation Counsel:	
Finance <input type="checkbox"/>	Planning <input checked="" type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

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2021 CDBG/ESG Program Services

Agency	Program	Funding Amount	Grant
ACHIEVE	Summer Recreation Program	\$8,000.00	CDBG
Action for Older Persons	Senior Insurance	\$14,880.08	CDBG
American Civic Association	Multilingual Case Management	\$9,998.92	CDBG
Binghamton Adult Education	Out of School Youth HSE Diploma	\$9,500.00	CDBG
Boys & Girls Club of Binghamton	Membership Scholarships	\$17,475.00	CDBG
Broome County Urban League	Youth Empowerment Program	\$17,500.00	CDBG
Cornell Cooperative of Broome County	UNITY	\$9,246.40	CDBG
Mothers and Babies Perinatal Network	Community Connection and Support Program	\$11,956.00	CDBG
VINES	Grow Binghamton Youth Employment	\$17,500.00	CDBG
Catholic Charities of Broome	TTLP (excluding utilities)	\$38,375.00	ESG
Family Enrichment Network	Caring Homes Homeless Prevention	\$62,725.26	ESG
YWCA of Binghamton/Broome	Homeless Women and Children Staff Salaries	\$40,889.92	ESG
YWCA of Binghamton/Broome	Street Outreach Staff Salaries	\$14,863.48	ESG



Legislative Branch

RL Number:
21-92
Date Submitted:
5/11/2021

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Stephen Carson
Title/Department: HUD Admin
Contact Information: stcarson@cityofbinghamton.com

RL Information

Proposed Title: Authorize the Mayor to enter into agreement with non-profit agencies
for CDBG capital projects *A Resolution to*

Suggested Content: Authorize the Mayor to enter into agreements with several agencies
for capital improvements to their public facilities (see attached). Funding will be a total of \$65,000 from
CD8662.533552.CDY46 (Human Srvcs Capital Set Aside)

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY					
Mayor:	<u><i>[Signature]</i></u>				
Comptroller:	<u><i>[Signature]</i></u>				
Corporation Counsel:	<u><i>[Signature]</i></u>				
Finance <input type="checkbox"/>	Planning <input checked="" type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

FY46 Capital Projects

Agency	Project	Location	Amount
Boys & Girls Club of Binghamton	Outdoor Pavilion	90 Clinton St	\$20,000
Family Planning of South Central NY	Door Replacement	117 Hawley St	\$5,000
Greater Opportunities for Broome & Chenango	Exterior Refurnishing Phase 1	5 West State St	\$20,000
House of Worship	Roof	93 Riverside Dr	\$20,000



Legislative Branch

RL Number:
21-96
Date Submitted:
5/14/21

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Leighton Rogers

Title/Department: City Clerk

Contact Information: 772-7005

RL Information

Proposed Title: Amending the 2021 budget for a temporary part-time Clerk in the Clerk's Office

Suggested Content: _____

\$2,988.72 from budget line A1990.55000 (Contingency) to budget line A1410.51000 (Personal Services)

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): N/A

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input type="checkbox"/>	Planning <input type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input checked="" type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>



CITY OF BINGHAMTON

City Hall, 38 Hawley Street, Binghamton, NY 13901 607-772-7005

REQUEST FOR TRANSFER OF FUNDS

*Transfer requests of \$2500 or less must be approved by the Comptroller.
Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.
Transfer requests in excess of \$10,000 must be approved by City Council.*

City Comptroller
c/o Board of Estimate and Apportionment
38 Hawley Street
Binghamton, NY 13901

Date: 2021.5.13

I respectfully request the below described transfer of funds due to the following reasons:
fund a temporary part-time Clerk position to help train new Deputy Clerk and assist with operations

Clerk's Office

From Budget Line (No. and Title)	To Budget Line (No. and Title)	Total Transfer Amount
A1990.55000 (Contingency)	A1410.51000 (Personal Services)	\$2,988.72

I do hereby certify that the funds will not be needed in the budget line from which I am requesting this transfer to be made.

Signature: *Lighton B. Peters* Date: 5/13/21

OFFICE USE ONLY

I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptroller.

Signature: *[Signature]* Date: 5/14/21

I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter 9, *Appropriations*. Certified by the Treasurer.

Signature: _____ Date: _____

Transfer of funds **APPROVED** / **DENIED** on _____. Certified by the Secretary of the Board of Estimate and Apportionment.

Signature: _____ Date: _____

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached.

Signature: _____ Date: _____



**THE COUNCIL OF THE CITY OF BINGHAMTON
STATE OF NEW YORK**

Date: May 5, 2021

Sponsored by Council Members: Scaringi, Riley, Friedman, Burns, Strawn, Scanlon, Resciniti

Introduced by Committee: Finance

ORDINANCE

entitled

AN ORDINANCE TO AMEND THE 2021 FIRE
BUDGET TO INCREASE THE ANNUAL
SALARY OF THE GENERAL EQUIPMENT
FOREMAN

WHEREAS, the Fire Chief and Comptroller of the City of Binghamton find it proper and necessary to amend the 2021 Fire budget to increase the annual salary of the General Equipment Foreman; and

WHEREAS, such budget amendment was approved by the Board of Estimate and Apportionment on May 5, 2021.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby ordain as follows:

Section 1. That the Comptroller and City Treasurer of the City of Binghamton are hereby authorized and directed to amend the 2021 Fire budget to increase the annual salary of the General Equipment Foreman to \$51,000, as follows:

Transfer From (Decrease):

\$2,000 A3410.51660 (AL Leave Time)
1,000 A3410.54620 (Equipment Repair)
543 A3410.51800 (Temporary Services)

\$3,543

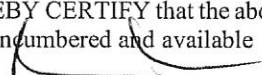
Transfer To (Increase):

\$3,543 A3410.51000 (Per.Ser-Gen.Eq.For.)

\$3,543

Section 2. That this Ordinance shall take effect May 10, 2021.

I HEREBY CERTIFY that the above described funds
are unencumbered and available



Chuck Shager, Comptroller

Introductory No. 021-41

Permanent No. 621-41

Sponsored by City Council Members:
Scaringi, Riley, Friedman, Burns, Strawn, Scanlon,
Resciniti;

**AN ORDINANCE TO AMEND THE 2021 FIRE
BUDGET TO INCREASE THE ANNUAL SALARY
OF THE GENERAL EQUIPMENT FOREMAN**

The within Ordinance was adopted by the Council of
the City of Binghamton.

Date 5/5/21

City Clerk Christina G. Ingram

Date Presented to Mayor 5/16/21

Date Approved 5/16/21

Mayor Thomas A. DiStasio

	Ayes	Nays	Abstain	Absent
Councilman Scaringi	✓			
Councilwoman Riley	✓			
Councilwoman Friedman	✓			
Councilman Burns	✓			
Councilman Strawn	✓			
Councilman Scanlon	✓			
Councilwoman Resciniti	✓			
Total	7	0	0	0

Code of the City of Binghamton

Adopted Defeated

7 Ayes 0 Nays 0 Abstain 0 Absent

I hereby certify the above to be a true copy of the legislation adopted by the Council of the City of Binghamton at a meeting held on 5/16/2021 Approved by the Mayor on 5/16/2021

[Signature]