

**DATE: MARCH 31, 2021**

**MEETING: BOARD OF CONTRACT & SUPPLY**

**PRESENT: MAYOR DAVID, MR. SEACHRIST, MR. PADDOCK, MR. SHAGER, MR. STANDISH**

**ABSENT: MR. FRANK**

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The meeting of the Board of Contract and Supply was called to order at 11:01 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the March 24, 2021 meeting was approved on a motion by Mr. Paddock and seconded by Mr. Standish and unanimously favored.

SECOND ORDER OF BUSINESS: BID OPENING:

Bids were received for 2021-08 Washington Street Mall Improvements. Three bids were received, were read and were forwarded to Engineering Department on a motion by Mr. Seachrist and seconded by Mr. Paddock and unanimously favored.

Bids were due for the Purchase of Recycled Material. No bids were received.

THIRD ORDER OF BUSINESS: PURCHASE APPROVAL:

A purchase approval in the amount \$5,015.61 plus freight \$272.82 with Tapping Machine Repair Service, LLC to refurbish a Smith S-54 tapping machine was approved on a motion by Mr. Paddock and seconded by Mr. Seachrist and unanimously favored. Funds are available in H8340.590015

FOURTH ORDER OF BUSINESS: CHANGE TO PURCHASE APPROVAL:

A change to the original purchase approval on 3/24/2021, for a 2020 Airman Air Compressor from Admar Supply Co. at a cost of Nineteen Thousand Five Hundred Forty Dollars (\$19,540.00) to Integra Supply Corp Eighteen Thousand Seven Hundred and Fifty Dollars (\$18,750.00) was approved on a motion by Mr. Paddock and seconded by Mr. Standish and unanimously favored. Funds are available in budget line H1640.525327.

FIFTH ORDER OF BUSINESS: CONTRACT RENEWAL:

A contract renewal for the 2<sup>nd</sup> year of the bid for the purchase of asphalt millings with Barrett Paving Materials Inc. with no change in the terms and conditions was approved on a motion by Mr. Standish and seconded by Mr. Paddock and unanimously favored.

SIXTH ORDER OF BUSINESS: CHANGE ORDER APPROVAL:

Change order no. 1 at a total increase in the amount of \$2,670.00 with Tokos Contracting for the Single Family Rehab at 5 North Street project was approved on a motion from Mr. Standish and seconded by Mr. Paddock and unanimously favored. Funds are available in CE8668.533800.CET44.

Contract History Original \$:	\$	49,800.00
Change Order no 1:	\$	<u>2,670.00</u>
Contract Amount to date:	\$	52,470.00

There being no further business for the Board, the meeting adjourned at 11:08 A.M. on a motion from Mr. Standish and seconded by Mr. Paddock and unanimously favored.

Respectfully Submitted,

Billie J. Goodson  
Secretary Board of Contract & Supply