

**DATE: MARCH 13, 2020**

**MEETING: BOARD OF CONTRACT & SUPPLY**

**PRESENT: MAYOR DAVID, MR. FRANK, MR. STANDISH. MR. PADDOCK**

**ABSENT: MR. SHAGER**

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The meeting of the Board of Contract and Supply was called to order at 9:00 a.m.

FIRST ORDER OF BUSINESS: EMERGENCY DECLARATION:

An emergency declaration due to the COVID-19 pandemic and will allow the City to bypass the bidding process to clean all touch points within the City Hall Building at 38 Hawley Street was approved on a motion Mr. Standish and seconded by Mr. Paddock and unanimously favored.

SECOND ORDER OF BUSINESS: PURCHASE APPROVAL:

With the approval of the emergency declaration a purchase approval to clean all touch pints at City Hall in the amount \$250.00 from Brooms over Broome was approved on a motion by Mr. Standish and seconded by Mr. Paddock and unanimously favored. Funding will be available pending City Councils approval of transfer.

There being no further business for the Board, the meeting adjourned at 9:03 A.M. on a motion from Mr. Standish and seconded by Mr. Frank and unanimously favored.

Respectfully Submitted,

Michael J. Dervay  
Secretary Board of Contract & Supply