

DATE: MARCH 18, 2020

MEETING: BOARD OF CONTRACT & SUPPLY

PRESENT: MAYOR DAVID, MR. FRANK, MR. PADDOCK, MR. SHAGER, MR. STANDISH

ABSENT: NONE

The meeting of the Board of Contract and Supply was called to order at 11:00 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the March 4 meeting and the special March 13 meeting of the Board of Contract and Supply was approved on a motion by Mr. Shager and seconded by Mr. Paddock and unanimously favored.

SECOND ORDER OF BUSINESS: BID OPENING:

Bids were opened for the Sale of Asphalt Millings contract. Three bids were received and were read and were forwarded for review to the Public Works Department on a motion by Mr. Shager and seconded by Mr. Frank and unanimously favored.

THIRD ORDER OF BUSINESS: AWARD RECOMMENDATION:

An award recommendation for the bid for Manhole Frames and Covers contract was awarded to the lowest bidder Neenah Foundry at a bid price of R-1713 storm (\$248.00), R-1713 sanitary (\$256.00), R-1792 (\$64.00), R-1772 (\$260.00) and R-1647 (\$240.00) on a motion by Mr. Shager and seconded by Mr. Frank and unanimously favored. Funds are available in H8120.590028.

An award recommendation for the RFP for Code Enforcement Software contract was awarded based on the review committee for this software to Municipity Integrated Parcel Management (General Code) at a pro-rated price of \$94,283.36 for the year 2020 on a motion by Mr. Shager and seconded by Mr. Frank and unanimously favored. Funds are available in H1680.590030 (\$90,000) and H1680.590004 (\$4,283.36).

FOURTH ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for bids for Lead Service Line Replacement project was approved on a motion by Mr. Shager and seconded by Mr. Paddock and unanimously favored.

FIFTH ORDER OF BUSINESS: ADD ON PURCHASE APPROVAL:

A purchase approval to purchase a block of maintenance support and repair from Brite in the amount \$6500.00 was approved on a motion by Mr. Shager and seconded by Mr. Paddock and unanimously favored. Funding are available in.

There being no further business for the Board, the meeting adjourned at 11:14 A.M. on a motion from Mr. Frank and seconded by Mr. Paddock and unanimously favored.

Respectfully Submitted,

Michael J. Dervay
Secretary Board of Contract & Supply