

**DATE: DECEMBER 2, 2020**

**MEETING: BOARD OF CONTRACT & SUPPLY**

**PRESENT: MAYOR DAVID, MR. STANDISH, MR. FRANK, MR. PADDOCK**

**ABSENT: MR. SHAGER**

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The meeting of the Board of Contract and Supply was called to order at 11:01 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the November 25, 2020 meeting was approved on a motion by Mr. Paddock and seconded by Mr. Standish and unanimously favored.

SECOND ORDER OF BUSINESS: RFP OPENING:

RFP's were received for the ESC Programs and CDBG Service and Capital Projects. Fourteen RFPs were received and were read into record and were forwarded to the Planning Department on a motion by Mr. Paddock and seconded by Mr. Standish and unanimously favored.

THIRD ORDER OF BUSINESS: PURCHASE APPROVAL:

A purchase approval for Design Build Contract for the renovation of the Fire Station for a new Intel Center was approved pending Corp Council approval of the contract on a motion by Mr. Paddock and seconded by Mr. Standish and unanimously favored. Additional funds are available in H1620.525004.20619 (\$300,000) and H1620.525004.12220 (\$200,000).

There being no further business for the Board, the meeting adjourned at 11:08 A.M. on a motion from Mr. Paddock and seconded by Mr. Standish and unanimously favored.

Respectfully Submitted,

Michael J. Dervay  
Secretary Board of Contract & Supply