



**THE COUNCIL OF THE CITY OF BINGHAMTON
STATE OF NEW YORK**

Date: June 17, 2020

Sponsored by Council Members: Scaringi, Resciniti, Riley, Friedman, Burns, Strawn, Scanlon

Introduced by Committee: Planning

RESOLUTION

entitled

A RESOLUTION AUTHORIZING THE MAYOR
TO AMEND THE CONTRACT WITH
VOLUNTEERS IMPROVING NEIGHBORHOOD
ENVIRONMENTS (VINES) FOR FY45 CDBG
FUNDS

WHEREAS, pursuant to Permanent Resolution 19-114, the City of Binghamton entered into a contract with Volunteers Improving Neighborhood Environments (VINES) for the use of FY 45 CDBG funds in an amount not to exceed \$12,500 for the Grow Binghamton Program ; and

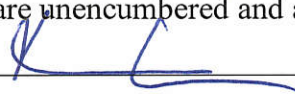
WHEREAS, the HUD Manager recommends a change in scope of the contract due to COVID-19; and

WHEREAS, Volunteers Improving Neighborhood Environments (VINES) would like to reallocate funds to purchase supplies for the home gardens.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby:

RESOLVE that the Mayor, or his designee, is hereby authorized to amend the contract, approved as to form and content by the Office of Corporation Counsel, with Volunteers Improving Neighborhood Environments (VINES) in order to change the scope of the contract due to COVID-19 to reallocate funds for home garden supplies in an amount to exceed \$12,500; and that funding will be deducted from budget line CD8676.533515.CDY45 (Human Services) for this purpose.

I HEREBY CERTIFY that the above described
funds are unencumbered and available



Chuck Shager, Comptroller

Introductory No. R20-47

Permanent No. R20-45

Sponsored by City Council Members:
Scaringi, Resciniti, Riley, Friedman, Burns, Strawn,
Scanlon

A RESOLUTION AUTHORIZING THE MAYOR
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The within Resolution was adopted by the Council of
the City of Binghamton.

Date 6/17/2020

Lucy DeStefano
City Clerk

Date Presented to Mayor 6/18/2020

6/18/2020
Date Approved

Richard D. Durso
Mayor

	Ayes	Nays	Abstain	Absent
Councilman Scaringi	✓			
Councilwoman Resciniti	✓			
Councilwoman Riley	✓			
Councilwoman Friedman	✓			
Councilman Burns	✓			
Councilman Strawn	✓			
Councilman Scanlon				✓
Total	6	0	0	1

Code of the City of Binghamton

Adopted Defeated

6 Ayes 0 Nays 0 Abstain 1 Absent

I hereby certify the above to be a true copy of the legislation adopted by the Council of the City of Binghamton at a meeting held on 6/17/2020. Approved by the Mayor on 6/18/2020

Richard D. Durso



TABLE 1: PROPOSED PROGRAM FUNDING SOURCES

A	B	C	D
PROGRAM FUNDING SOURCES	SECURED? YES/NO	AMOUNT	% OF TOTAL PROJECT BUDGET
Proposed City of Binghamton (CDBG)	NO	\$20,000	16%
Department of Environmental Conservation	YES	\$50,000	40%
Department of Social Services	NO	\$20,000	16%
United Way of Broome County	YES	\$15,000	12%
Broome County Youth Bureau	NO	\$8,000	6%
M&T Foundation	NO	\$1,000	>1%
Program Income	NO	\$6,000	5%
Fundraising Revenue	NO	\$4,000	3%
Total		\$124,000	

TABLE 1. Instructions:

- Column A: List all proposed funding sources for the specific program from largest to the smallest (except the CDBG portion). Please spell out the names of the sources (do not use acronyms or abbreviations).
- Column B: Indicate whether funding has been secured from each source.
- Column C: Indicate the anticipated funding amount.
- Column D: Indicate the percentage of the specific program budget reflected by each funding source.



TABLE 2: PROPOSED CDBG SUPPORTED PROGRAM LINE ITEMS

A	B	C	D
BUDGET ITEM	TOTAL PROGRAM BUDGET	CDBG PORTION	CDBG PERCENT OF BUDGET
PERSONNEL SALARY (TITLES ONLY)			
Youth Program Manager	\$29,120	\$1,500	5%
Program Assistant	\$10,733	\$1,500	14%
Youth Peer Leader	\$4,536	\$0	0%
Youth Leadership Tract	\$8,190	\$2900	35%
Youth Crew Members (20)	\$0	\$0	0%
SUBTOTAL: PERSONNEL SALARY	\$52,570	\$5,900	11%
FRINGE BENEFITS & PAYROLL			
Community Garden & Youth Program Manager Fringe (10%)	\$2,912	\$150	5%
Program Assistant Fringe (10%)	\$1,073	\$150	14%
Youth Peer Leader Fringe (10%)	\$453	\$0	0%
Youth Leadership Tract (10%)	\$819	\$290	35%
Youth Crew Members Fringe (10%)	\$0	\$0	0%
SUBTOTAL: FRINGE BENEFITS	\$5,257	\$590	11%
OPERATING/ADMINISTRATIVE/OTHER COSTS			
Supplies and Materials	\$34,000	\$4,630	14%
Portable Toilet Rental	\$1080	\$1,080	100%
Travel	\$2,500	\$300	12%
SUBTOTAL: OPERATING/ADMINISTRATIVE	\$22,560	\$6,010	27%
GRAND TOTAL	\$150,00	\$12,500	8%

TABLE 1. Instructions

- Column A: Under each applicable section, list proposed CDBG reimbursed budget lines. Please use sufficient detail in defining line items. In most cases, there should be an individual line for each distinct staff position. It is acceptable to provide an overall fringe benefit rate and amount for each position.
- Column B: Enter the total amount proposed for each line.
- Column C: Enter the CDBG portion proposed for each line.
- Column D: Enter the percentage of each line item to be charged to CDBG. This amount will equal Column C divided by Column B.



BUDGET NARRATIVE

Personnel Services:

- The Youth Program Manager is responsible for designing, recruiting for, and implementing Grow Binghamton spends 100% of their time annually on youth programming, including the Grow Binghamton program. (1 position)
- The Program Assistant will assist with Grow Binghamton and Urban Farm and will spend 50% of their time in 2020 on this project. (1 position)
- The Youth Peer Leader (YPL) will work 25 hrs/wk for 12 weeks at \$13/hour. The YPL will be a GB alumnus that demonstrates leadership capabilities. The YPL will work with the Program Manager to develop and implement programming. (1 position)
- Youth in Leadership Tract (Y-LT) will include Crew Leaders (CL) who work 22 hrs/wk for 6 weeks at \$13 per hour and another 30 hours before and after program. The CL will be GB alumni that demonstrate leadership capabilities. The CL will be responsible for supervising teams of crew leaders. Root Crew (RC) will include returning youth that had additional responsibilities and work 20 hrs/wk for 6 weeks at \$12.75/hr. RC and CL are eligible for additional hours of up to 6 hrs/week for an additional 12 weeks as part of the full year employment opportunity. (6 positions)

Operating, Administrative and Other Programming Costs:

- Supplies and materials include general Grow Binghamton supplies, including but not limited to cooking demonstration foods, gloves, first aid, and tee shirts. Supplies and materials also includes lumber, soil, compost and other supplies to put together portable grow bags and raised beds that youth will assemble to provide for families to be able to grow their own food.
- Equipment rental includes a portable toilet for use of youth during program and leader orientation.
- Travel covers bus passes for youth, fuel for VINES' vehicles for transporting youth, and mileage for staff use of personal vehicles for the program.

Please Note:

There are additional salaries and other costs not listed in the budget table, per the instructions in the RFP. These account for the difference between the program budget total on the budget table versus on the Application Cover Sheet.

