

DATE: JULY 14, 2021

MEETING: BOARD OF CONTRACT & SUPPLY

PRESENT: MAYOR DAVID, MR. FRANK, MR. SHAGER, MR. LAKE, MR. PADDOCK

ABSENT: NONE

The meeting of the Board of Contract and Supply was called to order at 11:02 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the July 7, 2021 meeting was approved on a motion by Mr. Lake and seconded by Mr. Paddock and unanimously favored.

SECOND ORDER OF BUSINESS: AWARD RECOMMENDATION:

An award recommendation for the bid for Water Meters was awarded to the lowest bidder Ti Sales, Inc. at a bid price of \$140,241.74 on a motion by Mr. Lake and seconded by Mr. Frank and unanimously favored. Funds are available in H8340.590016.

An award recommendation for the bid for 12 Broad Ave and 4 Sturges St (Carriage House) Demolition was awarded to the lowest bidder Gorick Construction, at a bid price of \$32,000.00 on a motion by Mr. Lake and seconded by Mr. Frank and unanimously favored. Funds are available in H1364.54470.

An award recommendation for the bid for North Way Street/Pratt Court/Recreation Park and West End Park Curb and Sidewalk Replacement was awarded to the lowest bidder, Albert Torto Construction Corporation, at a bid price of \$163,320.00 on a motion by Mr. Paddock and seconded by Mr. Frank and unanimously favored. Funds are available in H5112.525015.12021.

THIRD ORDER OF BUSINESS: CHANGE ORDER APPROVAL:

Change order no. 1 in the amount of \$6,875.00 with Albert Torto Construction for the 2021 ADA Replacement was approved on a motion from Mr. Paddock and seconded by Mr. Frank and unanimously favored.

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| Contract History Original \$: | \$ | 794,750.00 |
| Change Order no 1: | \$ | <u>6,875.00</u> |
| Contract Amount to date: | \$ | 801,625.00 |

FOURTH ORDER OF BUSINESS: CONTRACT RENEWAL:

The Public Works Department is requesting permission to extend the Annual Service contract for City Owned Elevators with Otis Elevator for the 2021 calendar year. This was approved on a motion by Mr. Lake and seconded by Mr. Frank and unanimously favored. Funds are available in A1620.54440, A7620.54440 and FX8330.54440.

FIFTH ORDER OF BUSINESS: DISCUSSION ITEM:

The Purchasing Department requested the approval of Single Source Affidavits and Sole Source Affidavits and Justifications for commodities and services that are not selected through the competitive bidding process. The forms were previously approved by Corporation Counsel. This was approved on a motion by Mr. Lake and seconded by Mr. Frank and unanimously favored.

There being no further business for the Board, the meeting adjourned at 11:10 A.M. on a motion from Mr. Paddock and seconded by Mr. Lake and unanimously favored.

Respectfully Submitted,

Billie J. Goodson
Secretary Board of Contract & Supply