



Office of the Civil Service Commission

Richard C. David, Mayor

*Sharon Sorkin, Acting Personnel & Safety Director
Leana Testani, Assistant Director of Personnel & Safety*

*Patrick O' Day, Commissioner
Catherine Furner, Commissioner
Eileen Fitzgerald, Commissioner*

**CIVIL SERVICE COMMISSION MEETING MINUTES
Personnel/Civil Service Office, 38 Hawley Street, Binghamton
3pm Wednesday, February 24, 2021**

- I. Call to Order @ 3pm

- II. Present: Patrick O'Day, and Eileen Fitzgerald
Absent: Catherine Furner
Also Present: Leana Testani (Assistant Director of Personnel), Lori Clift (IT Manager), and Ed Crumb (Project Analyst)

- III. Approve the minutes from the January 20, 2021 meeting
Motion: O'Day
Second: Fitzgerald
All in favor

- IV. Public Hearing
 - a. Classification of City Treasurer as Competitive
Motion to open the public hearing: O'Day
Second: Fitzgerald

No public comment

Motion to close the public hearing: O'Day
Second: Fitzgerald
All in favor

- V. New Business:
 - a. Resolution approving City Treasurer title as Competitive, presented by Leana Testani

Testani explained that the Mayor is seeking approval to make the Treasurer position competitive due to the nature of the job and responsibility the Treasurer position has during Mayoral transitions.

Motion: O'Day
Second: Fitzgerald
All in favor

- b. Adoption of new job description, WWTP Electrical Engineer, presented by Ed Crumb

Crumb explained that the creation of this new position is combining two existing titles to better fit the needs of the JSTP. Better for recruitment of qualified candidates.

Motion to hold over: O'Day

Second: Fitzgerald

- c. Amend job description, Parking Meter Checker, presented by Chief Zikuski

Clift explained that the change to the job description is to include the parking kiosks, a function of this employee's job.

Motion: O'Day

Second: Fitzgerald

All in favor

- d. Annual Report Submission, presented by Leana Testani

No questions or comments.

VI. Adjournment

Next meeting will be held March 24, 2021 at 3pm

Motion to adjourn: O'Day

Second: Fitzgerald

Time: 3:09pm