



Office of the Civil Service Commission

Richard C. David, Mayor

Sharon Sorkin, Acting Personnel & Safety Director

*Patrick O' Day, Commissioner
Catherine Furner, Commissioner
Eileen Fitzgerald, Commissioner*

**CIVIL SERVICE COMMISSION MEETING AGENDA
Personnel/Civil Service Office, 38 Hawley Street, Binghamton
3pm Wednesday, December 15th, 2021**

- I. Call to Order
- II. Approve the minutes from the November 17, 2021 meeting
- III. New Business:
 - a. New job description, Electrician's Helper, Waste Water Treatment Plant, presented by Ed Crumb
 - b. New job description, CMMS (Computerized Maintenance Management System) Clerk, Johnson City Joint Sewage Treatment Plan, presented by Ed Crumb
 - c. New job description, Website & Social Media Coordinator, presented by Lori Clift
 - d. New job description, Water Treatment Plant Mechanic, presented by Jeff Kruger
 - e. Amend job description, Assessor, presented by Margaret Myers & Sharon Sorkin
 - f. Residency Waiver, Director of Personnel & Safety, presented by Sharon Sorkin
- IV. Adjournment