

**DATE: DECEMBER 22, 2021**

**MEETING: BOARD OF CONTRACT & SUPPLY**

**PRESENT: MAYOR DAVID, MR. SHAGER, MR. MAERKL, MR. LAKE, MR. SEACHRIST, MR. FRANK**

**ABSENT: NONE**

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The meeting of the Board of Contract and Supply was called to order at 11:03 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the December 15, 2021 meeting was approved on a motion by Mr. Lake and seconded by Mr. Maerkl and unanimously favored.

SECOND ORDER OF BUSINESS: AWARD RECOMMENDATION:

An award recommendation for the bid to Provide and Replace 285 Best Keyway Cores was awarded to the only bidder, Zerodraft of CNY, at a bid price of \$8,000.00 on a motion by Mr. Lake and seconded by Mr. Frank and unanimously favored. Funds are available in A7110.54410.

THIRD ORDER OF BUSINESS: CONTRACT APPROVAL:

A contract approval to replace carpet in the Mayor's suite from Endwell Rug Company off NY State Contract #PC67773 at a total cost of \$7,041.83 was approved by Mr. Lake and seconded by Mr. Frank and unanimously favored. Funds are available in A1310.52200 (\$5,239.05) and A1210.54610 (\$1,802.78).

FOURTH ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise RFQ for Grant Consulting Services was approved on a motion by Mr. Lake and seconded by Mr. Frank and unanimously favored.

Permission to advertise RFP for Mirabito Stadium Phase 2 PDL Improvements: Architectural & Engineering Services was approved on a motion by Mr. Lake and seconded by Mr. Frank and unanimously favored.

There being no further business for the Board, the meeting adjourned at 11:06 A.M. on a motion from Mr. Lake and seconded by Mr. Frank and unanimously favored.

Respectfully Submitted,

Billie J. Goodson  
Secretary Board of Contract & Supply