



Department of Planning, Housing, & Community Development

Mayor, Richard C. David
Director, Dr. Juliet Berling

SUMMARY OF MINUTES THE CITY OF BINGHAMTON THE COMMISSION ON ARCHITECTURE & URBAN DESIGN	
MEETING DATE: March 2, 2021	LOCATION: Planning Conference Room, City Hall; GoToWebinar
CALLED TO ORDER: 12:05 p.m.	RECORDER OF MINUTES: S. McGee

ROLL CALL		
COMMISSIONERS PRESENT:	PRESENT:	ABSENT:
K. Ellsworth (chair)	X	
J. Darrow (vice-chair)	X	
M. E. Mauro	X	
M. Atchie	X	
M. Lombardini		X
STAFF MEMBERS PRESENT:	TITLE & DEPARTMENT:	
J. Berling	Director, Planning Department	
S. McGee	Historic Preservation & Neighborhood Planner, Planning Department	
O. Varughese	Planner, Planning Department	

APPROVAL OF MINUTES		
MOTION: To approve the February 9, 2021 CAUD regular meeting minutes.		
FIRST: J. Darrow	SECOND: M. Atchie	VOTE: PASSED (4-0-0)
AYE(S): All	NAY(S): None	ABSTENTION(S): None

SEQR DETERMINATIONS	
BUSINESS ITEM	
ADDRESS: Binghamton DECO District	CASE NUMBER: CAUD-2021-11
DESCRIPTION FROM AGENDA: Certificate of Appropriateness	
DISCUSSION POINTS & THOSE SPEAKING: <ul style="list-style-type: none"> • Staff presented the application. • Kathryn Chesebrough, Whitham Design, provided the Commission with a background description for the project. • Jeffrey Nadge, Barton and Loguidice, provided additional background information. • K. Ellsworth asked about the application process. • Staff provided clarification. • K. Ellsworth asked about the Type of Action. 	

- Staff clarified that it should be considered a Type 1 action under SEQRA.
- K. Ellsworth spoke about previous applications, where design occurred during the application process.
- K. Chesebrough asked what CAUD would like to see at the 4/6 meeting.
- J. Nadge detailed the design phase timeline.
- Staff spoke about what the Commission would typically review.
- K. Ellsworth spoke about the applicable Guidelines.
- The Commission discussed the scope of CAUD’s review authority in this application.

PUBLIC COMMENT:

- Kathryn Chesebrough, Whitham Design, and Jeffrey Nadge, Barton & Loguidice, speaking on behalf of the application.

SEQR DETERMINATION

ADDRESS: Binghamton DECO District	CASE NUMBER: CAUD-2021-11
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DESCRIPTION FROM AGENDA: Certificate of Appropriateness

DISCUSSION POINTS: See above.

VOTING

MOTION: Motion to declare CAUD as Lead Agency.

FIRST: K. Ellsworth	SECOND: J. Darrow	VOTE: (4-0-0)
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AYE(S): All	NAY(S): None	ABSTENTION(S): None
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MOTION: Motion to declare the action as a Type 1 Action given the size of the project in relation to the State and Henry Streets Historic District.

FIRST: K. Ellsworth	SECOND: J. Darrow	VOTE: PASSED (4-0-0)
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VOTING

MOTION: To establish a public hearing at the April 6, 2021, Regular CAUD meeting at 12:10 p.m.

FIRST: K. Ellsworth	SECOND: M. E. Mauro	VOTE: (4-0-0)
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AYE(S): All	NAY(S): None	ABSTENTION(S): None
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SEQR DETERMINATIONS & PUBLIC HEARINGS

BUSINESS ITEM

ADDRESS: 7 Hawley Street	CASE NUMBER: CAUD-2021-10
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DESCRIPTION FROM AGENDA:
Certificate of Appropriateness

DISCUSSION POINTS & THOSE SPEAKING:

- Staff presented the application.
- J. Darrow asked about public noticing.
- Staff explained the ways notice was given.
- The Commission discussed the SEQR criteria.
- O. Varughese spoke about the recommendations made by the Planning Commission and the Traffic Board.
- O. Varughese stated the parking would be metered.
- J. Darrow asked about the depth of the parking.
- Staff showed the dimensions on the site plan.
- K. Ellsworth spoke about the accessible parking space and its placement.

<ul style="list-style-type: none"> The Commission spoke about making a recommendation about the accessible parking space placement. 		
PUBLIC COMMENT:		
<ul style="list-style-type: none"> None. 		
VOTING		
MOTION: To approve the 7 Hawley St. parking lot with a strong recommendation that the Engineering Dept. review the placement of the handicap parking space in the northeast corner of the parking lot on the site plan.		
FIRST: J. Darrow	SECOND: M. Atchie	VOTE: (4-0-0)
AYE(S): All	NAY(S): None	ABSTENTION(S): None
SEQR DETERMINATION		
ADDRESS: 7 Hawely Street		CASE NUMBER: CAUD-2021-10
DESCRIPTION FROM AGENDA: Certificate of Appropriateness		
DISCUSSION POINTS: See above.		
VOTING		
MOTION: Motion to declare CAUD as Lead Agency.		
FIRST: K. Ellsworth	SECOND: J. Darrow	VOTE: (4-0-0)
AYE(S): All	NAY(S): None	ABSTENTION(S): None
MOTION: Motion to declare the action as an Unlisted Action.		
FIRST: K. Ellsworth	SECOND: J. Darrow	VOTE: PASSED (4-0-0)
VOTING		
MOTION: To open the public hearing.		
FIRST: J. Darrow	SECOND: M. E. Mauro	VOTE: (4-0-0)
AYE(S): All	NAY(S): None	ABSTENTION(S): None
MOTION: Having received no comments, motion to close the public hearing.		
FIRST: K. Ellsworth	SECOND: J. Darrow	VOTE: (4-0-0)
AYE(S): All	NAY(S): None	ABSTENTION(S): None
MOTION: The Commission then reviewed all relevant SEQR criteria and found no or small impact for each. Motion to issue a Negative Declaration for 7 Hawley Street. Voice vote, no on all criteria.		
FIRST: M. E. Mauro	SECOND: J. Darrow	VOTE: PASSED (4-0-0)
AYE(S): All	NAY(S): None	ABSTENTION(S): None

BUSINESS ITEM	
ADDRESS: 89 Court Street	CASE NUMBER: CAUD-2021-05
DESCRIPTION FROM AGENDA: Certificate of Appropriateness	
DISCUSSION POINTS & THOSE SPEAKING:	
<ul style="list-style-type: none"> K. Morris updated the Commission regarding the new design. 	
PUBLIC COMMENT:	

<ul style="list-style-type: none"> Kevin Morris, Springbrook, NY, speaking on behalf of the application. 		
VOTING		
MOTION: To approve the application for window and door signage as presented on March 2, 2021.		
FIRST: J. Darrow	SECOND: M. Atchie	VOTE: (4-0-0)
AYE(S): All	NAY(S): None	ABSTENTION(S): None

BUSINESS ITEM		
ADDRESS: 199 State Street	CASE NUMBER: CAUD-2021-06	
DESCRIPTION FROM AGENDA: Certificate of Appropriateness		
DISCUSSION POINTS & THOSE SPEAKING: <ul style="list-style-type: none"> K. Morris updated the Commission regarding the new design. 		
PUBLIC COMMENT: <ul style="list-style-type: none"> Kevin Morris, Springbrook, NY, speaking on behalf of the application.. 		
VOTING		
MOTION: To approve the application for two door signs and two flag mounts as presented on March 2, 2021..		
FIRST: J. Darrow	SECOND: M. Atchie	VOTE: (4-0-0)

OTHER BUSINESS		
<ul style="list-style-type: none"> Staff mentioned a training opportunity. J. Darrow mentioned the carriage house at 86 Main St. 		

ADJOURNMENT		
Motion to adjourn.	TIME: 12:59 p.m.	
FIRST: J. Darrow	SECOND: M. E. Mauro	VOTE: (4-0-0)
AYE(S): All	NAY(S): None	ABSTENTION(S): None