

Community Development Advisory Committee Minutes

Date: March 29, 2021

Online Meeting

Member Attendees:

Ms. Mary Ann Callahan, 1st District
Mr. Karl Bernhardsen, 2nd District
Ms. Brandy Brown, 3rd District
Ms. Ebony Hattoh, 4th District
Ms. Michelle OLoughlin, 5th District
Mr. Brett Pornbeck, 6th District (acting)
Ms. Kathy Granger, Council At-Large
Ms. JoAnne Hanrahan, Mayoral Appointee
Ms. Debra Hogan, Mayoral Appointee
Ms. Kelly Weiss, Mayoral Appointee

Member Absent:

None

Staff Members Attending:

Mr. Stephen Carson, HUD Manager

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- Meeting called to order: 6:15 PM
 - 3/22/21 Minutes Approved (1-OLoughlin, 2-Bernhardsen, unanimous)
 - Approval of FY46 Capital Project Recommendations (1-Hanrahan, 2-Weiss, 9-0-0)
 - Approval of FY47 ESG Draft Annual Action Plan Budget (1-Hanrahan, 2-Bernhardsen, 9-0-0)
 - Approval of FY47 HOME Draft Annual Action Plan Budget (1-Hanrahan, 2- Bernhardsen, 9-0-0)
 - Approval of FY47 CDBG Draft Annual Action Plan Budget (1-Hanrahan, 2-Weiss, 9-0-0)
 - Meeting adjourned 7:48 PM (1-Hanrahan, 2-Bernhardsen, unanimous)

PROPOSED FY47 (CY2022) BUDGET: CDBG, HOME & ESG

Instructions: Put numbers into the red outlined boxes only and everything will calculate. Use the additional worksheets to include specific programs and capital projects. Please be aware of minimums, maximums, and caps, and pay attention to the Notes for each item

CDBG BUDGET	DESCRIPTION	FY46 FINAL BUDGET			FY47 DRAFT BUDGET	NOTES
		FY47 MINIMUM	FY47 MAXIMUM	FY46 BUDGET		
ADMINISTRATION	ADMINISTRATION & COMPLIANCE	\$77,400.00	\$215,252.87	\$134,550.02	\$134,550.02	Includes \$4,400 for CDALC Admin, \$50,000 for financial expenses, \$11,000 for audit, and \$12,000 for legal services linked with ESG Admin spending. Includes funding for additional Committee position (works Fair-Housing education)
	FAIR HOUSING	\$5,000.00		\$0.00	\$0.00	
PLANNING	GENERAL PLANNING ACTIVITIES	\$7,000.00	\$25,231.54	\$20,000.00	\$20,000.00	Includes \$7,000 for GIS services. Can include additional for plans and surveys as well as Planning Staff Salary
ADMIN & PLANNING TOTAL	ADMIN & PLANNING CAP			\$154,550.02	\$154,550.02	
ECO DEVELOPMENT	BLDG SUBRECIPIENT AGREEMENT		\$245,283.36	\$997,211.28	\$995,297.00	PLANNING AND ADMIN CAP = 20% BLDG staff salaries
HOUSING	PROJECT MGMT&COORDINATION		\$54,028.89	\$35,000.00	\$35,000.00	
CODE ENFORCEMENT	INSPECTION/ENFORCEMENT SVCS		\$235,182.94	\$125,000.00	\$125,000.00	Salaries for Housing staff partially paid from HOME funds below as well. Linked with HOME admin spending
PROGRAM DELIVERY TOTAL	HOME PURCHASE ASSISTANCE AND REPAIRS			\$955,000.00	\$955,000.00	
	LEAD & ASBESTOS RISK ASSESSMENT			\$190,000.00	\$0.00	All CDBG PI will automatically be applied to this line
	SENIOR HOUSING REPAIR PROGRAM			\$0.00	\$0.00	
	DEMOLITION/BRIGHT REMOVAL			\$85,000.00	\$0.00	Housing Dept suggests \$0 due to availability of other funds
	BINGHAMTON HOMEOWNERSHIP ACADEMY			\$196,000.00	\$95,000.00	Invoiced staff repairs for LMI senior households: First Ward Action Council
COMM. DEVELOPMENT PROGRAMMING	PUBLIC INFRASTRUCTURE	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	May be used to demolish or rehab to remove blight
	COLUMBUS PARK IMPROVEMENTS			\$500,000.00	\$0.00	Run by Metro Interfaith, included housing program intake as well
	PARK SECURITY IMPROVEMENTS			\$7,000.00	\$0.00	Typically includes milling and paving but can include additional projects in LMI residential areas
	NORTHSIDE CHOW GROCERY STORE			\$5,000.00	\$0.00	Includes almost any improvement at LMI area parks and City run Senior Centers.
	CAPITAL PROGRAM SET ASIDE			\$21,000.00	\$0.00	
	HUMAN SERVICES CAPITAL SET ASIDE			\$65,000.00	\$0.00	
SUBTOTAL - NON PUBLIC SERVICE ACTIVITIES				\$989,000.00	\$989,000.00	Was a competitive bid
				\$1,480,000.00	\$1,480,000.00	
	CAPITAL WORKSHEET					Edit the worksheet only
SUBTOTAL - PUBLIC SERVICE ACTIVITIES				\$286,586.58	\$286,586.58	Edit the worksheet only
				\$286,586.58	\$286,586.58	
CDBG GRANT				\$1,766,586.58	\$1,766,586.58	PUBLIC SERVICE CAP = 15%
CDBG ALLOCATED				\$1,494,946.40	\$1,494,946.40	
UNOBLIGATED				\$0.00	\$0.00	

HOME BUDGET	DESCRIPTION	FY46 FINAL BUDGET			FY47 DRAFT BUDGET	NOTES
		FY47 MINIMUM	FY47 MAXIMUM	FY46 BUDGET		
ADMINISTRATION	HOUSING ADMIN	\$60,249.06	\$107,450.69	\$60,249.06	\$53,421.80	Salaries for Housing staff partially paid from CDBG funds above as well.
	ADMIN TOTAL			\$60,249.06	\$53,421.80	
HOME PROGRAMS	REHAB PROJECTS			\$267,241.57	\$0.00	ADMIN CAP = 10% ADMIN CAP = 75%
	TBRA PROGRAM			\$0.00	\$0.00	
	UNKNOWN CHDO PROJECT	\$80,132.70		\$275,000.00	\$280,796.20	Owner accepted home rehab funds, all HOME PI will automatically be assigned to this line
PROGRAM TOTALS				\$542,241.57	\$280,796.20	
HOME GRANT				\$602,490.63	\$530,218.00	Provider rental assistance for LMI households similar to Section 8
HOME ALLOCATED				\$602,490.63	\$530,218.00	
UNOBLIGATED				\$0.00	\$0.00	entitlement and program income must be used for this

ESG BUDGET	DESCRIPTION	FY46 FINAL BUDGET			FY47 DRAFT BUDGET	NOTES
		FY47 MINIMUM	FY47 MAXIMUM	FY46 BUDGET		
ADMINISTRATION	SALARY - GRANT ADMIN	\$8,914.34	\$8,914.34	\$8,914.34	\$8,914.34	Salaries for Housing staff partially paid from CDBG funds above as well.
	ADMIN TOTAL			\$8,914.34	\$8,914.34	
EMERGENCY SHELTER/STREET OUTREACH PROGRAMS	ADMIN CAP			\$12,563.63	\$12,563.63	ADMIN CAP = 75% ADMIN CAP = 75%
	ESG SERVICES WORKSHEET			\$96,856.62	\$96,856.62	
RAPID REHOUSING/HOMELESS PREVENTION/HMIS PROGRAMS	SHELTER/OUTREACH CAP			\$90,184.20	\$90,184.20	SHELTER/OUTREACH CAP = 60% Edit the worksheet only
	ESG SERVICES WORKSHEET			\$57,792.00	\$57,792.00	
CITY OF BINGHAMTON HMIS USER FEES	PROGRAM TOTALS	\$1,720.00	\$1,720.00	\$1,720.00	\$1,720.00	HMIS PARTICIPATION REQUIRED BY HUD (CITY USER FEE FOR FY 21,22). You may put additional funds into this category to fund homeless agencies with HMIS.
ESG GRANT				\$165,307.00	\$165,307.00	
ESG TOTAL				\$165,307.00	\$165,307.00	
REMAINING				\$0.00	\$0.00	

Includes all CDBG service programs

Total Cost \$286,686.98

Agency	Project	Location	Cost
MHAST			\$50,000.00
City of Binghamton	POLICE OT		\$0.00
PUBLIC EVENT SECURITY			\$0.00
City of Binghamton	PARK RANGERS		\$10,000.00
BOYS AND GIRLS	TEEN CENTER		\$20,000.00
BOYS AND GIRLS CLUB	YOUTH AFTER HOURS		\$50,000.00
YWCA	YOUNG WONDERS YOUTH PROGRAMMING		\$0.00
FAIRVIEW	OPIOID ADDICTION RECOVERY		\$45,000.00
Mothers and Babies			\$9,781.00
ACHIEVE			\$8,000.00
B&G	Summer Program		\$19,975.00
Cornell Coop	UNITY in Binghamton		\$11,746.00
VINES			\$10,000.00
TruthPharm			\$0.00
Unity in the Comm			\$0.00
American Civic Association			\$10,184.98
other1	*youth program		\$15,000.00
other2	*senior program		\$15,000.00
Binghamton Adult Education	OOS Youth Edu		\$12,000.00

salaries only
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