



City of Binghamton Planning Department

City of Binghamton Floodplain Development Permit Application

§240-4 of the City of Binghamton Flood Damage Prevention Ordinance requires a development permit be obtained prior to the start of any construction or other development within the area of special flood hazard, as established in §240-3B. Local law must adhere to the minimum requirements set forth by NFIP and may be made more restrictive than NFIP, with process compliance and notification.

All applications must be approved by the Local Floodplain Administrator, the Director of the Planning Department, prior to the issuance of a Floodplain Development permit and/or a Building permit.

All applications are subject to review by the Planning staff, Engineering staff, Building and Construction staff, as appropriate to the scope of proposed action and prior to that action being reviewed.

This application must be accompanied by the **REQUIRED \$350.00 APPLICATION FEE**. A permit fee will be due and payable upon issuance of the floodplain development permit.

1) **GENERAL PROVISIONS** (to be read and signed by *the Applicant*)

1. No work, within the scope of this action and this permit, may commence until a floodplain development permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until a permit is re-issued.
4. Development shall not be used or occupied until the *Certificate of Compliance* is issued.
5. The permit is invalid if no work, within the scope of this action and this permit, has commenced within six (6) months of issuance as determined by the Local Floodplain Administrator.
6. The floodplain development permit expires two (2) years from the date of issuance.
7. Applicant is hereby informed that other permits may be required to fulfill local, state and federal regulatory requirements.

Applicant hereby gives consent to the Local Floodplain Administrator or his/her representative to make reasonable inspections required to verify compliance.

By signing below, I/we acknowledge that all information presented herein is true to the best of my/our knowledge. I/we further understand that any false information intentionally provided or omitted is grounds for the revocation of any variance.

Date: _____

Applicant's Signature

Date: _____

Property Owner's Signature (if different than Applicant)

1) APPLICANT INFORMATION

a. Property/Project Location Information:

Address of Property: _____ Tax Map #: _____

Dimensions: Frontage _____ ft. Depth _____ ft. Square Footage: _____ sf

Zoning District: _____

b. Applicant:

Address: _____
(Street) (City) (State) (Zip)

Telephone: _____ Email: _____

Applicant's relationship to property: _____

c. Property Owner: _____

Address: _____
(Street) (City) (State) (Zip)

Telephone: _____ Email: _____

d. Contact Person: _____

Address: _____
(Street) (City) (State) (Zip)

Telephone: _____ Email: _____

e. Engineer/Architect: _____

Address: _____
(Street) (City) (State) (Zip)

Telephone: _____ Email: _____

f. Attorney: _____

Address: _____
(Street) (City) (State) (Zip)

Telephone: _____ Email: _____

2) PROPOSED DEVELOPMENT (to be completed by *THE APPLICANT*)

Description of Work:

Estimated Cost of Project: _____

STRUCTURAL DEVELOPMENT (please check ALL that apply)

<u>PROPOSED ACTIVITY</u>
<input type="checkbox"/> New Structure
<input type="checkbox"/> Addition
<input type="checkbox"/> Alteration
<input type="checkbox"/> Relocation
<input type="checkbox"/> Demolition
<input type="checkbox"/> Replacement

<u>STRUCTURE TYPE/USE</u>
<input type="checkbox"/> Residential, 1-2 Family
<input type="checkbox"/> Residential, multifamily
<input type="checkbox"/> Non-residential
<input type="checkbox"/> Mixed-Use

OTHER DEVELOPMENT ACTIVITIES

<input type="checkbox"/> Fill	<input type="checkbox"/> Mining	<input type="checkbox"/> Drilling	<input type="checkbox"/> Grading
<input type="checkbox"/> Excavation (unless for structural development, checked above)			
<input type="checkbox"/> Watercourse alteration (including dredging and channel modification)			
<input type="checkbox"/> Drainage improvement (including culvert work, stormwater control structure(s) or ponds)			
<input type="checkbox"/> Subdivision (new or expansion)			
<input type="checkbox"/> Individual water or sewer system			
<input type="checkbox"/> Other _____			

3) DETERMINATION (to be completed by the *LOCAL FLOODPLAIN ADMINISTRATOR*)

The proposed development is located on FIRM Panel No. _____, Dated _____

Given the location on FIRM, the proposed development has been determined to be:

(1) Reasonably safe from flooding (entire property is in Zone B, C, or X).

(2) adjacent to a flood prone area.

100-year flood elevation at the site is:

_____ Ft. _____ NGVD 1929/ _____ NAVD 1988 (MSL) _____ Unavailable

(3) within or may be within flood prone area. **Continue to section 5.**

DETERMINED BY

LOCAL FLOODPLAIN ADMINISTRATOR _____

SIGNED _____ DATE _____

4) ADDITIONAL REQUIRED INFORMATION

(Provided by *THE APPLICANT*, completed by the *LOCAL FLOODPLAIN ADMINISTRATOR*)

The following documents must be submitted by the applicant prior to the processing of this application.

- Site Plan(s) showing the location of all existent structures, water bodies, adjacent roads, lot dimensions and proposed development.
- Development plans and specifications, drawn to scale. Including, but not limited to: anchoring structures, proposed elevation of the lowest floor, types of water resistant materials used below the first floor, details of floodproofing for utilities located below the first floor, details of enclosures below the first floor, openings in foundation entry/exit of floodwaters.
- Elevation certificate (*FEMA 81-31 or FEMA 81-65*)
- Subdivision or other development plans (if the subdivision/development exceeds one acre).
- Plans showing the watercourse location, proposed relocation, floodway location.
- Topographic information showing the existing and proposed grades of all proposed fill.
 - Top of new fill: _____ Ft. _____ NGVD 1929/ _____ NAVD 1988 (MSL) _____ Unavailable
- PE certification of soil compaction.
- Floodproofing protection level (non-residential only) _____ NGVD 1929/ _____ NAVD 1988 (MSL). For flood proofed structures, applicant must attach certification from a registered engineer/ architect.
- Other documentation: _____

5) PERMIT DETERMINATION (to be completed by the *LOCAL FLOODPLAIN ADMINISTRATOR*)

The proposed activity has been determined to be:

- A. In conformance
- B. Not in conformance

with the provisions of Chapter 240 of the Code of the City of Binghamton, adopted in 1987 and all amendments. This permit is hereby issued subject to conditions attached to and made part of this permit.

DETERMINED BY

LOCAL FLOODPLAIN ADMINISTRATOR _____

SIGNED _____ DATE _____

If the proposed activity is in conformance, box A of this section, the Local Floodplain Administrator may issue a Development permit upon receipt of payment of the determined permitting fee.

If the proposed activity is not in conformance, box B of this section, the LOCAL FLOODPLAIN ADMINISTRATOR will provide a summary of deficiencies with the proposal. The applicant may revise and resubmit the application to the Local Floodplain Administrator, or alternatively may request a hearing before the Zoning Board of Appeals.

APPEAL:

Appealed/will appeal to the ZBA? Yes No

Hearing Date: _____

Decision: Approved Denied

Conditions:

6) AS-BUILT ELEVATIONS (to be submitted by *THE APPLICANT*, prior to certificate issuance)

The following information is necessary for project structures. This section must be completed by a registered engineer, architect or land-surveyor. Complete either A or B below.

A. As-built elevation at the top of the lowest floor, including basement is:

_____ Ft. _____ NGVD 1929/ _____ NAVD 1988 (MSL)

ATTACH FEMA Form 81-31, Elevation Certificate.

B. As-built elevation of floodproofing is:

_____ Ft. _____ NGVD 1929/ _____ NAVD 1988 (MSL)

ATTACH FEMA Form 81-65, Elevation Certificate.

Engineer/Architect: _____

Signature: _____ Date: _____

7) COMPLIANCE ACTION (carried out by the *LOCAL FLOODPLAIN ADMINISTRATOR*)

The Local Administer will designate a representative that will carry out periodic inspections, in order to ensure compliance with local law for flood damage prevention.

INSPECTIONS:

DATE _____ Representative: _____ Deficiencies: _____

DATE _____ Representative: _____ Deficiencies: _____

DATE _____ Representative: _____ Deficiencies: _____

8) CERTIFICATE OF COMPLIANCE (to be completed by the *LOCAL FLOODPLAIN ADMINISTRATOR*)

Certificate of Compliance issued: _____

BY, LOCAL FLOODPLAIN ADMINISTRATOR _____

SIGNED _____ DATE _____