



# OFFICE OF THE CITY CLERK ▪ CITY OF BINGHAMTON

*Phil Strawn, City Council President  
Leighton Rogers, City Clerk*

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## BOARD OF ESTIMATE & APPORTIONMENT

### AGENDA

City Hall, 38 Hawley Street, Binghamton, NY

Wednesday, May 4, 2022

**Approval of Minutes:** Request to approve the minutes from the Board of Estimate & Apportionment meeting held on April 20, 2022

### NEW BUSINESS

**Lease Agreement:** RL22-120 Enter into an agreement to extend the lease of City property at 46 Park St. to VINES

**Lease Agreement:** RL22-121 Enter into an agreement to extend the lease of City property at 26 Mather St. to VINES

**Budget Amendment:** RL22-129 Amend the 2022 budget to allocate ARPA funds to support mental health and substance abuse

**Budget Amendment:** RL22-136 Amend the Personnel budget to add a Personnel & Civil Service Assistant position and defund a Program Assistant position

**Budget Amendment:** RL22-137 Amend the Personnel budget to add a Civil Service Administrator position and defund an Assistant Personnel & Safety Director position

**Offer to Purchase:** 26 Lyons Street, 29, 31, & 33 Munsell Street to Opportunities for Broome



# Legislative Branch

RL Number: 22-120
Date Submitted: 4/13/22

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

*Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.*

### Applicant Information

Request submitted by: Megan J. Heiman

Title/Department: Office of the Mayor

Contact Information: 607-772-7001

### RL Information

Proposed Title: A Resolution authorizing the Mayor to enter into an agreement to extend the lease of City property at 46 Park St. to VINES

Suggested Content: Lease agreement attached

### Additional Information

Does this RL concern grant funding? Yes  No

If 'Yes', is the required RL Grant Worksheet attached? Yes  No

Is additional information related to the RL attached? Yes  No

Is RL related to previously adopted legislation? Yes  No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): \_\_\_\_\_

<b>OFFICE USE ONLY</b>					
Mayor:	<u>[Signature]</u>				
Comptroller:	<u>[Signature]</u>				
Corporation Counsel:	<u>[Signature]</u>				
Finance <input type="checkbox"/>	Planning <input checked="" type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

## LEASE AGREEMENT

THIS LEASE AGREEMENT, dated as of May \_\_\_\_, 2022, by and between CITY OF BINGHAMTON, having offices at City Hall, Government Plaza, Binghamton, New York 13901 ("City"), and VOLUNTEERS IMPROVING NEIGHBORHOOD ENVIRONMENTS, a not-for-profit corporation, whose address is P.O. Box 3104, Binghamton, New York 13902 ("VINES").

WHEREAS, City is the owner of certain real property located at 46 Park Street, Binghamton, New York, Tax Parcel No. 143.83-2-22 (the "Premises"); and

WHEREAS, City, by its Mayor and City Council, by Permanent Ordinance No. \_\_\_\_\_, has authorized this Lease Agreement; and

WHEREAS, VINES, by its Board of Directors, has authorized this Lease Agreement.

NOW THEREFORE, in consideration of the mutual covenants herein set forth, the parties agree as follows:

**FIRST:      LEASE OF PREMISES AND TERM**

City leases to VINES and VINES leases from City the Premises for a term from the date hereof to December 31, 2027.

The term of this Lease ("Term") shall commence as of the date provided above, and continue for five (5) years. VINES has the option to renew this Lease for up to one (1) additional five (5) year Term, for a total of up to ten (10) years. If VINES does not wish to renew this Lease, then VINES must give City written notice of non-renewal at least six (6) months prior to the expiration of the applicable five (5) year Term. From and after the commencement date, and provided there is no breach of this Lease, VINES shall be entitled to exclusive possession of the Parcel during the Term.

**SECOND: USE OF THE PREMISES**

(a) VINES will use the Premises exclusively for an urban agriculture project. VINES will not use the Premises for any other purpose without the written consent of City, which consent may be denied for any or no reason.

VINES will maintain the Premises in reasonably good condition, normal wear and tear excepted, including snow and ice removal. If VINES fails or refuses to maintain the Premises as provided herein, then City will give VINES written notice specifically identifying the unacceptable condition and require VINES to correct such unacceptable condition within a reasonable time as demanded in the notice. The failure or refusal to correct the unacceptable condition within the time set forth herein will allow the City to declare a default under this Lease Agreement.

VINES will indemnify and hold the City harmless against any and all liability, damages or expenses, and reasonable attorney's fees, regarding its use of the Premises. VINES will provide and maintain public liability insurance coverage to protect the City and VINES against loss by reason of personal injury, death or property damage caused directly or indirectly by activities at the Premises. Such insurance shall name the City as an additional insured on a primary, non-contributory basis, and be approved as to form and sufficiency by the City Corporation Counsel's Office.

**THIRD: RENT, REAL PROPERTY TAXES AND WATER**

(a) For the term of this Lease Agreement, the rent is one (\$1.00) dollar per year, or part of a year due on April 15 of each year. This rent is based on the presumption that VINES will use the Premises for an urban agriculture project.

(b) Insofar as the Premises are owned by the City of Binghamton and VINES, as a not-for-profit corporation, has agreed to use the Premises for a public purpose, no real property taxes

are expected to be due and owing. If VINES defaults under this Lease Agreement or if VINES otherwise takes any action to make the Premises taxable, then VINES will be responsible for such real property taxes and assessments. If the Premises becomes taxable for any other reason, then VINES may cancel this Lease on five (5) days written notice, after written notice from the City of such change in tax status and VINES will have no liability for such taxes.

(c) The City may install a water meter for the Premises and may bill VINES for water consumption. However, the City, at its option may provide water free of charge. If the City does provide water free of charge at any time, the City will not have any continuing obligation to do so.

**FOURTH: DEFAULT AND TERMINATION**

(a) In the event of any default under the terms and conditions of this Lease Agreement, and after an opportunity to cure or correct the default as provided herein, City may terminate this Lease Agreement by giving VINES written notice and fifteen (15) days to vacate the Premises. If VINES fails or refuses to vacate the Premises in a timely manner, then City may commence an action in Binghamton City Court to evict VINES from the Premises. In addition to any decision the Court may make regarding VINES's occupancy of the Premises, the Court may award City a money judgment for the fair market value of the Premises from the date of default until the date VINES vacates the Premises and for the costs of any improvements which VINES has not yet paid for, together with all costs and expenses of the action, including reasonable attorney's fees.

(b) Upon termination of this Lease Agreement, all permanent improvements to the Premises will become the property of City, free and clear of any charges or liens.

**FIFTH: MISCELLANEOUS**

(a) All notices required hereunder to be served by either of the parties hereto shall be in writing and shall be either personally delivered to or mailed by registered or certified mail to the parties at the above addresses. Any notice to the City will be sent to the attention of the Mayor and Corporation Counsel, City Hall, 38 Hawley Street, Binghamton, New York 13901, and any notice to VINES will be sent to the attention of VINES, P.O. Box 3104, Binghamton, New York 13902, with a courtesy copy to [info@vinesgardens.org](mailto:info@vinesgardens.org).

(b) Provided VINES is not in default of this Lease Agreement, VINES will have quiet enjoyment of the Premises.

(c) This Lease Agreement shall be binding upon the parties hereto, but shall not be assignable in whole or in part by VINES without prior consent of the City, which may be withheld for any or no reason.

IN WITNESS WHEREOF, all parties have caused this instrument to be executed by the City of Binghamton Mayor and the President of the Board of Directors of VINES and as such each has caused this instrument to be executed all as of the day and year first above written.

**VOLUNTEERS IMPROVING NEIGHBORHOOD ENVIRONMENTS**

By: \_\_\_\_\_

**CITY OF BINGHAMTON**

By: \_\_\_\_\_  
JARED M. KRAHAM, MAYOR



# Legislative Branch

RL Number:	22-121
Date Submitted:	4/13/22

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

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### Applicant Information

Request submitted by: Megan J. Heiman

Title/Department: Office of the Mayor

Contact Information: 607-772-7001

### RL Information

Proposed Title: A Resolution authorizing the Mayor to enter into an agreement to extend the lease of City property at 26 Mather St. to VINES

Suggested Content: Lease agreement attached

### Additional Information

Does this RL concern grant funding? Yes  No

If 'Yes', is the required RL Grant Worksheet attached? Yes  No

Is additional information related to the RL attached? Yes  No

Is RL related to previously adopted legislation? Yes  No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): \_\_\_\_\_

OFFICE USE ONLY					
Mayor:	<u>[Signature]</u>				
Comptroller:	<u>[Signature]</u>				
Corporation Counsel:	<u>[Signature]</u>				
Finance <input type="checkbox"/>	Planning <input checked="" type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

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WHEREAS, City is the owner of certain real property located at 26 Mather Street, Binghamton, New York, Tax Parcel No. 160.31-1-32 (the "Premises"); and

WHEREAS, City, by its Mayor and City Council, by Permanent Ordinance No. \_\_\_\_\_, has authorized this Lease Agreement; and

WHEREAS, VINES, by its Board of Directors, has authorized this Lease Agreement.

NOW THEREFORE, in consideration of the mutual covenants herein set forth, the parties agree as follows:

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VINES will indemnify and hold the City harmless against any and all liability, damages or expenses, and reasonable attorney's fees, regarding its use of the Premises. VINES will provide and maintain public liability insurance coverage to protect the City and VINES against loss by reason of personal injury, death or property damage caused directly or indirectly by activities at the Premises. Such insurance shall name the City as an additional insured on a primary, non-contributory basis, and be approved as to form and sufficiency by the City Corporation Counsel's Office.

**THIRD: RENT, REAL PROPERTY TAXES AND WATER**

(a) For the term of this Lease Agreement, the rent is one (\$1.00) dollar per year, or part of a year due on April 15 of each year. This rent is based on the presumption that VINES will use the Premises for an urban agriculture project.

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**VOLUNTEERS IMPROVING NEIGHBORHOOD ENVIRONMENTS**

By: \_\_\_\_\_

**CITY OF BINGHAMTON**

By: \_\_\_\_\_  
JARED M. KRAHAM, MAYOR



# Legislative Branch

RL Number:  
22-129  
Date Submitted:  
4/14/22

**City Clerk, City Hall, Binghamton, NY 13901 607-772-7005**

## REQUEST FOR LEGISLATION

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### Applicant Information

**Request submitted by:** Megan J. Heiman  
**Title/Department:** Office of the Mayor  
**Contact Information:** 607-772-7001

### RL Information

**Proposed Title:** An Ordinance to amend the 2022 Budget to allocated American Rescue Plan Act Funds To Support Mental Health and Substance Use Treatment

**Suggested Content:** Increase revenue budget line: A.44089.F0015 (Federal Aid-Other)  
Increase expense budget line: A.1364.XXXXX.F0015

*\$ amounts?*

### Additional Information

- Does this RL concern grant funding? Yes  No
- If 'Yes', is the required RL Grant Worksheet attached? Yes  No
- Is additional information related to the RL attached? Yes  No
- Is RL related to previously adopted legislation? Yes  No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): \_\_\_\_\_

<b>OFFICE USE ONLY</b>	
Mayor:	<u><i>[Signature]</i></u>
Comptroller:	<u><i>[Signature]</i></u>
Corporation Counsel:	<u><i>[Signature]</i></u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>



# Legislative Branch

RL Number: 22-136  
Date Submitted: 4/27/22

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

### Applicant Information

Request submitted by: Sharon A. Sorkin, Esq (as Acting Director of Personnel & Safety)

Title/Department: Office of Personnel & Safety

Contact Information: sasorkin@cityofbinghamton.com; x.7067

### RL Information

Proposed Title: AN ORDINANCE TO AMEND THE 2022 PERSONNEL & CIVIL SERVICE

BUDGET TO ADD AND FUND A PERSONNEL & CIVIL SERVICE ASSISTANT POSITION AND

DEFUND A PROGRAM ASSISTANT POSITION AND TO AMEND THE CODE, 124-39, ACCORDINGLY

Suggested Content: The Comptroller and the City Treasurer are authorized and directed to amend

the Personnel & Civil Service budget to add a "Personnel & Civil Service Assistant (7)" position in budget

line A1430.51000 (Personal Services) at an annual salary of \$43,000; defund a "Program Assistant (7)"

position; fund a "Personnel & Civil Service Assistant" position through 12/31/22; and to amend the code,

124-39, Management Tested & confidential positions, accordingly; effective 5/16/2022.

Additional Information DECREASE A1420.51000 (1st Asst)  
INCR A 1430.51000 (Per 5 Civil Serv Asst)

Does this RL concern grant funding? Yes  No

If 'Yes', is the required RL Grant Worksheet attached? Yes  No

Is additional information related to the RL attached? Yes  No

Is RL related to previously adopted legislation? Yes  No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): O-20-04 / O-22-48

OFFICE USE ONLY	
Mayor:	
Comptroller:	
Corporation Counsel:	
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

## ARTICLE VIII, Officers and Employees Not Covered by Collective Bargaining Agreements

[Added 6-6-1983 by Ord. No. 86-83] § 124-39. Definition. [Amended 12-16-1985 by Ord. No. 174-85; 5-1-1989 by Ord. No. 49-89; 2-20-1996 by Ord. No. 18-96; 12-20-1999 by Ord. No. 99-187; Amended 6-20-2005 by Ord. No. 05-40; Amended 4-7-08 by Ord. No. 16-2008; Amended 8-18-10 by Ord. No. 10-39; Amended 11-22-2013 by No. Ord. 13-87; Amended 12-17-2014 by Ord. No. 14-71; Amended 1-6-2017 by Ord. No. 16-105; Amended 12-5-2018 by Ord. No. 18-116; Amended 1-8-2020 by Ord. No. 20-04; Amended 12-23-2020 by Ord. No. 20115; Amended 11-17-2021 by Ord. No. 21-132]

Wherever the term “officers and employees” is used in this article, said term shall be deemed to include only the positions set forth in sections 1 and 2 below or their equivalents, except where specified to the contrary. Should any of the below enumerated positions become part of a collective negotiation unit, said position shall be deleted from this section. The provisions of this article shall be applicable to the officers and employees to the extent allowable under law.

1. The positions (elected and management appointed) to be included in this Section 1 are designated as follows:

- A. 1<sup>st</sup> Assistant Corporation Counsel
- B. 1<sup>st</sup> Deputy Commissioner
- C. Assessor
- D. Assistant Corporation Counsel (2)
- E. City Clerk
- F. City Engineer
- G. Comptroller
- H. Commissioner of Parks
- I. Corporation Counsel
- J. Deputy City Clerk
- K. Director of Economic Development
- L. Director of Planning, Housing and Community Development
- M. Commissioner of Public Works
- N. Executive Assistant to the Mayor
- O. Mayor
- P. Personnel & Safety Director
- Q. Secretary to Corporation Counsel
- R. Secretary to the Mayor
- S. City Treasurer

Salary increases for officers and employees listed in this Section 1, except for the Mayor, are pursuant to §124-40, *Salary Increases*, below.

Salary increases for the Mayor are pursuant to §92-12, Salary established annually.

2. The positions (management tested) to be included in this Section 2 are designated as follows:

- A. Administrative Assistant (6)
- B. Assistant Director of Economic Development
- C. Assistant Director of Parks & Recreation
- D. Assistant Police Chief (2)
- E. Assistant Director of Planning, Housing & Community Development
- F. Economic Development Specialist Financial Analyst
- G. Fire Chief
- H. Legal Typist
- I. Payroll Supervisor

- J. Police Chief
- K. ~~Program Assistant~~ Personnel & Civil Service Assistant (confidential)
- L. Purchasing Agent
- M. Risk Assistant/Paralegal
- N. Staff Accountant
- O. Superintendent of City Streets
- P. Supervisor of Building, Inspection & Construction
- Q. Water and Sewer Superintendent
- R. ~~Assistant Director of Personnel & Safety~~ Civil Service Administrator
- S. Assistant City Engineer
- T. Assistant Comptroller
- U. Financial Payroll Specialist
- V. Information Technology Manager
- W. Assistant to the Mayor for Youth and Neighborhood Affairs
- X. Project Analyst
- Y. Manager/HUD Administration and Housing
- Z. Payroll Assistant
- AA. Assistant Purchasing Agent
- BB. Assistant Supervisor of Building Construction & Code Enforcement
- CC. Administrative Assistant (from the Bureau of Police, 2020 salary-\$42,000)
- DD. Director of Community Outreach & Recruitment

Salary increases for officers and employees listed in this Section 2, except the Police Chief, Fire Chief, and Assistant Police Chiefs, are pursuant to Permanent Ordinance No. 05-40, to wit: (i) That the Mayor is authorized to provide annual salary increases to positions contained in this in Section 2 on parity with those received by represented CSEA employees; (ii) In no year shall the annual salary increase provided for in this Section 2 be paid out until a collective bargaining agreement has been fully executed by and between the City of Binghamton and the CSEA for that year; and (iii) No retroactive payment shall be issued to the positions listed in this Section 2 until after or contemporaneous with the date upon which retroactive payments are issued

to the members of the CSEA.

Salary increases for the Police Chief, Fire Chief, and Assistant Police Chiefs are pursuant to § 124-40, *Salary increases*, below.

**§ 124-39. A, Standard work day [Added 12-7-2011 by Ord. No. 11-47; Amended 11-20-2013 by No. Ord. 13-87; Amended 1-6-2017 by Ord. No. 16-105; Amended 1-8-2020 by No. Ord. 20-04; Amended 4-7-2021 by Ord. No. 21-31; Amended 9-9-2021 by Ord. No. 21-94; Amended 11-17-2021 by Ord. No. 21-132]**

The standard work day for “officers and employees” as defined in §124-39 above, is seven (7) hours per day, not including one (1) hour for lunch, five days per week; except the standard work day for the following positions is eight (8) hours per day, not including one (1) hour for lunch, five days per week are as follows:

- A. Commissioner of Public Works
- B. City Engineer
- C. 1<sup>st</sup> Deputy DPW Commissioner
- D. Supervisor of Building Inspection & Construction
- E. Administrative Assistant (to Commissioner of Public Works)
- F. Fire Chief
- G. Police Chief
- H. Assistant Police Chief(s)
- I. Superintendent of City Streets
- J. Comptroller

- K. Assistant Comptroller
- L. Staff Accountant
- M. Assessor
- N. Information Technology Manager
- O. City Treasurer
- P. Commissioner of Parks
- Q. ~~Assistant Director of Personnel & Safety~~
- R. Assistant City Engineer
- S. Assistant to the Mayor for Youth and Neighborhood Affairs
- T. Assistant Supervisor of Building Construction and Code Enforcement
- U. Three (3) Administrative Assistants (from the Bureau of Police)
- V. City Clerk (Effective 1/1/2022)
- W. Deputy City Clerk (Effective 1/1/2022)
- X. Assistant Director of Parks & Recreation (Effective 1/1/2022)
- Y. Water & Sewer Superintendent

(See Permanent Resolution 11-19, adopted March 19, 2011; Permanent Resolution 13-87, Adopted November 20, 2013; Permanent Ordinance 16-105, Adopted December 21, 2016; Permanent Ordinance 18-91, Adopted October 17, 2018; Permanent Ordinance 20-04 Adopted January 8, 2020; Permanent Ordinance 21-31 Adopted April 7, 2021; Permanent Ordinance 21-94 Adopted September 9, 2021; Permanent Ordinance 21-132 Adopted November 17, 2021)





# Legislative Branch

RL Number: 22-136  
Date Submitted: 4/27/22

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

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### Applicant Information

Request submitted by: Sharon A. Sorkin, Esq (as Acting Director of Personnel & Safety)

Title/Department: Office of Personnel & Safety

Contact Information: sasorkin@cityofbinghamton.com; x.7067

### RL Information

Proposed Title: AN ORDINANCE TO AMEND THE 2022 PERSONNEL & CIVIL SERVICE

BUDGET TO ADD AND FUND A PERSONNEL & CIVIL SERVICE ASSISTANT POSITION AND

DEFUND A PROGRAM ASSISTANT POSITION AND TO AMEND THE CODE, 124-39, ACCORDINGLY

Suggested Content: The Comptroller and the City Treasurer are authorized and directed to amend

the Personnel & Civil Service budget to add a "Personnel & Civil Service Assistant (7)" position in budget

line A1430.51000 (Personal Services) at an annual salary of \$43,000; defund a "Program Assistant (7)"

position; fund a "Personnel & Civil Service Assistant" position through 12/31/22; and to amend the code,

124-39, Management Tested & confidential positions, accordingly; effective 5/16/2022.

Additional Information DECREASE A1420.51000 (1st Asst)  
INCR A 1430.51000 (Per 3 Civil Serv Asst)

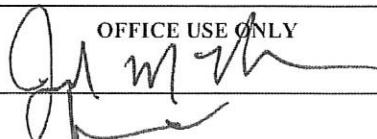

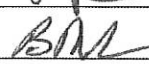
Does this RL concern grant funding? Yes  No

If 'Yes', is the required RL Grant Worksheet attached? Yes  No

Is additional information related to the RL attached? Yes  No

Is RL related to previously adopted legislation? Yes  No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): O-20-04 / O-22-48

OFFICE USE ONLY	
Mayor:	
Comptroller:	
Corporation Counsel:	
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

## ARTICLE VIII, Officers and Employees Not Covered by Collective Bargaining Agreements

[Added 6-6-1983 by Ord. No. 86-83] § 124-39. Definition. [Amended 12-16-1985 by Ord. No. 174-85; 5-1-1989 by Ord. No. 49-89; 2-20-1996 by Ord. No. 18-96; 12-20-1999 by Ord. No. 99-187; Amended 6-20-2005 by Ord. No. 05-40; Amended 4-7-08 by Ord. No. 16-2008; Amended 8-18-10 by Ord. No. 10-39; Amended 11-22-2013 by No. Ord. 13-87; Amended 12-17-2014 by Ord. No. 14-71; Amended 1-6-2017 by Ord. No. 16-105; Amended 12-5-2018 by Ord. No. 18-116; Amended 1-8-2020 by Ord. No. 20-04; Amended 12-23-2020 by Ord. No. 20115; Amended 11-17-2021 by Ord. No. 21-132]

Wherever the term “officers and employees” is used in this article, said term shall be deemed to include only the positions set forth in sections 1 and 2 below or their equivalents, except where specified to the contrary. Should any of the below enumerated positions become part of a collective negotiation unit, said position shall be deleted from this section. The provisions of this article shall be applicable to the officers and employees to the extent allowable under law.

1. The positions (elected and management appointed) to be included in this Section 1 are designated as follows:

- A. 1<sup>st</sup> Assistant Corporation Counsel
- B. 1<sup>st</sup> Deputy Commissioner
- C. Assessor
- D. Assistant Corporation Counsel (2)
- E. City Clerk
- F. City Engineer
- G. Comptroller
- H. Commissioner of Parks
- I. Corporation Counsel
- J. Deputy City Clerk
- K. Director of Economic Development
- L. Director of Planning, Housing and Community Development
- M. Commissioner of Public Works
- N. Executive Assistant to the Mayor
- O. Mayor
- P. Personnel & Safety Director
- Q. Secretary to Corporation Counsel
- R. Secretary to the Mayor
- S. City Treasurer

Salary increases for officers and employees listed in this Section 1, except for the Mayor, are pursuant to §124-40, *Salary Increases*, below.

Salary increases for the Mayor are pursuant to §92-12, Salary established annually.

2. The positions (management tested) to be included in this Section 2 are designated as follows:

- A. Administrative Assistant (6)
- B. Assistant Director of Economic Development
- C. Assistant Director of Parks & Recreation
- D. Assistant Police Chief (2)
- E. Assistant Director of Planning, Housing & Community Development
- F. Economic Development Specialist Financial Analyst
- G. Fire Chief
- H. Legal Typist
- I. Payroll Supervisor

- J. Police Chief
- K. ~~Program Assistant~~ Personnel & Civil Service Assistant (confidential)
- L. Purchasing Agent
- M. Risk Assistant/Paralegal
- N. Staff Accountant
- O. Superintendent of City Streets
- P. Supervisor of Building, Inspection & Construction
- Q. Water and Sewer Superintendent
- R. ~~Assistant Director of Personnel & Safety~~ Civil Service Administrator
- S. Assistant City Engineer
- T. Assistant Comptroller
- U. Financial Payroll Specialist
- V. Information Technology Manager
- W. Assistant to the Mayor for Youth and Neighborhood Affairs
- X. Project Analyst
- Y. Manager/HUD Administration and Housing
- Z. Payroll Assistant
- AA. Assistant Purchasing Agent
- BB. Assistant Supervisor of Building Construction & Code Enforcement
- CC. Administrative Assistant (from the Bureau of Police, 2020 salary-\$42,000)
- DD. Director of Community Outreach & Recruitment

Salary increases for officers and employees listed in this Section 2, except the Police Chief, Fire Chief, and Assistant Police Chiefs, are pursuant to Permanent Ordinance No. 05-40, to wit: (i) That the Mayor is authorized to provide annual salary increases to positions contained in this in Section 2 on parity with those received by represented CSEA employees; (ii) In no year shall the annual salary increase provided for in this Section 2 be paid out until a collective bargaining agreement has been fully executed by and between the City of Binghamton and the CSEA for that year; and (iii) No retroactive payment shall be issued to the positions listed in this Section 2 until after or contemporaneous with the date upon which retroactive payments are issued

to the members of the CSEA.

Salary increases for the Police Chief, Fire Chief, and Assistant Police Chiefs are pursuant to § 124-40, *Salary increases*, below.

**§ 124-39. A, Standard work day [Added 12-7-2011 by Ord. No. 11-47; Amended 11-20-2013 by No. Ord. 13-87; Amended 1-6-2017 by Ord. No. 16-105; Amended 1-8-2020 by No. Ord. 20-04; Amended 4-7-2021 by Ord. No. 21-31; Amended 9-9-2021 by Ord. No. 21-94; Amended 11-17-2021 by Ord. No. 21-132]**

The standard work day for “officers and employees” as defined in §124-39 above, is seven (7) hours per day, not including one (1) hour for lunch, five days per week; except the standard work day for the following positions is eight (8) hours per day, not including one (1) hour for lunch, five days per week are as follows:

- A. Commissioner of Public Works
- B. City Engineer
- C. 1<sup>st</sup> Deputy DPW Commissioner
- D. Supervisor of Building Inspection & Construction
- E. Administrative Assistant (to Commissioner of Public Works)
- F. Fire Chief
- G. Police Chief
- H. Assistant Police Chief(s)
- I. Superintendent of City Streets
- J. Comptroller

- K. Assistant Comptroller
- L. Staff Accountant
- M. Assessor
- N. Information Technology Manager
- O. City Treasurer
- P. Commissioner of Parks
- Q. Assistant Director of Personnel & Safety
- R. Assistant City Engineer
- S. Assistant to the Mayor for Youth and Neighborhood Affairs
- T. Assistant Supervisor of Building Construction and Code Enforcement
- U. Three (3) Administrative Assistants (from the Bureau of Police)
- V. City Clerk (Effective 1/1/2022)
- W. Deputy City Clerk (Effective 1/1/2022)
- X. Assistant Director of Parks & Recreation (Effective 1/1/2022)
- Y. Water & Sewer Superintendent

(See Permanent Resolution 11-19, adopted March 19, 2011; Permanent Resolution 13-87, Adopted November 20, 2013; Permanent Ordinance 16-105, Adopted December 21, 2016; Permanent Ordinance 18-91, Adopted October 17, 2018; Permanent Ordinance 20-04 Adopted January 8, 2020; Permanent Ordinance 21-31 Adopted April 7, 2021; Permanent Ordinance 21-94 Adopted September 9, 2021; Permanent Ordinance 21-132 Adopted November 17, 2021)



# Legislative Branch

RL Number:  
22-137  
 Date Submitted:  
4/27/22

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

*Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.*

### Applicant Information

Request submitted by: Sharon A. Sorkin, Esq (as Acting Director of Personnel & Safety)

Title/Department: Office of Personnel & Safety

Contact Information: sasorkin@cityofbinghamton.com; x.7067

### RL Information

Proposed Title: AN ORDINANCE TO AMEND THE 2022 PERSONNEL & CIVIL SERVICE BUDGET TO ADD AND FUND A CIVIL SERVICE ADMINISTRATOR POSITION AND DEFUND AN ASSISTANT PERSONNEL & SAFETY DIRECTOR POSITION AND TO AMEND THE CODE 124-39

Suggested Content: The Comptroller and the City Treasurer are authorized and directed to amend the Personnel & Civil Service budget to add a "Civil Service Administrator (7)" position in budget line A1430.51000 (Personal Services) at an annual salary of \$55,003; defund an "Asst Personnel & Safety Director (8)"; fund a "Civil Service Administrator" position through 12/31/22; and to amend code 124-39, Management Tested positions and standard work day, accordingly; effective 5/16/2022.

### Additional Information

Does this RL concern grant funding? Yes  No

If 'Yes', is the required RL Grant Worksheet attached? Yes  No

Is additional information related to the RL attached? Yes  No

Is RL related to previously adopted legislation? Yes  No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): O-20-04 / O-22-48

<b>OFFICE USE ONLY</b>	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

**ARTICLE VIII, Officers and Employees Not Covered by Collective Bargaining Agreements**

[Added 6-6-1983 by Ord. No. 86-83] § 124-39. **Definition.** [Amended 12-16-1985 by Ord. No. 174-85; 5-1-1989 by Ord. No. 49-89; 2-20-1996 by Ord. No. 18-96; 12-20-1999 by Ord. No. 99-187; Amended 6-20-2005 by Ord. No. 05-40; Amended 4-7-08 by Ord. No. 16-2008; Amended 8-18-10 by Ord. No. 10-39; Amended 11-22-2013 by No. Ord. 13-87; Amended 12-17-2014 by Ord. No. 14-71; Amended 1-6-2017 by Ord. No. 16-105; Amended 12-5-2018 by Ord. No. 18-116; Amended 1-8-2020 by Ord. No. 20-04; Amended 12-23-2020 by Ord. No. 20115; Amended 11-17-2021 by Ord. No. 21-132]

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- F. Economic Development Specialist Financial Analyst
- G. Fire Chief
- H. Legal Typist
- I. Payroll Supervisor

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- K. ~~Program Assistant~~ Personnel & Civil Service Assistant (confidential)
- L. Purchasing Agent
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- W. Assistant to the Mayor for Youth and Neighborhood Affairs
- X. Project Analyst
- Y. Manager/HUD Administration and Housing
- Z. Payroll Assistant
- AA. Assistant Purchasing Agent
- BB. Assistant Supervisor of Building Construction & Code Enforcement
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- G. Police Chief
- H. Assistant Police Chief(s)
- I. Superintendent of City Streets
- J. Comptroller

K. Assistant Comptroller  
L. Staff Accountant  
M. Assessor  
N. Information Technology Manager  
O. City Treasurer  
P. Commissioner of Parks  
Q. ~~Assistant Director of Personnel & Safety~~  
R. Assistant City Engineer  
S. Assistant to the Mayor for Youth and Neighborhood Affairs  
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W. Deputy City Clerk (Effective 1/1/2022)  
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(See Permanent Resolution 11-19, adopted March 19, 2011; Permanent Resolution 13-87, Adopted November 20, 2013; Permanent Ordinance 16-105, Adopted December 21, 2016; Permanent Ordinance 18-91, Adopted October 17, 2018; Permanent Ordinance 20-04 Adopted January 8, 2020; Permanent Ordinance 21-31 Adopted April 7, 2021; Permanent Ordinance 21-94 Adopted September 9, 2021; Permanent Ordinance 21-132 Adopted November 17, 2021)





OFFICE OF THE MAYOR • CITY OF BINGHAMTON

OFFER TO PURCHASE

Please complete the below application, and submit this document to the Mayor's Office for consideration. Please note that if such sale is approved, the Applicant will be liable for all filing fees associated with the transfer of this property.

PROPERTY INFORMATION

Street Address of Property: 26 Lyons Street
Tax Parcel Identification Number: 144.83-1-17
Current Use of Property: [ ] Residential [ ] Commercial [ ] Mixed Use [X] Vacant Lot
Offered Purchase Price: \$1.00
Do you wish to opt-out of the free tree planting service? [X] Yes [ ] No

Please describe the intended use of the property. The inclusion of a map or illustration depicting the intended use of the property will expedite the review process.

Greater Opportunities is purchasing 28 Lyons St as part of the parking lot for the renovation of 29-49 Munsell Street and would like 26 Lyons Street as part of this parking lot and green space

APPLICANT INFORMATION

Applicant Name: Greater Opportunities for Broome and Chenango, Inc.
Note: Please provide the full legal name of the applicant. If the applicant is a company or corporation, please list all shareholders or members.

Mailing Address: 44 West Main St. Norwich, NY 13815
Telephone Number(s): (607) 723-6493
Email Address: KRobertson@greatrops.org

Please list any other properties owned by the Applicant located within Broome County.

39-49 Munsell Street, 4 Sturges Ave, 22 Hoffat Ave, 22 Way St, 5 West State Street, 92-94 Carroll St., 88 Carroll St, 86 Carroll St, 120 Walnut, 542 St. Street, 46+48 Griswold, 50 E. Clapham Rd, 105, 109, +111 and 41 Carroll Street Susquehanna St

I hereby certify that the above information is a true account of my intended purchase and use of City-owned property. I understand that upon approval of my such sale, any deviance from the agreed-upon terms and conditions may result in the termination of such agreement through legal proceedings.

Signature [Handwritten Signature]

Date 03/08/2022



# OFFICE OF THE MAYOR • CITY OF BINGHAMTON

## OFFER TO PURCHASE

Please complete the below application, and submit this document to the Mayor's Office for consideration. Please note that if such sale is approved, the Applicant will be liable for all filing fees associated with the transfer of this property.

### PROPERTY INFORMATION

Street Address of Property: 29, 31, 33 Munsell Street

Tax Parcel Identification Number: 144.83-1-26 / 144.83-1-25 / 144.83-1-24

Current Use of Property:  Residential  Commercial  Mixed Use  Vacant Lot

Offered Purchase Price: \$1.00 per property

Do you wish to *opt-out* of the free tree planting service?  Yes  No

Please describe the intended use of the property. The inclusion of a map or illustration depicting the intended use of the property will expedite the review process.

Greater Opportunities is renovating 39-49 Munsell Street and would like the other parcels on Munsell for part of our parking lot (exit/entrance) and green space.

### APPLICANT INFORMATION

Applicant Name: Greater Opportunities for Broome and Chenango, Inc.  
Note: Please provide the full legal name of the applicant. If the applicant is a company or corporation, please list all shareholders or members.

Mailing Address: 44 West Main St. Norwich, NY 13815

Telephone Number(s): (607) 723-6493

Email Address: krobertson@greaterops.org

Please list any other properties owned by the Applicant located within Broome County.

39-49 Munsell Street, 4 Sturges Ave, 22 Moffatt Ave, 22 Way Street, 5 West State Street, 92-94 Carroll Street, 88 Carroll Street, 86 Carroll Street, 120 Walnut, 542 State Street, 46+48 Griswold, 50 East Clapham Rd, 106, 109, +111 Susquehanna St and 41 Carroll Street

I hereby certify that the above information is a true account of my intended purchase and use of City-owned property. I understand that upon approval of any such sale, any deviance from the agreed-upon terms and conditions may result in the termination of such agreement through legal proceedings.

[Signature]  
Signature

3/08/2022  
Date

## Rogers, Leighton

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**From:** Heiman, Megan J  
**Sent:** Tuesday, May 3, 2022 10:45 AM  
**To:** Frank, Kenneth; Schleider, Christopher; Martinez, Tito; Carson, Stephen; Schleider, Christopher; Rogers, Leighton; Seachrist, Brian; Doherty, Grace V; Mahfuz, Mehtasim; Huseby, Terie W; McGinnis, Patrick  
**Subject:** Greater Opportunities - Offers to Purchase  
**Attachments:** Offer To Purchase000.pdf

Hi all,

Attached are two offers to purchase from Greater Opportunities for four vacant parcels near their affordable housing project at 39 Munsell Street. The City is a partner on this project.

Greater Opportunities' priority is 26 Lyon St., as they need it to complete the parking lot. Our office is supportive of the sale of all four parcels to support this project. The Munsell Street lots are some of the most problematic in the City in terms of illegal dumping and maintenance.

Please let me know of any issues, objections, etc. If none, Lee can we please put on E&A for tomorrow?

Thanks,  
Megan

**Megan J. Heiman**  
Deputy Mayor

Binghamton City Hall  
38 Hawley Street, 4th Floor  
Binghamton, NY 13901  
(607) 772-7001

[mjheiman@cityofbinghamton.com](mailto:mjheiman@cityofbinghamton.com)  
[www.binghamton-ny.gov](http://www.binghamton-ny.gov)

Twitter: @MayorKraham