

DATE: SEPTEMBER 28, 2022

MEETING: BOARD OF CONTRACT & SUPPLY

PRESENT: MAYOR KRAHAM, MR. LAKE, MR. MAERKL

ABSENT: MR. SEACHRIST, MR. SHAGER

The meeting of the Board of Contract and Supply was called to order at 11:03 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the September 21, 2022, meeting was approved on a motion by Mr. Maerkl, seconded by Mr. Lake, and unanimously favored.

SECOND ORDER OF BUSINESS: CONTRACT APPROVAL

Contract approval with PJF Enterprises, Inc. for the repair of the first floor elevator lobby ceiling in the amount of \$8,300.00 pursuant to their time and materials contract was approved on a motion by Mr. Lake, seconded by Mr. Maerkl and unanimously favored. Funds are available in H1620.525004.20922.

Contract approval with PJF Enterprises for the repair of the basement hallway ceiling in the amount of \$45,300.00 pursuant to their time and materials contract was approved on a motion by Mr. Lake, seconded by Mr. Maerkl and unanimously favored. Funds are available in H1620.525004.20922 (\$43,108.63) and H1620.525004.12021 (\$2,191.37).

Contract approval with All-Phase for the replacement of lighting in the first floor elevator lobby and basement hallway in the amount of \$9,475.00 pursuant to their time and materials contract was approved on a motion by Mr. Maerkl, seconded by Mr. Lake and unanimously favored. Funds are available in H1620.525004.20922.

Contract approval with Evans Mechanical for HVAC diffusers in the first floor elevator lobby in the amount of \$2,000.00 pursuant to their term agreement was approved on a motion by Mr. Lake, seconded by Mr. Maerkl and unanimously favored. Funds are available in H1620.525004.20922.

Contract approval with Pyramid Business Solutions for security software, hardware and implementation technical support in the amount of \$75,628.45 for three (3) years was approved on a motion by Mr. Lake, seconded by Mr. Maerkl and unanimously favored. This was the lowest of three quotes. Funds are available in H1680.590004.F0015.

Contract approval with Siemens Industry, Inc. for a three (3) year Energy Maintenance Agreement in the amount of \$50,074.00 for year one, \$52,076.00 for year two, and \$54,160.00 for year three was approved on a motion by Mr. Maerkl, seconded by Mr. Lake and unanimously favored. This is a proprietary source. Funds are available in A1620.54420 and A1620.54441.

Contract approval with Siemens Industry, Inc. for a three (3) year contract to inspect and service the emergency back-up generators for City hall in the amount of \$2,500.00 for year one, \$2,624.00 for year two, and \$2,740.00 for year three was approved on a motion by Mr. Maerkl, seconded by Mr. Lake and unanimously favored. This is a proprietary source. Funds are available in A1620.54610.

Contract approval with Siemens Industry, Inc. for a three (3) year contract for HVAC Mechanical Chiller Service in the amount of \$6,754.00 for year one, \$7,064.00 for year two, and \$7,348.00 for year three was approved

on a motion by Mr. Maerkl, seconded by Mr. Lake and unanimously favored. This is a proprietary source. Funds are available in A1620.54610

THIRD ORDER OF BUSINESS: PURCHASE APPROVAL:

Purchase approval in the amount of \$9,550.00 for (2) multi-function printer copiers (demo models) from EBE-CMS was approved on a motion by Mr. Maerkl, seconded by Mr. Lake and unanimously favored. Pricing is pursuant to NYS OGS Contract/SourceWell Contract. Funds are available in H1680.590004.

Purchase approval in the amount of \$15,802.36 for security equipment for the first floor public entrance lobby from Stanley Security Solutions was approved on a motion by Mr. Lake, seconded by Mr. Maerkl and unanimously favored. Pricing is pursuant to NYS Contract PT#68863. Funds are available in H1680.590004.

FOURTH ORDER OF BUSINESS: APPROVAL TO BID:

Approval to bid on a 2011 Wachs Trav-L-Vac up to \$10,000 on Auctions International was approved on a motion by Mr. Maerkl, seconded by Mr. Lake and unanimously favored. Funds are available in H8340.590021.

FIFTH ORDER OF BUSINESS: CHANGE ORDER APPROVAL:

Approval to decrease change order no. 1 with Gorick Construction for 2022 Blight Demolitions by \$18.00 for a total change order amount of \$11,500 was approved on a motion by Mr. Maerkl, seconded by Mr. Lake and unanimously approved.

Contract History Original \$:	\$	304,179.00
Change Order No. 1:	\$	<u>(11,500.00)</u>
Contract Amount to Date:	\$	292,679.00

SIXTH ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for RFP's for FY49 CDBG and ESG Applications was approved on a motion by Mr. Lake, seconded by Mr. Maerkl and unanimously favored.

Permission to advertise for RFQ's for the Climate Action Plan was approved on a motion by Mr. Lake, seconded by Mr. Maerkl and unanimously favored.

ADD-ON:

Contract increase of \$3,000.00 for Keystone Associates for Material Testing for the New City Fire Station was approved on a motion by Mr. Lake, seconded Mr. Maerkl and unanimously favored pending a budget line.

There being no further business for the Board, the meeting adjourned at 11:12 A.M. on a motion from Mr. Maerkl, seconded by Mr. Lake and unanimously favored.

Respectfully Submitted,
Bernice Griffiths
Secretary Board of Contract & Supply