



**THE COUNCIL OF THE CITY OF BINGHAMTON
STATE OF NEW YORK**

Date: December 21, 2022

Sponsored by Council Members: Scaringi, Resciniti, Riley, Friedman, Burns, Scanlon, Strawn

Introduced by Committee: MPA

ORDINANCE

entitled

AN ORDINANCE TO AMEND CHAPTER 127-2,
PROCUREMENT POLICY, BASIC GUIDELINES
FOR QUOTING, OF THE CODE OF THE CITY
OF BINGHAMTON, TO BE CONSISTENT WITH
STATE PROCUREMENT LAW

WHEREAS, the Council of the City of Binghamton wishes to amend the Code of the City of Binghamton, Chapter 127, *Procurement Policy*, §127-2, *Basic Guidelines for Quoting*, to be consistent with State Procurement Law.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby ordain as follows:

Section 1. That the Code of the City of Binghamton, Chapter 127, *Procurement Policy*, §127-2, *Basic Guidelines for Quoting*, to be consistent with State Procurement Law as follows:

§ 127-2. Basic guidelines for quoting. [Amended 12-21-2022 by Ord. No. 22-184]
Basic guidelines for quoting are as follows:

A. All purchases of commodities:

<u>Amount of Purchase</u>	<u>Payment Method/Quote Required</u>
Up to \$50	Petty Cash
Over \$50 to \$1,000	Discretion of the purchasing agent
Over \$1,000 to \$5,000 \$9,999	Telephone quote: 3 vendor minimum if available, approval by purchasing agent
Over \$5,000 \$10,000 to \$9,999 \$19,999	Written/fax quote: 3 vendor minimum if available and approval of Board of Contract and Supply
\$10,000 \$20,000 and over	Formal Bid

B. All public works contracts:

<u>Amount of Purchase</u>	<u>Payment Method/Quote Required</u>
Up to \$5,000 \$9,999	The recommendation of the using department and approval of the purchasing agent, after 3 telephone proposals if available
Over \$5,000 \$10,000 to \$19,999 \$34,999	Written /fax quote: 3 vendor minimum if available and approval of Board of Contract and Supply
\$35,000 and over	Formal Bid

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Section 2. That this Ordinance shall take effect immediately.

Introductory No. 022-184

Permanent No. 022-184

Sponsored by City Council Members:
Scaringi, Resciniti, Riley, Friedman, Burns, Scanlon,
Strawn

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STATE PROCUREMENT LAW

The within Ordinance was adopted by the Council of
the City of Binghamton.

Date 12/21/22

City Clerk Stephanie G. Ferguson

Date Presented to Mayor

12/22/22

Date Approved

Mayor

[Signature]

	Ayes	Nays	Abstain	Absent
Councilman Scaringi	✓			
Councilwoman Resciniti	✓			
Councilwoman Riley				✓
Councilwoman Friedman	✓			
Councilman Burns	✓			
Councilman Scanlon	✓			
Councilman Strawn	✓			
Total	6	0	0	1

Code of the City of Binghamton

Adopted Defeated

6 Ayes 0 Nays 0 Abstain 1 Absent

I hereby certify the above to be a true
copy of the legislation adopted by the
Council of the City of Binghamton at a
meeting held on 12/21/22. Approved
by the Mayor on 12/22/22.

[Signature]