# Chapter 16, BOARD, COMMISSION AND COMMITTEE PROCEDURES

[HISTORY: Adopted by the City Council of the City of Binghamton as indicated in article histories.

Amendments noted where applicable.]

#### GENERAL REFERENCES

Boards, commissions and committees -- See Ch. 18. Board of Electrical Examiners -- See Ch. 225, Art. II.

# ARTICLE I, Vacancies Due to Nonattendance [Adopted 4-7-1986 by L.L. No. 3-1986 (Sub-Part LXII of the 1970 Code)]

### § 16-1. Application.

Notwithstanding any local law or ordinance to the contrary, this article shall govern the creation of vacancies on account of nonattendance on certain enumerated boards, commissions or committees of the City of Binghamton.

### § 16-2. Determination of vacancy.

When any member of the Zoning Board of Appeals, Planning Commission or Commission on Architecture and Urban Design, holding office by appointment of the Mayor, fails to attend three consecutive regular meetings of four meetings in one calendar year of such board, commission or committee, unless such absence is for good cause and is excused by the Chairperson or other presiding officer thereof or, in the case of a Chairperson or other presiding officer, by the Mayor, the office may be deemed vacant by the appointing authority for purposes of the nomination and appointment of a successor.

### ARTICLE II, Filing of Minutes [Adopted 5-2-1988 (Ch. 2, § 2-52, of the 1970 Code)]

# § 16-3. Filing of minutes, decisions and reports with City Clerk.

All boards, commissions or agencies of the City of Binghamton shall file in the office of the City Clerk all minutes, decisions and/or reports which the board, commission, committee or agency is required to make and keep.