

## OFFICE OF THE CITY CLERK . CITY OF BINGHAMTON

Giovanni Scaringi, Ph.D., City Council President Leighton Rogers, City Clerk

# BOARD OF ESTIMATE & APPORTIONMENT AGENDA Binghamton City Hall – City Council Chambers Wednesday, March 15, 2023

**Approval of Minutes:** Request to approve the minutes from the Board of Estimate & Apportionment meeting held on March 1, 2023

#### **NEW BUSINESS**

Budget Transfer: \$6,386 from budget line A1680.54630 (HW/SW Maintenance) to budget line A1680.51000

(Personal Services) for 2022 year end overages for overtime

Budget Amendment: RL23-44 Amend the General Fund for salt/sand

Budget Amendment: RL23-45 Modify the General Fund and Golf Fund

Budget Amendment: RL23-52 Amend the 2023 General Fund for salary adjustments

Budget Amendment: RL23-54 Amend the 2023 Parks budget

Budget Amendment: RL23-55 Amend the 2023 General Fund

Budget Amendment: RL23-56 Amend the 2023 General Fund

2023 Curb & Sidewalk Assistance Program: No change from 2022



CITY OF BINGHAMTON

City Hall, 38 Hawley Street, Binghamton, NY 13901 607-772-7005

### REQUEST FOR TRANSFER OF FUNDS

Transfer requests of \$2500 or less must be approved by the Comptroller.

Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.

Transfer requests in excess of \$10,000 must be approved by City Council.

City Comptroller c/o Board of Estimate and Apportionment 38 Hawley Street Binghamton, NY 13901

		Date: 3/6/2023		
I respectfully request the below descri	bed transfer of funds due to the followi	ng reasons:		
	OR YEAR END OVERAGES IN IT OVE			
Milliochtholia School, Victoria de mandala de la mandala d	COST DE LO COMPANTE PRECISEMENTE PRECISEMENTE PROGRESSIONE COST. COST. COST. COST. COST.			
From Budget Line (No. and Title)	To Budget Line (No. and Title)	Total Transfer Amount		
A1680.54630 (HW/SW Maintenance)	A1680.51000 (Personal Services)	\$6,386.00		
I do hereby certify that the funds will not be needed in the budget line from which I am requesting this transfer to be made.				
Signature:				
OFFICE USE ONLY				
I hereby certify that the above funds are un	nencumbered and available for Transfer. Co	ertified by the Comptroller.		
Signature: Date: 3/1/23				
I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter 9, <i>Appropriations</i> . Certified by the Treasurer.				
Signature:		Date:		
Transfer of funds <b>APPROVED</b> $\square$ / <b>DENIED</b> $\square$ on Certified by the Secretary of the Board of Estimate and Apportionment.				
Signature: Date:				
Transfer of funds reviewed by the Binghan	nton City Council Finance Chair. Recomm	nendations to be attached.		
Signature:		Date:		

RL Number: 23 - 44

Date Submitted: 2 | 22 | 23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

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### REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Request submitted by	·			
Title/Department:	DPW			
Contact Information:	607-772-7021			
	RL	. Information		
Proposed Title:	Amend the 2022 Gene	ral Fund Budge	et to transfer fur	nds for increased salt/sand
bills at year end				
Suggested Content:	Increase A5142.54141 (S	SALT/SAND) by	\$115.00 and decr	ease A5110.51900
(OVERTIME) by \$115.00				
	Additio	onal Informat	ion -	
Does this RL concern go	rant funding?		Yes □	No 🗷
If 'Yes', is the required	RL Grant Worksheet att	ached?	Yes □	No 🗷
Is additional information	n related to the RL attac	hed?	Yes □	No ⊠
Is RL related to previou	sly adopted legislation?		Yes □	No 🗷
If 'Yes', please provide	Permanent Ordinance/R	esolution/Loca	ıl Law number(	s):
Mayor: Comptroller: Corporation Counsel:	OFF W	ICE USE ONLY	4	
Finance Plann	ing□ MPA□ P	W/Parks □	Employees =	Rules/Special Studies 🗆



RL Number:

23 - 45

Date Submitted:

2 | 12 | 23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

### REQUEST FOR LEGISLATION

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Request submitted by:	Pat McGinnis			>	-
Title/Department:	Parks Commission	ner			
Contact Information:	607-772-	7017			
		RL Information			
Proposed Title:	An Ordinance to Mo	odify the General F	und and Golf fu	and for 2022.	
	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\				
Suggested Content:	See attached sprea	adsheet on budget	amendments.		
			n <sub>n</sub> n		3
39					
	Ade	ditional Informat	ion		
Does this RL concern gr	ant funding?		Yes □	No 🗷	
If 'Yes', is the required l	RL Grant Workshee	t attached?	Yes □	No 🗷	
Is additional information	related to the RL a	ttached?	Yes □	No 🗷	
Is RL related to previous	ly adopted legislation	on?	Yes □	No 🗷	
If 'Yes', please provide l	Permanent Ordinano	ce/Resolution/Loc	al Law number(	s):	
Mayor: Comptroller: Corporation Counsel:		office use only			
Finance D Planni	ng □ MPA □	PW/Parks □	Employees □	Rules/Special	Studies

		Revenue & Fund Balance Amendments	Amendments	
Amount	Increase/Decrease	Amount Increase/Decrease Revenue/Expense / Fund Balance	Budget Line	Budget Line Title
8,799.84	8,799.84 increase	EXPENSE	CR7180.54620	EQUIPMENT REPAIRS & MAINT
1,475.37	1,475.37 increase	EXPENSE	CR7180.54701	TRAVEL & TRAINING
1,309.54	1,309.54 increase	EXPENSE	CR7180.54201	GAS & HEAT
899.64	899.64 increase	EXPENSE	CR7180.54150	CHEMICALS
400.46	400.46 increase	EXPENSE	CR7180.54190	UNIFORMS
300.82	300.82 increase	EXPENSE	CR7180.54742	PROMOTIONS/MARKETING
117.26	117.26 increase	EXPENSE	CR7180.54153	FERTILIZER
51.41	51.41 increase	EXPENSE	CR7180.54155	TURF MANAGEMENT
50.82	50.82 increase	EXPENSE	CR7180.54210	TELEPHONE/FAX/INTERNET
50,795.58 increase	increase	EXPENSE	CR7180.54427	MANAGEMENT SERVICES
10,058.58 increase	increase	EXPENSE	CR7180.54300	INSURANCE
8,453.22	8,453.22 decrease	EXPENSE	CR9785.56000	OTHER DEBT - PRINCIPAL
65,806.10 increase	increase	FUND BALANCE	A.49999	FUND BALANCE
65,806.10 increase	increase	EXPENSE	A9901.59000	INTERFUND TRANSFER
65,806.10 increase	increase	REVENUE	CR.45031	INTERFUND TRANSFER

...

RL Number: 23-52

Date Submitted: 2122123

City Clerk, City Hall, Binghamton, NY 13901 607-7

607-772-7005

#### REQUEST FOR LEGISLATION

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**Applicant Information** 

### Request submitted by: Chuck Shager MEGAN LICIMAN Title/Department: Comptroller-607-772-7041 ZC **Contact Information: RL** Information An ordinance to amend the 2023 General Fund Budget Proposed Title: Transfer unused salary funds to offset the -100,000 budgeted in A9089.58009 Suggested Content: Effective 3/18/2023 Salary Adjustments. (see attached transfer) Additional Information Does this RL concern grant funding? Yes No D If 'Yes', is the required RL Grant Worksheet attached? No 🗆 Yes □ Is additional information related to the RL attached? Yes No D Is RL related to previously adopted legislation? Yes 🗆 No 🗆 If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): OFFICE USE ONLY Mayor: Comptroller: Corporation Counsel: PW/Parks D Rules/Special Studies Finance M Planning O MPA O Employees

Decrease         Vacant from         Vacant to         Increase           A1310.51000         Personal Svcs - Staff Accountant         1/1/2023         3/3/2023         3,449.16         A9089.58009         Salary Adjustments         100,000.00           A3410.51000         Personal Svcs - Firefighter         1/13/2023         3/15/2023         12,597.33         3         100,000.00           A3120.51000         Personal Svcs - Police Officer         1/13/2023         3/10/2023         10,064.38         3         3           A3120.51000         Personal Svcs - Police Officer         1/3/2023         3/10/2023         9,057.94         3         3           A3120.51000         Personal Svcs - Police Officer         1/3/2023         3/10/2023         9,057.94         3         3           A3120.51000         Personal Svcs - Police Officer         2/6/2023         3/10/2023         5,032.19         3         3           A3120.51000         Personal Svcs - Police Officer         2/6/2023         3/10/2023         5,032.19         3         3           A3120.51000         Personal Svcs - Police Officer         2/6/2023         3/10/2023         5,032.19         3         3           A3120.51000         Personal Svcs - Police Officer         2/6/2023         3/10/2023	100,000.00			100,000.00				
vacant from         vacant to         Increase           nt         1/1/2023         3/3/2023         3,449.16         A9089.58009         Salary Adjustments           1/13/2023         3/15/2023         12,597.33         A9089.58009         Salary Adjustments           1/1/2023         3/10/2023         12,597.33         A9089.58009         Salary Adjustments           1/1/2023         3/10/2023         12,597.33         A9089.58009         Salary Adjustments           1/1/2023         3/10/2023         10,064.38         A9089.58009         Salary Adjustments           1/3/2023         3/10/2023         10,064.38         A9089.58009         Salary Adjustments           1/3/2023         3/10/2023         10,064.38         A9089.58009         Salary Adjustments           1/3/2023         3/10/2023         9,057.94         A9089.5809         A9089.57.94         A9089.5809         A9089.59         A9089.57.94         A9089.57.94         A9089.57.94         A9089.57.94         A9089.57.94         A9089.57.94         A9089.59.59         A9057.94         A9089.57.94				3,264.31	3/3/2023	2/3/2023	O Personal Svcs - Building Inspector	A8664.51000
vacant from         vacant to         Increase           nt         1/1/2023         3/3/2023         3,449.16         A9089.58009         Salary Adjustments           nt         1/13/2023         3/15/2023         12,597.33         A9089.58009         Salary Adjustments           1/1/2023         3/10/2023         10,064.38         A9089.58009         Salary Adjustments           1/3/2023         3/10/2023         10,064.38         A9089.58009         Salary Adjustments           1/3/2023         3/10/2023         10,064.38         A9089.58009         Salary Adjustments           1/3/2023         3/10/2023         9,057.94         A9089.58009         Salary Adjustments           1/3/2023         3/10/2023         9,057.94         A9089.58009         Salary Adjustments           1/3/2023         3/10/2023         9,057.94         A9089.58009         Salary Adjustments           2/6/2023         3/10/2023         9,057.94         A9089.58009         Salary Adjustments           2/6/2023         3/10/2023         5,032.19         A9057.94         A9069.57.94	Mrs. Inst.			5,995.56	3/3/2023	1/1/2023	O Personal Svcs - Code Inspector	A8664.51000
Increase   Increase				5,995.56	3/3/2023	1/1/2023	O Personal Svcs - Code Inspector	A8664.51000
Increase   Increase				6,298.96	3/3/2023	1/1/2023	O Personal Svcs - Code Inspector	A8664.51000
vacant from         vacant to         Increase           ant         1/1/2023         3/3/2023         3,449.16         A9089.58009         Salary Adjustments           1/13/2023         3/15/2023         12,597.33         A9089.58009         Salary Adjustments           1/1/2023         3/10/2023         10,064.38         A9089.58009         Salary Adjustments           1/3/2023         3/10/2023         10,064.38         A9089.58009         Salary Adjustments           1/3/2023         3/10/2023         9,057.94         A9089.58009         A9089.58009         Salary Adjustments           1/3/2023         3/10/2023         9,057.94         A9089.58009         A9089.58009         A9089.58009         A9089.58009         A9089.58009         A9089.58009 <td></td> <td></td> <td></td> <td>5,032.19</td> <td>3/10/2023</td> <td>2/6/2023</td> <td>O Personal Svcs - Police Officer</td> <td>A3120.51000</td>				5,032.19	3/10/2023	2/6/2023	O Personal Svcs - Police Officer	A3120.51000
vacant from         vacant to         Increase           ant         1/1/2023         3/3/2023         3,449.16         A9089.58009         Salary Adjustments           1/13/2023         3/15/2023         12,597.33         A9089.58009         Salary Adjustments           1/1/2023         3/10/2023         10,064.38         A9089.58009         Salary Adjustments           1/3/2023         3/10/2023         10,064.38         A9089.58009         Salary Adjustments           1/3/2023         3/10/2023         9,057.94         A9089.58009         A9089.58009         A9089.58009         A9089.58009         A9089.58009         A9089.58009         A9089.58009 <td></td> <td></td> <td></td> <td>5,032.19</td> <td>3/10/2023</td> <td>2/6/2023</td> <td>O Personal Svcs - Police Officer</td> <td>A3120.51000</td>				5,032.19	3/10/2023	2/6/2023	O Personal Svcs - Police Officer	A3120.51000
vacant from       vacant to       Increase         ant       1/1/2023       3/3/2023       3,449.16       A9089.58009       Salary Adjustments         1/13/2023       3/15/2023       12,597.33       A9089.58009       Salary Adjustments         1/1/2023       3/10/2023       10,064.38       A9089.58009       Salary Adjustments         1/3/2023       3/10/2023       10,064.38       A9089.58009       Salary Adjustments         1/3/2023       3/10/2023       9,057.94       A9089.58009       A9089.58009       A9089.58009         1/3/2023       3/10/2023       9,057.94       A9089.58009       A9089.58009       A9089.58009       A9089.58009       A9089.58009 <td></td> <td></td> <td></td> <td>5,032.19</td> <td>3/10/2023</td> <td>2/6/2023</td> <td>O Personal Svcs - Police Officer</td> <td>A3120.51000</td>				5,032.19	3/10/2023	2/6/2023	O Personal Svcs - Police Officer	A3120.51000
Personal Svcs - Staff Accountant         vacant from vacant from vacant to         vacant to         lncrease           Personal Svcs - Staff Accountant         1/1/2023 3/3/2023 3,449.16 A9089.58009 Salary Adjustments         Personal Svcs - Firefighter         1/13/2023 3/15/2023 12,597.33				5,032.19	3/10/2023	2/6/2023	O Personal Svcs - Police Officer	A3120.51000
Personal Svcs - Staff Accountant         vacant from vacant to         vacant to         lncrease         lncrease           Personal Svcs - Staff Accountant         1/1/2023         3/3/2023         3,449.16         A9089.58009         Salary Adjustments           Personal Svcs - Firefighter         1/13/2023         3/15/2023         12,597.33         Salary Adjustments           Personal Svcs - Police Officer         1/1/2023         3/10/2023         10,064.38         Salary Adjustments           Personal Svcs - Police Officer         1/3/2023         3/10/2023         9,057.94         Salary Adjustments           Personal Svcs - Police Officer         1/3/2023         3/10/2023         9,057.94         Salary Adjustments           Personal Svcs - Police Officer         1/3/2023         3/10/2023         9,057.94         Salary Adjustments           Personal Svcs - Police Officer         1/3/2023         3/10/2023         9,057.94         Salary Adjustments				5,032.19	3/10/2023	2/6/2023	O Personal Svcs - Police Officer	A3120.51000
Personal Svcs - Staff Accountant         1/1/2023         3/3/2023         3,449.16         A9089.58009         Salary Adjustments           Personal Svcs - Firefighter         1/13/2023         3/10/2023         10,064.38         3/10/2023         10,057.94           Personal Svcs - Police Officer         1/3/2023         3/10/2023         9,057.94         3/10/2023         9,057.94				9,057.94	3/10/2023	1/3/2023	O Personal Svcs - Police Officer	A3120.51000
Personal Svcs - Staff Accountant         1/1/2023         3/3/2023         3,449.16         A9089.58009         Salary Adjustments           Personal Svcs - Firefighter         1/13/2023         3/10/2023         10,064.38         3/10/2023         10,064.38         3/10/2023         3/10/2023         10,057.94         3/10/2023         10,057.94         3/10/2023         10,057.94         3/10/2023         10,057.94         3/10/2023         10,057.94         3/10/2023 </td <td></td> <td></td> <td></td> <td>9,057.94</td> <td>3/10/2023</td> <td>1/3/2023</td> <td>O Personal Svcs - Police Officer</td> <td>A3120.51000</td>				9,057.94	3/10/2023	1/3/2023	O Personal Svcs - Police Officer	A3120.51000
vacant from       vacant to       Increase         1/1/2023       3/3/2023       3,449.16       A9089.58009       Salary Adjustments         1/13/2023       3/15/2023       12,597.33       Salary Adjustments         1/1/2023       3/10/2023       10,064.38       Salary Adjustments				9,057.94	3/10/2023	1/3/2023	O Personal Svcs - Police Officer	A3120.51000
vacant from         vacant to         Increase           1/1/2023         3/3/2023         3,449.16         A9089.58009         Salary Adjustments           1/13/2023         3/15/2023         12,597.33         Teach of the control of the c				10,064.38	3/10/2023	1/1/2023		A3120.51000
vacant from 1/1/2023         vacant to 3/3/2023         Increase 3/3/2023           A9089.58009         Salary Adjustments 3/3/2023				12,597.33	3/15/2023	1/13/2023	0 Personal Svcs - Firefighter	A3410.51000
vacant to	100,000.00	Salary Adjustments		3,449.16	3/3/2023	1/1/2023	O Personal Svcs - Staff Accountant	A1310.51000
Increase					vacant to			
			Increase					Decrease

RL Number:

23-54

Date Submitted:

2/22/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

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Request submitted by:	Pat McGinnis				
Title/Department:	Commissioner of Pa	arks & Recreation	1		
Contact Information:	607-772-7017	manufacture and the second			
	Ē	RL Information			
Proposed Title:	An ordinance to ame	nd the 2023 Parl	s Budget		
	-				
Suggested Content:	Modify 2023 Parks B	udget to change	full-time Labor	er (9) positions to	full-time
Park Technician(9) posi	tions. No change in s	alary/budget. E	Effective 3/18/2	2023.	
	Addi	tional Informat	ion		
Does this RL concern gr	ant funding?		Yes □	No □	
If 'Yes', is the required I	RL Grant Worksheet a	attached?	Yes 🗆	No □	
Is additional information	related to the RL atta	nched?	Yes □	No □	
Is RL related to previous	ly adopted legislation	?	Yes □	No □	
If 'Yes', please provide I	Permanent Ordinance	/Resolution/Loca	l Law number	(s):	
Mayor:	OF	FICE USE OXLX			
Comptroller:					
Corporation Counsel:					
Finance Planni	ng □ MPA □	PW/Parks □	Employees	Rules/Special S	tudies 🗆

RL Number:

<u>13-55</u>

Date Submitted:

<u>11123</u>

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

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Request submitted by:	Pat McGinnis			
Title/Department:	Commissioner of Parks & Recre	eation		
Contact Information:	607-772-7017			
	RL Informa	<u>tion</u>		
Proposed Title:	An ordinance to amend the 2023	General Fund Budg	jet	
Suggested Content:	Modify 2023 Parks Budget to cha	ange one vacant ME	O (\$22.60/hr)	to a Tree
Trimmer (\$24.65/hr) and	transfer necessary funds per att	ached. Effective 03	/18/2023	
		-1		
	Additional Infor	mation		
Does this RL concern gra	ant funding?	Yes □	No 🗆	
If 'Yes', is the required F	RL Grant Worksheet attached?	Yes □	No 🗆	
Is additional information	related to the RL attached?	Yes □	No □	
Is RL related to previous	ly adopted legislation?	Yes □	No □	
If 'Yes', please provide F	Permanent Ordinance/Resolution/	Local Law number(	s):	
Mayor: Comptroller: Corporation Counsel:	OFFICE USE O		Rules/Specia	d Studios -
Finance of Plannin	igu miau rwirarks i	Employees	remes/Specia	n studies 🗆

40,426.00			40,426.00		
			37,064.00	MEO (3/18-12/31)	17110.51000 Personal Svcs
40,426.00	Tree Trimmer (8) @ 24.65 - 1 @ 51,272.00	3,362.00 A7110.51000 Personal Svcs	3,362.00	MEO (vac 2/11-3/17)	17110.51000 Personal Svcs
		Increase			ecrease

Finance M

Planning [

MPAO

## Legislative Branch

RL Number: 23-56

Date Submitted: 2/22/23

City Clerk, City Hall, Binghamton, NY 13901 6

607-772-7005

### REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

**Applicant Information** 

## Request submitted by: Pat McGinnis Title/Department: Commissioner of Parks & Recreation 607-772-7017 Contact Information: **RL** Information An ordinance to amend the 2023 General Fund Budget Proposed Title: Modify 2023 Parks Budget to change full-time Laborer (2) positions(\$14.26/hr) Suggested Content: funded effective 4/3/2023 to Urban Forester (\$27.16/hr) and Crew Leader (\$25.17/hr) funded eff 4/3/23 and transferring necessary funds per attached. Effective Additional Information Does this RL concern grant funding? Yes 🗆 No D If 'Yes', is the required RL Grant Worksheet attached? Yes □ No 🗆 Is additional information related to the RL attached? Yes No 🗆 Is RL related to previously adopted legislation? Yes No 🗆 If 'Yes', please provide Permanent, Ordinance/Resolution/Local Law number(s): OFFICE USE ONLY Mayor: Comptroller: Corporation Counsel:

PW/Parks D

Employees

Rules/Special Studies

81,634.80			81,634.80		
			7,409.87	MEO (vac 1/1-2/24)	\7110.51000 Personal Svcs
			979.33	MEO (vac 3/11-3/17)	17110.51000 Personal Svcs
			6,499.23	Street Maintainer (vac 1/1-3/3)	15110.51000 Personal Svcs
			10,609.08	Dir of Comm Outreadh & Recr (vac 1/1-3/3)	\3120.51000 Personal Svcs
			4,687.14	1st Deputy DPW Comm (vac 1/1-3/3)	41490.51000 Personal Svcs
39,265.20	Crew Leader (8) @ 25.17 - 1 @52,353.60	A7110.51000 Personal Svcs	6,958.15	Animal Control Officer (vac 1/1-3/3)	A3510.51000 Personal Svcs
42,369.60	Urban Forester (8) @ 27.16 - 1 @ 56,492.80	A7110.51000 Personal Svcs	44,492.00	Laborer (8) 14.26 (NEW)- 2@ 33613	17110.51000 Personal Svcs
		Increase			Decrease

## **MEMO**

Date:

March 17, 2023

To:

Board of Estimate and Apportionment

From:

Ron Lake, P.E., City Engineer

Subject:

2023 Curb & Sidewalk Assistance Program

Copies:

File

Based on recent prices for curbs and sidewalks, the Engineering Department is recommending the following unit cost of assistance for the 2023 Curb & Sidewalk Assistance Program.

<u>Description</u>	Assistance Price/Unit
5' wide sidewalk	\$4.50 per S.F.
6' wide sidewalk	\$4.75 per S.F.
Curb	\$17.75 per L.F.

APPROVED BY BOARD OF ESTIMATE & APPORTIONMENT:\_\_\_\_\_