



# OFFICE OF THE CITY CLERK ▪ CITY OF BINGHAMTON

*Giovanni Scaringi, Ph.D., City Council President*  
*Leighton Rogers, City Clerk*

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**BOARD OF ESTIMATE & APPORTIONMENT  
AGENDA  
Binghamton City Hall – City Council Chambers  
Wednesday, March 15, 2023**

**Approval of Minutes:** Request to approve the minutes from the Board of Estimate & Apportionment meeting held on March 1, 2023

**NEW BUSINESS**

**Budget Transfer:** \$6,386 from budget line A1680.54630 (HW/SW Maintenance) to budget line A1680.51000 (Personal Services) for 2022 year end overages for overtime

**Budget Amendment:** RL23-44 Amend the General Fund for salt/sand

**Budget Amendment:** RL23-45 Modify the General Fund and Golf Fund

**Budget Amendment:** RL23-52 Amend the 2023 General Fund for salary adjustments

**Budget Amendment:** RL23-54 Amend the 2023 Parks budget

**Budget Amendment:** RL23-55 Amend the 2023 General Fund

**Budget Amendment:** RL23-56 Amend the 2023 General Fund

**2023 Curb & Sidewalk Assistance Program:** No change from 2022



FINANCE

# CITY OF BINGHAMTON

City Hall, 38 Hawley Street, Binghamton, NY 13901 607-772-7005

### REQUEST FOR TRANSFER OF FUNDS

Transfer requests of \$2500 or less must be approved by the Comptroller.  
Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.  
Transfer requests in excess of \$10,000 must be approved by City Council.

City Comptroller  
c/o Board of Estimate and Apportionment  
38 Hawley Street  
Binghamton, NY 13901

Date: 3/6/2023

I respectfully request the below described transfer of funds due to the following reasons:

AMEND 2022 GENERAL BUDGET FOR YEAR END OVERAGES IN IT OVERTIME

From Budget Line (No. and Title)	To Budget Line (No. and Title)	Total Transfer Amount
A1680.54630 (HW/SW Maintenance)	A1680.51000 (Personal Services)	\$6,386.00

I do hereby certify that the funds will not be needed in the budget line from which I am requesting this transfer to be made.

Signature: [Signature]

Date: 3-6-23

#### OFFICE USE ONLY

I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptroller.

Signature: [Signature]

Date: 3/7/23

I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter 9, Appropriations. Certified by the Treasurer.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Transfer of funds **APPROVED**  / **DENIED**  on \_\_\_\_\_. Certified by the Secretary of the Board of Estimate and Apportionment.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# Legislative Branch

RL Number:  
23-44  
Date Submitted:  
2/22/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

### Applicant Information

Request submitted by: DAN MEARKL

Title/Department: DPW

Contact Information: 607-772-7021

### RL Information

Proposed Title: Amend the 2022 General Fund Budget to transfer funds for increased salt/sand bills at year end

Suggested Content: Increase A5142.54141 (SALT/SAND) by \$115.00 and decrease A5110.51900 (OVERTIME) by \$115.00

### Additional Information

Does this RL concern grant funding? Yes  No

If 'Yes', is the required RL Grant Worksheet attached? Yes  No

Is additional information related to the RL attached? Yes  No

Is RL related to previously adopted legislation? Yes  No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): \_\_\_\_\_

<b>OFFICE USE ONLY</b>	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>





# Legislative Branch

RL Number: 23-45
Date Submitted: 2/22/23

**City Clerk, City Hall, Binghamton, NY 13901 607-772-7005**

## REQUEST FOR LEGISLATION

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### Applicant Information

Request submitted by: Pat McGinnis

Title/Department: Parks Commissioner

Contact Information: 607-772-7017

### RL Information

Proposed Title: An Ordinance to Modify the General Fund and Golf fund for 2022.

Suggested Content: See attached spreadsheet on budget amendments.

### Additional Information

- Does this RL concern grant funding? Yes  No
- If 'Yes', is the required RL Grant Worksheet attached? Yes  No
- Is additional information related to the RL attached? Yes  No
- Is RL related to previously adopted legislation? Yes  No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): \_\_\_\_\_

<b>OFFICE USE ONLY</b>	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

**Revenue & Fund Balance Amendments**

<i>Amount</i>	<i>Increase/Decrease</i>	<i>Revenue/Expense / Fund Balance</i>	<i>Budget Line</i>	<i>Budget Line Title</i>
8,799.84	increase	EXPENSE	CR7180.54620	EQUIPMENT REPAIRS & MAINT
1,475.37	increase	EXPENSE	CR7180.54701	TRAVEL & TRAINING
1,309.54	increase	EXPENSE	CR7180.54201	GAS & HEAT
899.64	increase	EXPENSE	CR7180.54150	CHEMICALS
400.46	increase	EXPENSE	CR7180.54190	UNIFORMS
300.82	increase	EXPENSE	CR7180.54742	PROMOTIONS/MARKETING
117.26	increase	EXPENSE	CR7180.54153	FERTILIZER
51.41	increase	EXPENSE	CR7180.54155	TURF MANAGEMENT
50.82	increase	EXPENSE	CR7180.54210	TELEPHONE/FAX/INTERNET
50,795.58	increase	EXPENSE	CR7180.54427	MANAGEMENT SERVICES
10,058.58	increase	EXPENSE	CR7180.54300	INSURANCE
8,453.22	decrease	EXPENSE	CR9785.56000	OTHER DEBT - PRINCIPAL
65,806.10	increase	FUND BALANCE	A.49999	FUND BALANCE
65,806.10	increase	EXPENSE	A9901.59000	INTERFUND TRANSFER
65,806.10	increase	REVENUE	CR.45031	INTERFUND TRANSFER





# Legislative Branch

RL Number:  
23-52  
Date Submitted:  
2/22/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

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### Applicant Information

Request submitted by: ~~Chuck Shager~~ MELAN HEIMAN  
Title/Department: ~~Comptroller~~ MAYOR'S OFFICE  
Contact Information: ~~607-772-7041~~ 7001

### RL Information

Proposed Title: An ordinance to amend the 2023 General Fund Budget

Suggested Content: Transfer unused salary funds to offset the -100,000 budgeted in A9089.58009  
Salary Adjustments. (see attached transfer) Effective 3/18/2023

### Additional Information

Does this RL concern grant funding? Yes  No

If 'Yes', is the required RL Grant Worksheet attached? Yes  No

Is additional information related to the RL attached? Yes  No

Is RL related to previously adopted legislation? Yes  No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): \_\_\_\_\_

<b>OFFICE USE ONLY</b>	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	_____
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

Decrease		vacant from	vacant to		Increase		
A1310.51000	Personal Svcs - Staff Accountant	1/1/2023	3/3/2023	3,449.16	A9089.58009	Salary Adjustments	100,000.00
A3410.51000	Personal Svcs - Firefighter	1/13/2023	3/15/2023	12,597.33			
A3120.51000	Personal Svcs - Police Officer	1/1/2023	3/10/2023	10,064.38			
A3120.51000	Personal Svcs - Police Officer	1/3/2023	3/10/2023	9,057.94			
A3120.51000	Personal Svcs - Police Officer	1/3/2023	3/10/2023	9,057.94			
A3120.51000	Personal Svcs - Police Officer	1/3/2023	3/10/2023	9,057.94			
A3120.51000	Personal Svcs - Police Officer	2/6/2023	3/10/2023	5,032.19			
A3120.51000	Personal Svcs - Police Officer	2/6/2023	3/10/2023	5,032.19			
A3120.51000	Personal Svcs - Police Officer	2/6/2023	3/10/2023	5,032.19			
A3120.51000	Personal Svcs - Police Officer	2/6/2023	3/10/2023	5,032.19			
A3120.51000	Personal Svcs - Police Officer	2/6/2023	3/10/2023	5,032.19			
A8664.51000	Personal Svcs - Code Inspector	1/1/2023	3/3/2023	5,995.56			
A8664.51000	Personal Svcs - Code Inspector	1/1/2023	3/3/2023	5,995.56			
A8664.51000	Personal Svcs - Code Inspector	1/1/2023	3/3/2023	5,995.56			
A8664.51000	Personal Svcs - Code Inspector	1/1/2023	3/3/2023	5,995.56			
A8664.51000	Personal Svcs - Building Inspector	2/3/2023	3/3/2023	3,264.31			
				100,000.00			100,000.00



# Legislative Branch

RL Number:  
23-54  
Date Submitted:  
2/22/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

### Applicant Information

Request submitted by: Pat McGinnis  
Title/Department: Commissioner of Parks & Recreation  
Contact Information: 607-772-7017

### RL Information

Proposed Title: An ordinance to amend the 2023 Parks Budget

Suggested Content: Modify 2023 Parks Budget to change full-time Laborer (9) positions to full-time Park Technician(9) positions. No change in salary/budget. Effective 3/18/2023.

### Additional Information

- Does this RL concern grant funding? Yes  No
- If 'Yes', is the required RL Grant Worksheet attached? Yes  No
- Is additional information related to the RL attached? Yes  No
- Is RL related to previously adopted legislation? Yes  No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): \_\_\_\_\_

	<b>OFFICE USE ONLY</b>				
Mayor:					
Comptroller:	_____				
Corporation Counsel:	_____				
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input checked="" type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>





# Legislative Branch

RL Number:

23-55

Date Submitted:

2/22/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

### Applicant Information

Request submitted by: Pat McGinnis

Title/Department: Commissioner of Parks & Recreation

Contact Information: 607-772-7017

### RL Information

Proposed Title: An ordinance to amend the 2023 General Fund Budget

Suggested Content: Modify 2023 Parks Budget to change one vacant MEO (\$22.60/hr) to a Tree Trimmer (\$24.65/hr) and transfer necessary funds per attached. Effective 03/18/2023

### Additional Information


Does this RL concern grant funding? Yes  No

If 'Yes', is the required RL Grant Worksheet attached? Yes  No

Is additional information related to the RL attached? Yes  No

Is RL related to previously adopted legislation? Yes  No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): \_\_\_\_\_

	<b>OFFICE USE ONLY</b>					
Mayor:						
Comptroller:	_____					
Corporation Counsel:	_____					
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>	

Decrease		Increase			
A7110.51000 Personal Svcs	MEO (vac 2/11-3/17)	3,362.00	A7110.51000 Personal Svcs	Tree Trimmer (8) @ 24.65 - 1 @ 51,272.00	40,426.00
A7110.51000 Personal Svcs	MEO (3/18-12/31)	37,064.00			
		40,426.00			40,426.00



# Legislative Branch

RL Number:  
23-56  
Date Submitted:  
2/22/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

### Applicant Information

Request submitted by: Pat McGinnis  
Title/Department: Commissioner of Parks & Recreation  
Contact Information: 607-772-7017

### RL Information

Proposed Title: An ordinance to amend the 2023 General Fund Budget

Suggested Content: Modify 2023 Parks Budget to change full-time Laborer (2) positions(\$14.26/hr) funded effective 4/3/2023 to Urban Forester (\$27.16/hr) and Crew Leader (\$25.17/hr) funded eff 4/3/23 and transferring necessary funds per attached. Effective 04/03/2023

### Additional Information

- Does this RL concern grant funding? Yes  No
- If 'Yes', is the required RL Grant Worksheet attached? Yes  No
- Is additional information related to the RL attached? Yes  No
- Is RL related to previously adopted legislation? Yes  No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): \_\_\_\_\_

<b>OFFICE USE ONLY</b>	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	_____
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>



Decrease		Increase			
A7110.51000 Personal Svcs	Laborer (8) 14.26 (NEW)- 2@ 33613	44,492.00	A7110.51000 Personal Svcs	Urban Forester (8) @ 27.16 - 1 @ 56,492.80	42,369.60
A3510.51000 Personal Svcs	Animal Control Officer (vac 1/1-3/3)	6,958.15	A7110.51000 Personal Svcs	Crew Leader (8) @ 25.17 - 1 @52,353.60	39,265.20
A1490.51000 Personal Svcs	1st Deputy DPW Comm (vac 1/1-3/3)	4,687.14			
A3120.51000 Personal Svcs	Dir of Comm Outreath & Recr (vac 1/1-3/3)	10,609.08			
A5110.51000 Personal Svcs	Street Maintainer (vac 1/1-3/3)	6,499.23			
A7110.51000 Personal Svcs	MEO (vac 3/11-3/17)	979.33			
A7110.51000 Personal Svcs	MEO (vac 1/1-2/24)	7,409.87			
		81,634.80			81,634.80

# MEMO

Date: March 17, 2023  
To: Board of Estimate and Apportionment  
From: Ron Lake, P.E., City Engineer  
Subject: 2023 Curb & Sidewalk Assistance Program  
Copies: File

Based on recent prices for curbs and sidewalks, the Engineering Department is recommending the following unit cost of assistance for the 2023 Curb & Sidewalk Assistance Program.

<u>Description</u>	<u>Assistance Price/Unit</u>
5' wide sidewalk	\$4.50 per S.F.
6' wide sidewalk	\$4.75 per S.F.
Curb	\$17.75 per L.F.

APPROVED BY BOARD OF ESTIMATE & APPORTIONMENT: \_\_\_\_\_