



# LEGISLATIVE BRANCH ▪ CITY OF BINGHAMTON

Giovanni Scaringi, Ph.D., City Council President

Leighton Rogers, City Clerk

## CITY COUNCIL WORK SESSION AGENDA

City Hall, 38 Hawley St, Binghamton

6pm Monday, April 10, 2023

*The Work Session begins at 6pm. Times for RL(s)/Topics are approximate only and items may be considered earlier or later.*

Time	Committee	Chair	RL/Topic	Pages	Presenter
6:00pm	-----	-----	<b>Discussion:</b> Binghamton Plaza SEQRA		Tito Martinez/Brian Seachrist
6:10pm	Finance	Scanlon	<b>RL23-88:</b> Amend the 2023 Fire budget to fund 8 probationary firefighters	1-2	Chief Gardiner
6:15pm	Employees	Strawn	<b>RL23-90:</b> Supporting an act by the NYS Legislature to offer an optional 25 year retirement plan for a firefighter	3-5	David Holleran
6:20pm	Finance	Scanlon	<b>*RL23-87:</b> Partial demolition of the porch at 21 Dickinson Street	6-7	Elisabeth Rossow
6:25pm	Finance	Scanlon	<b>RL23-86:</b> Enter into an agreement with Keystone for the Environmental Service Term Agreement	8-14	Ron Lake
6:30pm	Finance	Scanlon	<b>RL23-89:</b> Amend the Finance budget to defund a staff accountant and fund a junior accountant	15-16	Chuck Shager/Kent Drake-Deese
6:35pm	Planning	Resciniti	<b>RL23-91:</b> Waive outdoor café fees for 2023	17-18	Juliet Berling
6:40pm	Finance	Scanlon	<b>RL23-92:</b> Accept the NYS OPRH EPF Recreational Trails Program Grant	19-22	Juliet Berling
6:45pm	-----	-----	<b>Discussion:</b> RL sign-out sheets – Sponsorship Procedures		President Scaringi
6:50pm	-----	-----	Pending Legislation: <i>*Found on the website calendar with the prior Work Session documents.</i> <b>RL23-71:</b> Amend the BJCSTF budget for Equipment and Capital Outlay <b>RL23-74:</b> Transfer from the Capital Reserve Parking to the Water Street Development <b>RL23-75:</b> Enter into an agreement with Atlantic Testing for Vibration Monitoring at the Water Street Garage <b>RL23-76:</b> Enter into an agreement with Atlantic Testing for Special Inspection at the Water Street Garage <b>RL23-77:</b> Transfer ARPA funds for Loss Revenue		Janine Faulkner



# LEGISLATIVE BRANCH ▪ CITY OF BINGHAMTON

*Giovanni Scaringi, Ph.D., City Council President*

*Leighton Rogers, City Clerk*

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			RL23-79: Amend the General Fund to fund a Commercial Façade Matching Grant Program RL23-80: Waiver-remaining vacant & failure to restore occupancy fee RL23-83: Additional funds for the Mirabito Stadium Phase 2 Improvements RL23-84: Amend the 2023 Parks budget to add a Groundskeeper		
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**COMMITTEE REPORTS**

*\*Please Expedite for Next Business Meeting*



# Legislative Branch

RL Number:	23-88
Date Submitted:	4/13/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

### Applicant Presenting RL at Work Session

Al Gardiner Fire Chief 607-772-7016  
 (Print Name) (Title) (Phone number)

Signature:  Date: 04/10/2023

### To Be Completed By Applicant

**Proposed Title:** A RESOLUTION TO AMEND THE 2023 FIRE BUDGET

**Executive Summary** (Explain why legislation is necessary): See attached spreadsheet. De-fund 1 first-grade Firefighters and fund Eight probationary Firefighters - NEW FIREFIGHTERS START DATE IS MAY 1, 2023  
 Promotions Available on April 16, 2023

Effective Date: (if applicable) 04/14/2023

**Budget transfer or amendment:** RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

**RL related to a grant:** RL Grant Worksheet **must** be attached. Deadline for Council to act by: \_\_\_\_\_

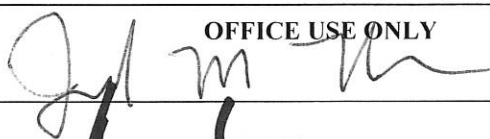


**RL related to previously adopted legislation:** Perm. number \_\_\_\_\_, adoption date \_\_\_\_\_

**Contract:** Person/Company \_\_\_\_\_ Start/End Date \_\_\_\_\_

Total Cost \_\_\_\_\_ Funds available in Budget Line \_\_\_\_\_ Title \_\_\_\_\_

**Public Hearing required?** Yes  No  **SEQRA required?** Yes  No

**Additional information related to this RL attached?** Yes  No

OFFICE USE ONLY	
Mayor:	
Comptroller:	
Corp. Counsel:	
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>





# Legislative Branch

RL Number:  
23-90

Date Submitted:  
4/4/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

### Applicant Presenting RL at Work Session

David Holleran Binghamton Professional Firefighters  
 (Print Name) (Title) (Phone number)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### To Be Completed By Applicant

**Proposed Title:** A Resolution supporting an Act by the New York State Legislature to authorize the City of Binghamton to offer an optional twenty-five year retirement plan to firefighter Scott Pavlick.

**Executive Summary (Explain why legislation is necessary):** The New York State Assembly and Senate needs a home rule resolution to pass a law authorizing the City to move a firefighter to a special retirement plan.  
 Assembly Bill A.5762; Senate Bill S.5605

Effective Date: (if applicable) \_\_\_\_\_

**Budget transfer or amendment:** RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

**RL related to a grant:** RL Grant Worksheet **must** be attached. Deadline for Council to act by: \_\_\_\_\_

**RL related to previously adopted legislation:** Perm. number \_\_\_\_\_, adoption date \_\_\_\_\_

**Contract:** Person/Company \_\_\_\_\_ Start/End Date \_\_\_\_\_

Total Cost \_\_\_\_\_ Funds available in Budget Line \_\_\_\_\_ Title \_\_\_\_\_

**Public Hearing required?** Yes  No

**SEQRA required?** Yes  No

**Additional information related to this RL attached?** Yes  No

OFFICE USE ONLY	
Mayor:	
Comptroller:	
Corp. Counsel:	
Finance <input type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input checked="" type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

# STATE OF NEW YORK

5762

2023-2024 Regular Sessions

## IN ASSEMBLY

March 23, 2023

Introduced by M. of A. LUPARDO -- read once and referred to the Committee on Governmental Employees

AN ACT to authorize the city of Binghamton to offer an optional twenty-five year retirement plan to firefighter Scott Pavlick

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

1 Section 1. Notwithstanding any other provision of law to the contrary,  
2 the city of Binghamton, in the county of Broome, a participating employ-  
3 er in the New York state and local police and fire retirement system,  
4 which previously elected to offer the optional twenty-five year retire-  
5 ment plan, established pursuant to section 384 of the retirement and  
6 social security law, to firefighters employed by such city, is hereby  
7 authorized to make participation in such plan available to Scott  
8 Pavlick, a firefighter employed by the city of Binghamton, who, for  
9 reasons not ascribable to his own negligence, failed to make a timely  
10 application to participate in such optional twenty-five year retirement  
11 plan. The city of Binghamton may so elect by filing with the state comp-  
12 troller, within nine months of the effective date of this act, a resol-  
13 ution of its own common council together with certification that such  
14 firefighter did not bar himself from participation in such retirement  
15 plan as a result of his own negligence. Thereafter, such firefighter may  
16 elect to be covered by the provisions of section 384 of the retirement  
17 and social security law, and shall be entitled to the full rights and  
18 benefits associated with coverage under such section, by filing a  
19 request to that effect with the state comptroller within one year of the  
20 effective date of this act.

21 § 2. All employer past service costs associated with implementing the  
22 provisions of this act shall be borne by the city of Binghamton and may  
23 be amortized over a ten year period.

24 § 3. This act shall take effect immediately.

FISCAL NOTE.--Pursuant to Legislative Law, Section 50:

EXPLANATION--Matter in italics (underscored) is new; matter in brackets  
[-] is old law to be omitted.

LBD08984-02-3

This bill would allow the City of Binghamton to elect to reopen the provisions of section 384 of the Retirement and Social Security Law for firefighter Scott Pavlick.

If this bill is enacted during the 2023 legislative session and Scott Pavlick becomes covered under the provisions of section 384, we anticipate that there will be an increase of approximately \$5,300 in the annual contributions of the City of Binghamton for the fiscal year ending March 31, 2024. In future years, this cost will vary as the billing rates and salary of Scott Pavlick change.

In addition to the annual contributions discussed above, there will be an immediate past service cost of approximately \$42,500 which will be borne by the City of Binghamton as a one-time payment. This estimate assumes that payment will be made on February 1, 2024. If the City of Binghamton elects to amortize this cost over a 10-year period, the cost for the first year including interest would be \$5,420.

Summary of relevant resources:

Membership data as of March 31, 2022 was used in measuring the impact of the proposed change, the same data used in the April 1, 2022 actuarial valuation. Distributions and other statistics can be found in the 2022 Report of the Actuary and the 2022 Annual Comprehensive Financial Report.

The actuarial assumptions and methods used are described in the 2020, 2021, and 2022 Annual Report to the Comptroller on Actuarial Assumptions, and the Codes, Rules and Regulations of the State of New York: Audit and Control.

The Market Assets and GASB Disclosures are found in the March 31, 2022 New York State and Local Retirement System Financial Statements and Supplementary Information.

I am a member of the American Academy of Actuaries and meet the Qualification Standards to render the actuarial opinion contained herein.

This fiscal note does not constitute a legal opinion on the viability of the proposed change nor is it intended to serve as a substitute for the professional judgment of an attorney.

This estimate, dated March 3, 2023, and intended for use only during the 2023 Legislative Session, is Fiscal Note No. 2023-83, prepared by the Actuary for the New York State and Local Retirement System.

Expedite



# Legislative Branch

RL Number:	23-87
Date Submitted:	4/3/23


City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

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### Applicant Presenting RL at Work Session

Elisabeth Rossow Assistant Corporation Counsel 607-772-7013  
 (Print Name) (Title) (Phone number)

Signature:  Date: 04/03/2023

### To Be Completed By Applicant

Proposed Title: Partial Demolition of 21 Dickinson Street

Executive Summary (Explain why legislation is necessary): An ordinance to amend the 2023 Capital Budget for the partial demolition of 21 Dickinson Street regarding the two-story porch that is in imminent danger of collapse onto the sidewalk and surrounding area thereby putting city residents/pedestrians at risk of severe harm.

Effective Date: (if applicable) 4/13/23

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. Deadline for Council to act by: \_\_\_\_\_

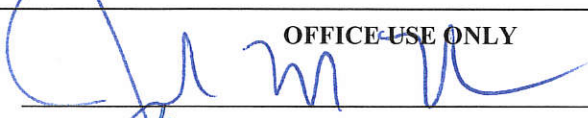

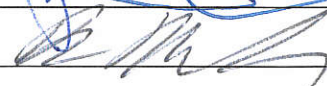
RL related to previously adopted legislation: Perm. number \_\_\_\_\_, adoption date \_\_\_\_\_

Contract: Person/Company Gorick Construction Company Start/End Date April 13, 2023 4/13/23

Total Cost 7500.00 Funds available in Budget Line 7500.00 Title \_\_\_\_\_

Public Hearing required? Yes  No  SEQRA required? Yes  No

Additional information related to this RL attached? Yes  No

<b>OFFICE-USE ONLY</b>	
Mayor:	
Comptroller:	
Corp. Counsel:	
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>





# CITY OF BINGHAMTON

## Request for Transfer of Funds

Transfer requests of \$25,000 or less must be approved by the Comptroller.  
 Transfer requests over \$25,000 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.  
 Transfer requests in excess of \$10,000 must be approved by City Council.

*This worksheet must be attached to any RL submitted to the Clerk's Office that includes a budget funding transfer or amendment. For additional instructions, see 'RL Instructions' document.  
 Incomplete/incorrect RLs to be returned to applicant for revisions. Additional transfer lines in the same format may be attached.*

Adopted Budget Year Amended: 2023

Department: \_\_\_\_\_  
 Department Head Signature: \_\_\_\_\_

Transfer from (Decrease)		Transfer to (Increase)	
Amount	Budget Line	Amount	Budget Line
		7500-00 dohns	H-1364-54470
		7500-00 dohns	H42680
\$ -		\$ -	



Revenue & Fund Balance Amendments			
Amount	Increase/Decrease	Revenue/Expense / Fund Balance	Budget Line
7500	Increase	H. 42680	H 42680
7500	Decrease	H 1364.54470	Democracy Revenues

**Office Use Only for Transfers Under \$10,000**

I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptroller: \_\_\_\_\_ Date: 4/3/23

I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter 9, Appropriations. Certified by the Treasurer: \_\_\_\_\_ Date: \_\_\_\_\_

Transfer of funds Approved \_\_\_ / Denied \_\_\_ on \_\_\_ / \_\_\_ / \_\_\_\_\_. Certified by the Secretary of the Board of Estimate and Apportionment: \_\_\_\_\_ Date: \_\_\_\_\_

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached. \_\_\_\_\_ Date: \_\_\_\_\_



# Legislative Branch

RL Number:	23-86
Date Submitted:	4/3/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

### Applicant Presenting RL at Work Session

Ronald B. Lake, P.E. City Engineer (607) 772-7007  
 (Print Name) (Title) (Phone number)  
 Signature: Ronald B. Lake Date: 03/30/2023

### To Be Completed By Applicant

**Proposed Title:** Resolution authorizing the City of Binghamton to enter into an agreement with Keystone Environmental Services for the Environmental Service Term Agreement.

**Executive Summary (Explain why legislation is necessary):** COB entering into a contract with Keystone Environmental for the 2023 Environmental Service Term Agreement. This agreement is NTE \$50,000. Term agreement is available to other City of Binghamton departments using their department budget line. This is a (1) yeat agreement with the option to renew for (1) year.

Effective Date: (if applicable) \_\_\_\_\_

**Budget transfer or amendment:** RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

**RL related to a grant:** RL Grant Worksheet **must** be attached. Deadline for Council to act by: \_\_\_\_\_

**RL related to previously adopted legislation:** Perm. number R22447, adoption date 05/09/2022

**Contract:** Person/Company Keystone Environmental Services Start/End Date \_\_\_\_\_

Total Cost NTE \$50,000 Funds available in Budget Line \_\_\_\_\_ Title \_\_\_\_\_

**Public Hearing required?** Yes  No  **SEQRA required?** Yes  No

**Additional information related to this RL attached?** Yes  No

<b>OFFICE USE ONLY</b>	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corp. Counsel:	<u>[Signature]</u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

# MEMO

Date: March 23, 2023  
To: Board of Contract & Supply  
From: Ronald B. Lake, P.E. - City Engineer  
Subject: **2023 ENVIRONMENTAL SERVICES TERM AGREEMENT**  
Copies: File

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The Engineering Dept. is requesting approval from the Board of Contract & Supply to renew the 2022 Environmental Services Term Agreement with Keystone Environmental Services for 2023. There are no changes being made in the agreement from 2022's to 2023's agreement.

There is no single budget line associated with this agreement as other departments may be using these services from Keystone Environmental Services. Each department will determine the appropriate budget line to be used for their requested services. The Engineering is to be notified prior to requesting any services by Keystone Environmental Services.



A Division of Keystone Material Testing, LLC

Kenneth D. Ellsworth, P.E.  
*Managing Member*

Richard J. Tarnowski, CEP, CEI  
*Member*

March 21, 2023

The Honorable Jared M. Kraham  
Mayor of City of Binghamton  
38 Hawley Street  
Binghamton, New York 13901

RE: Environmental Services Term Agreement  
City of Binghamton Department of Engineering  
KES Project No. 0047.02822

Dear Mayor Kraham:

Keystone Environmental Services (KES) would like to request the option to renew our 2022 Environmental Services Term Agreement with the City of Binghamton which expires on May 4, 2023. Please reference the attached May 4, 2022 Resolution from The Council of the City of Binghamton.

During the previous ten years operating under our term agreements with the City of Binghamton, KES has:

- 1) Maintained our original 2013 term agreement labor and lab analysis rates for demolition projects and Environmental Services.
- 2) Established good working relationships with various City of Binghamton Departments.
- 3) Become knowledgeable of the City requirements for project invoicing and documentation.
- 4) Assumed a leadership role and guided the City through the State and Federal funded demolition process and other environmentally sensitive projects.
- 5) Provided guidance regarding existing City of Binghamton design and demolition specifications and are prepared to provide continuing guidance on revising outdated specifications.

We greatly appreciate the opportunity to work with the City of Binghamton on their environmental projects and would look forward to another successful year in 2023. Please do not hesitate to contact me if you have any questions or require additional assistance.

Sincerely,

Keystone Environmental Services

Richard J. Tarnowski, CEP, CEI  
Member/Director of Environmental Services

RJT:las

cc: R. Lake, City of Binghamton  
F. Incitti, City of Binghamton  
K. Ellsworth

Accepted:

\_\_\_\_\_  
City of Binghamton

\_\_\_\_\_  
(Date)

Corporate Office  
58 Exchange Street  
Binghamton, New York 13901  
Phone: 607.723.5117 / 607.770.9098  
Fax: 607.729.5154  
E-mail: info@kescomp.com  
www.kescomp.com



**THE COUNCIL OF THE CITY OF BINGHAMTON  
STATE OF NEW YORK**

Date: May 4, 2022

Sponsored by Council Members: Scaringi, Resciniti, Riley, Friedman, Burns, Scanlon, Strawn

Introduced by Committee: Finance

**RESOLUTION**

*entitled*  
**A RESOLUTION AUTHORIZING THE MAYOR  
TO ENTER INTO A TERM AGREEMENT WITH  
KEYSTONE ENVIRONMENTAL SERVICES  
FOR ENVIRONMENTAL SERVICES**

WHEREAS, the Mayor of the City of Binghamton wishes to enter into a term agreement with Keystone Environmental Services (KES) for environmental services; and

WHEREAS, the total annual cost is not to exceed \$50,000; and

WHEREAS, the rate for each service to be provided is set forth in the attached fee schedule; and

WHEREAS, a requisition for a purchase order must be submitted for requested work; and

WHEREAS, funding for such services must be drawn from applicable department budget lines and approved by the Board of Contract and Supply; and

WHEREAS, the term agreement will be in effect for one (1) year with an option to renew for two (2) additional years.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session does hereby:

RESOLVE that the Mayor of the City of Binghamton, or his designee, is hereby authorized to enter into a term agreement, approved as to form and content by the Office of Corporation Counsel, with Keystone Environmental Services (KES) for environmental services at an annual cost not to exceed \$50,000; a requisition for a purchase order must be submitted for requested work, that funding for this purpose will be deducted from applicable department budget lines and must be approved by the Board of Contract and Supply, and the term agreement will be in effect for one (1) year with an option to renew for two (2) additional years.

Introductory No. R22-47

Permanent No. R22-47

Sponsored by City Council Members:  
Scaringi, Resciniti, Riley, Friedman, Burns, Scanlon,  
Strawn

A RESOLUTION AUTHORIZING THE MAYOR TO  
ENTER INTO AN AGREEMENT WITH  
KEYSTONE ENVIRONMENTAL SERVICES FOR  
THE 3022 ENVIRONMENTAL TERM  
AGREEMENT

The within Resolution was adopted by the Council of  
the City of Binghamton.

Date 5/4/22

[Signature]  
City Clerk

Date Presented to Mayor  
5/5/22

Date Approved  
5/9/22

[Signature]  
Mayor

	Ayes	Nays	Abstain	Absent
Councilman Scaringi				✓
Councilwoman Resciniti	✓			
Councilwoman Riley	✓			
Councilwoman Friedman	✓			
Councilman Burns	✓			
Councilman Scanlon	✓			
Councilman Strawn	✓			
Total	6	0	0	1

Code of the City of Binghamton

Adopted  Defeated

6 Ayes 0 Nays 0 Abstain 1 Absent

I hereby certify the above to be a true copy of the legislation adopted by the Council of the City of Binghamton at a meeting held on 5/4/22. Approved by the Mayor on 5/9/22 [Signature]





## 2023 ENVIRONMENTAL CONSULTING FEE SCHEDULE

SERVICE	UNIT FEE
<b>PERSONNEL</b>	
Member/Director	\$ 120.00/Hour
Professional Engineer	\$ 120.00/Hour
Project Manager	\$ 90.00/Hour
Sr. Environmental Scientist	\$ 85.00/Hour
Environmental Hygienist	\$ 85.00/Hour
Environmental Field Sampling Technician	\$ 75.00/Hour
Lead Inspector/Risk Assessor	\$ 75.00/Hour
Asbestos Building Inspector	\$ 75.00/Hour
Asbestos Project Designer	\$ 75.00/Hour
Asbestos Project Monitor/Air Sampling Technician	\$ 65.00/Hour
Asbestos Project Administrator/Management Planner	\$ 60.00/Hour
Thermal Imaging Level I Technician with Camera	\$ 110.00/Hour
CADD Technician	\$ 65.00/Hour
Administration	\$ 60.00/Hour
Light Duty Field Sampling Vehicle Fully Equipped	\$ 175.00/Day
<b>REIMBURSABLE EXPENSES</b>	
<b>Laboratory Fees – Asbestos, Lead, Mold, HAZMAT</b>	
Sample Analysis	Per Quote (Cost +)
<b>Reproduction/Prints/Scans/Photocopies</b>	
In-House Prints            24x36	\$ 2.50/Each
30x42	\$ 3.00/Each
In-House Mylars            24x36	\$ 10.00/Each
30x42	\$ 15.00/Each
In-House Copy Services    8½x11	\$ 0.20/Each
11x17	\$ 0.30/Each
Outside Copy Services	Cost + 15%
<b>Travel</b>	
Mileage	\$ 0.65/Mile
Meals/Lodging	Cost + 15%
Vehicle Rental/Fuel	Cost + 15%
<b>Postage/Courier</b>	
Bulk Postage, Express Mail, UPS, FedEx, DHL, etc.	Cost + 15%
<b>Miscellaneous</b>	
Subcontracted Services	Per Quote (Cost +)
Consumable Supplies	Cost + 15%

*The above hourly rates include compensation for professional, technical and non-technical personnel time, equipment, materials, and overhead, which ordinarily would be incurred during the performance of our work. Services are normally billed monthly. A finance charge of 1.5% per month will be billed on all accounts not paid within 30 days of the invoice date. Rates will be revised on January 1 of every year.*









# Legislative Branch

RL Number: <u>23-91</u>
Date Submitted: <u>4/5/23</u>

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

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### Applicant Presenting RL at Work Session

Juliet Berling Director PHCD (607) 772-7028  
 (Print Name) (Title) (Phone number)

Signature:  Date: 04/05/2023

### To Be Completed By Applicant

**Proposed Title:** Request to waive all Outdoor Cafe fees and costs for 2023 season.

**Executive Summary (Explain why legislation is necessary):** To provide an incentive for outdoor cafe development, to aid in the creation of place-making venues, and to assist with the post-COVID economic recovery of local businesses.

Effective Date: (if applicable) \_\_\_\_\_

**Budget transfer or amendment:** RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

**RL related to a grant:** RL Grant Worksheet **must** be attached. Deadline for Council to act by: \_\_\_\_\_

**RL related to previously adopted legislation:** Perm. number \_\_\_\_\_, adoption date \_\_\_\_\_

**Contract:** Person/Company \_\_\_\_\_ Start/End Date \_\_\_\_\_

Total Cost \_\_\_\_\_ Funds available in Budget Line \_\_\_\_\_ Title \_\_\_\_\_

**Public Hearing required?** Yes  No

**SEQRA required?** Yes  No

**Additional information related to this RL attached?** Yes  No

<b>OFFICE USE ONLY</b>	
Mayor:	<u></u>
Comptroller:	<u></u>
Corp. Counsel:	_____
Finance <input type="checkbox"/>	Planning <input checked="" type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

**City of Binghamton  
2023 Adopted Budget**

**2023 Adopted City of Binghamton Fee Schedule**

Department	Type	Description	Adopted Fee (2022)	unit	Adopted Fee (2023)	unit	Incr./ (Decr.) Amount
City Clerk	Permit	Alarm User Permit (one time)	10.00		10.00		-
City Clerk	Permit	Auction (excludes foreclosures)	100.00		100.00		-
City Clerk	Permit	Auctioneer (excludes foreclosures)	50.00		50.00		-
City Clerk	Permit	Bell Jar License	25.00		25.00		-
City Clerk	Permit	Banner	75.00	per week, depending on location	75.00		-
City Clerk	Permit	Banner Late Fee	20.00		15.00		(5.00)
City Clerk	Permit	Bingo License	18.75		18.75		-
City Clerk	Permit	Block Party Permit - application fee	25.00		25.00		-
City Clerk	Permit	Block Party Permit - security deposit	100.00		100.00		-
City Clerk	Permit	Block Party Permit - late fee	20.00		15.00		(5.00)
City Clerk	Permit	License to operate Bowling Alley (annual)	50.00		50.00		-
City Clerk	Permit	Casino Night	25.00		25.00		-
City Clerk	Permit	Charitable Solicitor License			Remove		-
City Clerk	Permit	Commissioner of Deeds	10.00		10.00		-
City Clerk	Permit	Councilperson Map	5.00		Remove		-
City Clerk	Permit	Dog Original/Renewal (altered)	15.00		15.00		-
City Clerk	Permit	Dog Original/Renewal (Unaltered)	25.00		25.00		-
City Clerk	Permit	Dog Late Renewal Fee	15.00		15.00		-
City Clerk	Permit	Dog Replacement Tag Fee	5.00		5.00		-
City Clerk	Permit	Dog Shelter Fee (if need to license dog to get it out of the shelter - NEW)	n/a		50.00		-
City Clerk	License	Electrician, Journeyman	25.00		25.00		-
City Clerk	License	Electrician, Journeyman Class B	50.00		50.00		-
City Clerk	License	Electrician Late Fee	30.00	one time with 3 day grace	15.00		(15.00)
City Clerk	License	Electrician, Master A	125.00		125.00		-
City Clerk	License	Electrician, Master B	100.00		100.00		-
City Clerk	License	Electrician, Master C	200.00		200.00		-
City Clerk	Permit	Event Permit					-
City Clerk	Permit	Application (1 day)	30.00		30.00		-
City Clerk	Permit	Additional days	15.00	per day	15.00	per day	-
City Clerk	Permit	City Electricity	30.00	per day	30.00	per day	-
City Clerk	Permit	Water Service	25.00	per day	25.00	per day	-
City Clerk	Permit	Overtime					-
City Clerk	Permit	Late Fee	20.00	per day	15.00	per day	(5.00)
City Clerk	Permit	Fireworks Filing Fee	10.00		10.00		-
City Clerk	Permit	Indoor Fireworks Permit	150.00	per occasion/show/performance	Remove	per occasion/show/performance	-
City Clerk	Permit	Indoor Fire Apparatus Fee	285.00	per occasion/show/performance	285.00	per occasion/show/performance	-
City Clerk	Permit	Outdoor Fire Apparatus Fee	285.00	per hour (1 hr min)	285.00	per hour (1 hr min)	-
City Clerk	Permit	FOLI CD	1.00		3.00		2.00
City Clerk	Permit	FOLI DVD	1.00		Remove		-
City Clerk	Permit	Handicapped Tags			Remove		-
City Clerk	Permit	Handicapped Replacement Tags	10.00		Remove		-
City Clerk	Permit	Junk Dealer	50.00		50.00		-
City Clerk	Permit	Late Fee for all other than those listed	5.00		Remove		-
City Clerk	Permit	Marriage Ceremony Fee	50.00		50.00		-
City Clerk	Permit	Marriage Transcript (Genealogy)	22.00		22.00		-
City Clerk	Permit	Marriage Transcript (Certified)	10.00		10.00		-
City Clerk	Permit	Marriage License & Certificate Fee	40.00		40.00		-
City Clerk	Permit	Miscellaneous Permit	10.00		Remove		-
City Clerk	Permit	Noise Permit	30.00		30.00		-
City Clerk	Permit	Additional Days	5.00		5.00		-
City Clerk	Permit	Outdoor Café Permit	1.00	per sq ft	1.00	per sq ft	-
City Clerk	Permit	Outdoor Café Site Plan Review	50.00		50.00		-
City Clerk	Permit	Pawnbroker Permit	100.00		100.00		-
City Clerk	Permit	Peddler's Permit	300.00		300.00		-

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# Legislative Branch

RL Number:	23-92
Date Submitted:	4/5/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

### Applicant Presenting RL at Work Session

Juliet Berling Director PHCD (607) 772-7028  
 (Print Name) (Title) (Phone number)

Signature: Juliet Berling Date: 04/05/2023

### To Be Completed By Applicant

**Proposed Title:** Resolution Authorizing the Mayor to accept a NYS OPRH EPF Recreational Trails Program (RTP) \$500,000 Grant

**Executive Summary (Explain why legislation is necessary):** Grant is for creating publicly accessible trails and connections to existing pathways, restoring existing pathways, and restoring associated trail infrastructure. A 20% match is required and will be budgeted for in the 2024 City Budget. This grant will be used in connection with 01/2022 EPF RTP award of \$250,000.

Effective Date: (if applicable) \_\_\_\_\_

**Budget transfer or amendment:** RL Budget Transfer Worksheet must be attached w/ Dep. Head signature.

**RL related to a grant:** RL Grant Worksheet must be attached. Deadline for Council to act by: \_\_\_\_\_

**RL related to previously adopted legislation:** Perm. number 22-54, adoption date 05/18/2022

**Contract:** Person/Company \_\_\_\_\_ Start/End Date \_\_\_\_\_

Total Cost \$709,800 Funds available in Budget Line \_\_\_\_\_ Title \_\_\_\_\_

**Public Hearing required?** Yes  No  **SEQRA required?** Yes  No

**Additional information related to this RL attached?** Yes  No

OFFICE USE ONLY	
Mayor:	<u>Juliet Berling</u>
Comptroller:	<u>[Signature]</u>
Corp. Counsel:	_____
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>



# Legislative Branch

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## GRANT APPLICATION WORKSHEET

*The Request for Legislation must include the project title and the purpose of the grant.  
Please provide the following additional information.*

Agency providing the grant: US DOT/NYS Office of Parks, Recreation and Historic Preservation EPF

Total project cost: \$709,800

Total amount of grant: \$500,000

Local match (if any): \$100,000

If local match is monetary, provide the budget line and title: \_\_\_\_\_

If local match is "in kind", provide the anticipated personnel and hours to be dedicated to the project:

\_\_\_\_\_

Disbursement of grant (upfront, reimbursable?): Reimbursable

Grant Budget Line: needed

Grant project manager: Patrick McGinnis/Juliet Berling

Anticipated date of project completion: 12/15/2027

Special project completion requirements (if any): \_\_\_\_\_

**Attach any required form of Resolution from the Agency providing the grant.**

Please provide any additional information in the space provided below, including any other government agency or private partner participating in the grant, along with a description of such participation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**THE COUNCIL OF THE CITY OF BINGHAMTON  
STATE OF NEW YORK**

Date: May 18, 2022

Sponsored by Council Members: Scaringi, Resciniti, Riley, Friedman, Burns, Scanlon, Strawn

Introduced by Committee: Finance

**RESOLUTION**

*entitled*

A RESOLUTION TO ACCEPT A \$250,000  
GRANT FROM THE US DOT RECREATIONAL  
TRAILS PROGRAM TO BE USED AT ROSS  
PARK

WHEREAS, the City of Binghamton is eligible to receive a \$250,000 grant from the US DOT Recreational Trails Program for creating publicly accessible trails at Ross Park; and

WHEREAS, the total project cost is estimated to be \$312,500; and

WHEREAS, the grant requires a local match of 20% (\$62,500) which the City agrees to include in its 2023 budget; the grant is reimbursable and that funds will be deducted from the general fund pending reimbursement; the grant funds will be administered by the Director of Housing and Community Development or her designee; and the estimated date of completion is June 2023; and

WHEREAS, prior to any construction, the City of Binghamton Commission on Architecture & Urban Design ("CAUD") will complete an acceptable SEQRA review.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby:

RESOLVE that the Mayor, or his designee, is hereby authorized to execute any and all documents, approved as to form and content by the Office of Corporation Counsel, as may be necessary to accept a \$250,000 grant from the US DOT Recreational Trails Program for creating publicly accessible trails at Ross Park; and the Comptroller is authorized to amend the budget accordingly; and be it further

RESOLVED that prior to any construction CAUD will complete an acceptable SEQRA review.

Introductory No. R22-54

Permanent No. R22-54

Sponsored by City Council Members:  
Scaringi, Resciniti, Riley, Friedman, Burns, Scanlon,  
Strawn

A RESOLUTION TO ACCEPT A \$250,000 GRANT  
FROM THE US DOT RECREATIONAL TRAILS  
PROGRAM TO BE USED AT ROSS PARK

The within Resolution was adopted by the Council of  
the City of Binghamton.

Date 5/18/22

City Clerk [Signature]

Date Presented to Mayor 5/19/22

Date Approved 5/19/22

Mayor [Signature]

	Ayes	Nays	Abstain	Absent
Councilman Scaringi	✓			
Councilwoman Resciniti	✓			
Councilwoman Riley	✓			
Councilwoman Friedman	✓			
Councilman Burns	✓			
Councilman Scanlon	✓			
Councilman Strawn				✓
<b>Total</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>1</b>

Code of the City of Binghamton

Adopted  Defeated

6 Ayes 0 Nays 0 Abstain 1 Absent

I hereby certify the above to be a true copy of the legislation adopted by the Council of the City of Binghamton at a meeting held on 5/18/22. Approved by the Mayor on 5/19/22.

[Signature]