

NURSE (BHA)

DISTINGUISHING FEATURES OF THE CLASS: Promote and protect the optimal health and well being of tenants. Recommend provisions for living environments that are conducive to well being. Provide health assessments including: Observation of tenant for health patterns in making nursing assessment and nursing diagnoses, Identifying abnormal health findings, Calling 911 or other community resources as needed. Develop and implement health plans. Interpret the health status of tenants. Initiate referrals to community health resources for intervention, remediation and follow-up. Promote on-going health counseling with tenants and health agencies.

TYPICAL WORK ACTIVITIES: Maintain, evaluate and interpret cumulative health data to accommodate individual needs of tenants. Plan and use health management protocols for the tenant with chronic health problems, including the administration of medication. Participate in home visits to assess the tenant's needs as related to the tenant's health. Assist with Telemedicine services as requested and needed for tenants. Ability to seek out and assist with transportation for tenant medical appointments. Develop procedures and provide for crisis intervention for acute illness. injury and emotional disturbances. Promote the control of communicable diseases through preventive immunization programs, early detection, surveillance and reporting of contagious diseases. Provide health education directly and indirectly for the improvement of health by teaching tenants to become more assertive health consumers and to assume greater responsibility for their own health. Counsel tenants concerning problems such as smoking, sexually transmitted diseases and substance abuse in order to facilitate responsible decision-making practices. Coordinate community health activities as needed and as appropriate and serve as a liaison between the home and community. Engage in research and evaluation of health services to act as a change agent for the improvement of health programs and nursing practices. Coordinate reporting and investigation of abuse/neglect and support awareness and educational activities aimed at prevention, treatment and research designed to reduce all forms of abuse/neglect. Work collaboratively with the Site Manager to ensure tenants are treated and cared for respectfully, confidentially and expediently. Establish consistent communication processes for sharing information under HIPAA Guidelines. Be familiar with HUD guidelines on tenant rights, responsibilities and obligations. This includes understanding of Binghamton Housing Authority ACOP. Participate in and contribute to Binghamton Housing Authority meetings as related to position. Perform any and all miscellaneous job duties as may be required from time to time.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS: Good knowledge of nursing principles and techniques and their relation to medical practices; Working knowledge of dietetics, sanitation and personal hygiene related to nursing; Skill in the application of nursing technique practices; Ability to understand and follow technical oral and written instructions; Ability to communicate effectively both orally and in writing; Ability to keep detailed records and make reports; Ability to get along well with tenants, family members & caregivers, physicians, staff and others; Ability to perform work requiring physical effort; Ability to carry out successfully the therapeutic measures prescribed; Ability to respond positively to distressing human conditions; Willingness to be exposed to disagreeable conditions such as offensive sights or odors, blood, etc.; Sympathetic attitude toward the sick; Ability to operate a personal computer and utilize common office software programs including word processing, spreadsheet, and database at an acceptable rate of accuracy and speed; Ability to operate medical equipment (e.g., suction machine, oxygen units, vaporizer); Dependability, resourcefulness, good observation skills and professionalism; Physical conditions commensurate with the demands of the position; Willingness to be flexible regarding hours of work as related to and needed by the position; Position will be physically located at and deal with mainly North Shore tenants, but may assist tenants from other sites under exceptional circumstances.

MINIMUM QUALIFICATIONS:

Graduate from a school of nursing approved by New York State with a License issued by the State of New York to practice as a Professional Nurse. Possession of the license at the time of appointment. Expectation of keeping licensure current throughout employment.