

**DATE: MAY 10, 2023**

**MEETING: BOARD OF CONTRACT & SUPPLY**

**PRESENT: MAYOR KRAHAM, MR. SHAGER, MR. MAERKL, MR. LAKE, MR. SEACHRIST**

**ABSENT: NONE**

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The meeting of the Board of Contract and Supply was called to order at 11:13 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the May 3, 2023, meeting was approved on a motion by Mr. Maerkl, seconded by Mr. Lake, and unanimously favored.

SECOND ORDER OF BUSINESS: BID OPENING:

There were zero bids received for Infield Mix.

THIRD ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for RFQ's for Ross Park Trails Improvements was approved on a motion by Mr. Maerkl, seconded by Mr. Lake, and unanimously favored.

ADD ON: Permission to advertise for bids for Karlada Drive Utility Improvements was approved on a motion by Mr. Maerkl, seconded by Mr. Seachrist, and unanimously favored.

FOURTH ORDER OF BUSINESS: PURCHASE APPROVAL:

Permission to purchase (5) office desks for the CRT Unit from Parlor City & Upstate Furniture at a cost of \$8,386.56 was approved on a motion by Mr. Seachrist, seconded by Mr. Maerkl, and unanimously favored. Pricing is pursuant to NYS Contract #PC86336. Funds are available in A3120.52200.

Permission to purchase (4) dashboard computer, mounts, and accessories for police vehicles from Brite at a cost of \$22,440.00 was approved on a motion by Mr. Maerkl, seconded by Mr. Seachrist, and unanimously favored. Pricing is pursuant to NYS Contract #PM68148. Funds are available in H3120.550026.

Permission to purchase lights & sirens for two police vehicles from UTILITAC at a cost of \$26,716.39 was approved on a motion by Mr. Maerkl, seconded by Mr. Lake, and unanimously favored. This part of the original bid from UTILITAC. Funds are available in H3120.550026.

FIFTH ORDER OF BUSINESS: CONTRACT EXTENSION:

Permission to extent the City's T&M contract with All Phase Electric for one year starting June 1, 2023, under the existing terms and conditions was approved on a motion by Mr. Maerkl, seconded by Mr. Lake, and unanimously favored.

SIXTH ORDER OF BUSINESS: CHANGE ORDER APPROVAL:

Change Order no. 4 updated with Vacri Construction for DECO District Streetscape Improvements – Phase 1 State Street was approved on a motion by Mr. Lake, seconded by Mr. Seachrist, and unanimously favored. This is a change to the budget line. Funds are available in H8120.525055.F0015.

Change Order no. 5 updated with Vacri Construction for DECO District Streetscape Improvements – Phase 1 State Street was approved on a motion by Mr. Seachrist, seconded by Mr. Maerkl, and unanimously favored. This is a change to the budget line. Funds are available in H8120.525055.F0015, H5112.525173.12220 and H5110.555555.D0012.

There being no further business for the Board, the meeting adjourned at 11:17 A.M. on a motion from Mr. Maerkl, seconded by Mr. Seachrist, and unanimously favored.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Bernice Griffiths".

Bernice Griffiths  
Secretary Board of Contract & Supply