



Planning, Zoning & Historic Preservation

Mayor Jared M. Kraham

Dr. Juliet Berling, Director
Tito L. Martinez, Assistant Director

SUMMARY OF MINUTES THE CITY OF BINGHAMTON THE COMMISSION ON ARCHITECTURE & URBAN DESIGN	
MEETING DATE: April 4, 2023	LOCATION: City Hall; 38 Hawley St, Binghamton, NY. 13901
CALLED TO ORDER: 12:20 p.m.	RECORDER OF MINUTES: Dylan Pelton

ROLL CALL		
COMMISSIONERS PRESENT:	PRESENT:	ABSENT:
K. Ellsworth (chair)	X	
M.E. Mauro		
M. Lombardini		
D. Nead	X	
R. Heary		
D. Whalen	X	
J. Darrow	X	
STAFF MEMBERS PRESENT:	TITLE & DEPARTMENT:	
J. Berling	Director, Planning Department	
S. Patel	City Planner, Planning Department	
S. Resciniti	Ex officio	
Dylan Pelton	Historic Preservation Planner	

APPROVAL OF MINUTES		
MOTION: To approve Meeting March CAUD Minutes.		
FIRST: J.Darrow	SECOND: D. Nead	VOTE: PASSED (4-0-0)
AYE(S): J. Darrow, D. Whalen, K. Ellsworth, D. Nead	NAY(S): None	ABSTENTION(S): None

BUSINESS ITEM	
ADDRESS: 45 Lewis St. (Station Square)	CASE NUMBER: CAUD-22-27
DESCRIPTION FROM AGENDA: Installation of an internally illuminated sign mounted to the tower of the train station. The sign is internally illuminated by light shining through stencil cut letters and is approximately 18' X 5'.	
Certificate of Appropriateness	
DISCUSSION POINTS & THOSE SPEAKING:	
<ul style="list-style-type: none"> • Staff presented the application. • Case was a holdover from a 2022 COA case. • The language in the historic signage guidelines changed. 	

VOTING		
MOTION: To approve the sign as it was designed.		
FIRST: J. Darrow	SECOND: D. Whalen	VOTE: PASSED (4-0-0)
AYE(S): D. Nead, D. Whalen, J. Darrow, K. Ellsworth	NAY(S): None	ABSTENTION(S): None

BUSINESS ITEM	
ADDRESS: 37 Front Street	CASE NUMBER: CAUD-2023-10
DESCRIPTION FROM AGENDA: Installation of a window on the back gabled end facing west, parallel to Leroy Street. The window would encompass the entirety of the gabled end of the structure.	
Certificate of Appropriateness	
DISCUSSION POINTS & THOSE SPEAKING:	
<ul style="list-style-type: none"> • Staff presented the application. • Would like to replace front and back windows with glass frontage. • Could screen print fish scale pattern to match the shingles on the pediment. • The window in rear was only one in the application for replacement. • Both are in original application, but rendering is for the front façade. • Must meet light and ventilation requirements for code compliance. • Screen printing on the window would be a good idea for reflective glare. 	

VOTING		
MOTION: To table the project until more information could be gathered about the windows.		
FIRST: D. Nead	SECOND: J. Darrow	VOTE: (4-0-0)
AYE(S): D. Nead, D. Whalen, J. Darrow, K. Ellsworth	NAY(S): None	ABSTENTION(S): None

BUSINESS ITEM	
ADDRESS: 22 Front Street	CASE NUMBER: CAUD-2023-11
DESCRIPTION FROM AGENDA: Applicant would like to restore and repair the front porch including:	
<ul style="list-style-type: none"> • Replace the decking with tongue and groove to match existing • Install columns on the front porch of the structure to match the existing columns. (The historic columns to be installed are not an exact match to the original but are of an ionic order with a Erechtheum capital.) • Replace trim to match existing • Repair and replace crown molding • Paint all to match existing 	
Certificate of Appropriateness	
DISCUSSION POINTS & THOSE SPEAKING:	
<ul style="list-style-type: none"> • Staff presented the application. • For the restoration of the structure, no different materials. • Repair water damage to porch as well. • All repairs done “in-kind” with same materials. • Would like to approve of storm windows for first floor matching second floor storm windows. 	

VOTING		
MOTION: To approve of the repairs to the house as presented to the commission.		
FIRST: J. Darrow	SECOND: D. Whalen	VOTE: PASSED (4-0-0)

AYE(S): D. Nead, D. Whalen, J. Darrow, K. Ellsworth	NAY(S): None	ABSTENTION(S): None
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OTHER BUSINESS
<ul style="list-style-type: none"> • Change in Outdoor Café Permit approval <ul style="list-style-type: none"> - Revisions to the permitting process addressed - Some language regarding the City Clerks’ office changed - Removal of Appendix II - Additional language reflects changes to State law regarding alcohol service - Most applicants are returning <p>All members in favor of accepting the change: Aye; J. Darrow, K. Ellsworth, D. Whallen, D. Nead</p>

ADJOURNMENT		
Motion to adjourn.		TIME: 1:00 P.M.
FIRST: J. Darrow	SECOND: D. Whalen	VOTE: (4-0-0)
AYE(S): D. Nead, D. Whalen, J. Darrow, K. Ellsworth	NAY(S): None	ABSTENTION(S): None