



LEGISLATIVE BRANCH ▪ CITY OF BINGHAMTON

Giovanni Scaringi, Ph.D., City Council President

Janine Faulkner, City Clerk

CITY COUNCIL WORK SESSION AGENDA

City Hall, 38 Hawley St, Binghamton

6pm Monday, July 24, 2023

The Work Session begins at 6pm. Times for RL(s)/Topics are approximate only and items may be considered earlier or later.

Time	Committee	Chair	RL/Topic	Pages	Presenter
6:00pm	-----	-----	Introduction: President of SUNY Broome		Dr. Hawkins
6:10pm	-----	-----	Discussion: NAPA updates		
6:30pm	Finance	Scanlon	*RL23-158: Allowing the City of Binghamton Police Department to use awarded GIVE Grant funds RL23-159: Accept the grant for body worn cameras		Chief Zikuski
6:35pm	Finance	Scanlon	*RL23-157: Allowing the City of Binghamton Police Department to increase the Senior Crime Analyst Salary		Captain Bidwell
6:40pm	Planning	Resciniti	*RL23-160: Authorizing the City to apply for a BOA Grant RL23-166: Authorizing the Mayor to enter into an agreement with Riger Marketing Communications		Sarah Glose
6:45pm	Finance	Scanlon	*RL23-161: Accept the Broome County Creating Healthy Schools and Communities award		Juliet Berling
6:50pm	Finance	Scanlon	*RL23-156: Amend the BJCJSTF budget for FEMA reimbursement *RL23-162: Designation of the City of Binghamton to submit the NYSHPO application *RL23-163: Approve funding for the TPS project *RL23-164: Designate the City of Binghamton as lead municipality regarding the TPS project *RL23-165: Enter into a Project-Specific Intermunicipal Agreement		Billie Goodson
6:55pm	Employees	Strawn	Employees Committee: Clerk/Deputy Salary Recommendations		Councilman Strawn
7:00pm	-----	-----	Pending Legislation: <i>*Found on the website calendar with the prior Work Session documents.</i> RL23-152: Authorize the City to apply for and accept a WIIA Grant from the EFC RL23-154: Acceptance of a Crime Analysis Center Staffing grant		Janine Faulkner



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			RL23-155: Amend the 2023 budget for Crime Analysis Center OIC		
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COMMITTEE REPORTS

**Please Expedite for Next Business Meeting*



EXPEDITE

Legislative Branch

RL Number:
23-158
Date Submitted:
7/13/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Joseph T Zikuski
Title/Department: Chief / Police Department
Contact Information: (607)772-7091

RL Information

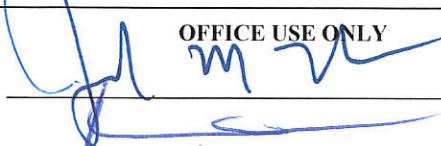

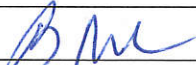
Proposed Title: Resolution allowing the City of Binghamton Police Department to use awarded funds, \$426,112.00, to implement the GIVE initiative and fund aspects of the STCAC.

Suggested Content: GIVE 10 is a NYS DCJS crime reduction initiative that provides funding to the Binghamton Police Department in efforts to stop violent crime, targeting firearm related crime and aggravated assaults. The funds support the payment of full salary and fringe benefits for a civilian Crime Analyst & BPD FIO investigator. Funds also support training expenses & overtime for crime reduction.

Additional Information

- Does this RL concern grant funding? Yes No
- If 'Yes', is the required RL Grant Worksheet attached? Yes No
- Is additional information related to the RL attached? Yes No
- Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY					
Mayor:					
Comptroller:					
Corporation Counsel:					
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>



Legislative Branch

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

GRANT APPLICATION WORKSHEET

*The Request for Legislation must include the project title and the purpose of the grant.
Please provide the following additional information.*

Agency providing the grant: NYS DCJS

Total project cost: \$426,112.00

Total amount of grant: \$426,112.00

Local match (if any): N/A

If local match is monetary, provide the budget line and title: N/A

If local match is "in kind", provide the anticipated personnel and hours to be dedicated to the project:

N/A

Disbursement of grant (upfront, reimbursable?): Reimbursable.

If reimbursable, source of funds pending reimbursement: City Funds

Grant project manager: Cpt. David R. Bidwell

Anticipated date of project completion: June 30, 2024

Special project completion requirements (if any): N/A

Attach any required form of Resolution from the Agency providing the grant.

Please provide any additional information in the space provided below, including any other government agency or private partner participating in the grant, along with a description of such participation:

GIVE 10 is a NYS DCJS crime reduction initiative that provides funding to the City of Binghamton Police

Department in their efforts to stop violent crime including firearm related crime and aggravated assaults.

The award funds the salary and fringe benefits of one civilian Crime Analyst and BPD Field Intelligence

Officer's salary and fringe benefits, training expenses for both positions and Overtime money for

evidenced base crime prevention initiatives.

Project #: GV23-1020-D00

Project Title: Gun Involved Violence Elimination (GIVE) Initiative X



Legislative Branch

RL Number:

23-159

Date Submitted:

7/13/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Chief Joseph T. Zikuski

Title/Department: Police Department

Contact Information: (607) 772-7090

RL Information

Proposed Title: Division of Criminal Justice Services Body Worn Camera Funding

Suggested Content: The FY 2023 Grant approved funding from DCJS for Body Worn Cameras.

This grant is a one time award to be distributed to the City of Binghamton Police Department in the amount of \$70,000.00 to expand, or improve the Body Worn Camera Systems.

Additional Information

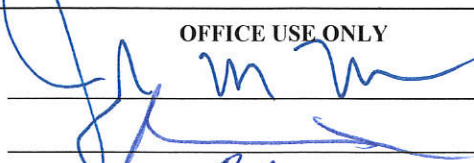


Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s):

OFFICE USE ONLY	
Mayor:	
Comptroller:	
Corporation Counsel:	
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>



Legislative Branch

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

GRANT APPLICATION WORKSHEET

*The Request for Legislation must include the project title and the purpose of the grant.
Please provide the following additional information.*

Agency providing the grant: Binghamton Police Department

Total project cost: \$70,000.00

Total amount of grant: \$70,000.00

Local match (if any): None

If local match is monetary, provide the budget line and title: _____

If local match is "in kind", provide the anticipated personnel and hours to be dedicated to the project:

N/A

Disbursement of grant (upfront, reimbursable?): Upfront

If reimbursable, source of funds pending reimbursement: N/A

Grant project manager: Cpt. David R Bidwell

Anticipated date of project completion: June 31, 2024

Special project completion requirements (if any): N/A

Attach any required form of Resolution from the Agency providing the grant.

Please provide any additional information in the space provided below, including any other government agency or private partner participating in the grant, along with a description of such participation:

The Body Worn Camera Funding Opportunity is a Grant provided by New York State Division of Criminal Justice Services to help supplement and build on new or current Body Worn Camera Systems for local municipal Police Departments. City of Binghamton Police Department was awarded with a one time Grant award amount of \$70,000.00 to be put solely toward improving or acquiring additional BWCs and software related to BWCs.

Award #: DCJS 2023 Body Worn Camera Funding

Project Title: DCJS 2023 Body Worn Camera Funding



** EXPEDITE **

Legislative Branch

RL Number:
23-157
Date Submitted:
7/13/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: David Bidwell
Title/Department: Captain / Police Department
Contact Information: (607)772-7093

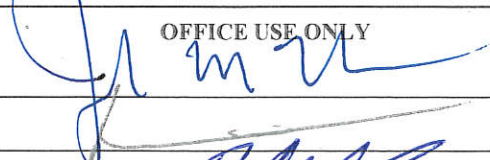

RL Information

Proposed Title: Resolution allowing the City of Binghamton Police Department to increase the Senior Crime Analyst Salary by \$11,600.00 taking the awarded salary from \$72,600 to \$84,000. Funds for the increase in salary will come from the GIVE 10 Grant.
Suggested Content: Budgeting the funding from the Give Grant to support an increase in salary for Senior Crime Analyst position.

Additional Information

Does this RL concern grant funding? Yes No
If 'Yes', is the required RL Grant Worksheet attached? Yes No
Is additional information related to the RL attached? Yes No
Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY						
Mayor:						
Comptroller:						
Corporation Counsel:	_____					
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>	

* Expedite *



Legislative Branch

RL Number:
23-160
Date Submitted:
7/17/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

Applicant Presenting RL at Work Session

Sarah Glose Director of Economic Development 607-772-7161
(Print Name) (Title) (Phone number)
Signature: *[Signature]* Date: 07/10/2023

To Be Completed By Applicant

Proposed Title: A RESOLUTION AUTHORIZING THE CITY TO JOINTY APPLY WITH BROOME COUNTY FOR A BROWNFIELD OPPORTUNITY AREA (BOA) GRANT FROM THE NEW YORK STATE DEPARTMENT OF STATE IN THE AMOUNT OF \$300,000 FOR PRE-DEVELOPMENT ACTIVITIES IN THE BRANDYWINE BOA.

Executive Summary (Explain why legislation is necessary): The City of Binghamton is a co-applicant on the County's application for Brownfield Opportunity Area (BOA) funding for the Brandywine BOA. NYS Requires co-applicants to submit an authorizing resolution.

Effective Date: (if applicable) _____

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. **Deadline for Council to act by:** 06/26/2023

RL related to previously adopted legislation: Perm. number _____, adoption date _____

Contract: Person/Company _____ Start/End Date _____

Total Cost _____ Funds available in Budget Line _____ Title _____

Public Hearing required? Yes No

SEQRA required? Yes No

Additional information related to this RL attached? Yes No

OFFICE USE ONLY	
Mayor:	<i>[Signature]</i>
Comptroller:	<i>[Signature]</i>
Corp. Counsel:	<i>[Signature]</i>
Finance <input type="checkbox"/>	Planning <input checked="" type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>



Legislative Branch

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

GRANT APPLICATION WORKSHEET

*The Request for Legislation must include the project title and the purpose of the grant.
Please provide the following additional information.*

Agency providing the grant: New York State Department of State

Total project cost: ~\$333,000

Total amount of grant: \$300,000

Local match (if any): County to provide, no City funds required

If local match is monetary, provide the budget line and title: N/A

If local match is "in kind", provide the anticipated personnel and hours to be dedicated to the project:

N/A

Disbursement of grant (upfront, reimbursable?): reimbursable

Grant Budget Line: N/A

Grant project manager: Sarah Glose and Juliet Berling

Anticipated date of project completion: 2024

Special project completion requirements (if any): _____

Attach any required form of Resolution from the Agency providing the grant.

Please provide any additional information in the space provided below, including any other government agency or private partner participating in the grant, along with a description of such participation:

Broome County is the primary applicant for a BOA grant from NYS DOS. Since the BOA in question
is located in the City of Binghamton, the County asked the City to partner on the application and
ensure coordination between our two governments.

**BROWNFIELD OPPORTUNITY AREA APPLICANT GOVERNING BOARD
RESOLUTION TEMPLATE**

WHEREAS, The City of Binghamton, herein called the "Co-applicant", after thorough consideration, has hereby determined that certain work, as described in the application and attachments, herein called the "Project", is desirable; and

WHEREAS, §970-r of the General Municipal Law authorizes State assistance to eligible parties for Brownfield Opportunity Areas Program grants by means of a State Assistance Contract (the contract); and

WHEREAS, the City of Binghamton deems it to be in the public interest and benefit to enter into a contract therewith.

NOW, THEREFORE, BE IT RESOLVED BY City of Binghamton

1. That the Mayor of Binghamton is a representative authorized to act in behalf of all applicants in all matters related to State assistance under §970-r of the General Municipal Law for the Project. The representative is also authorized to: sign and submit the application; execute the contract; request payment advances and reimbursements; redistribute contract reimbursements as appropriate; submit Project documentation; and otherwise act for all applicants in all matters related to the Project and to State assistance;
2. That the Co-applicant intends to complete Pre-development Activities to advance development of strategic sites within the Brandywine Corridor identified and described within the Brandywine Corridor Brownfield Opportunity Area Nomination Study
3. That the Co-applicant requests funds in the amount of \$300,000 representing no more than 90% of the total Project cost;
4. That the Co-applicant agrees that the requirement for a 10% share of the Project will be met;
6. That this Authorization take effect immediately.

CERTIFICATE OF RECORDING OFFICER

That the attached Resolution is a true and correct copy of the Resolution, as regularly adopted at a legally convened meeting of the City of Binghamton City Council duly held on the 26 day of July, 2023; and further that such Resolution has been fully recorded in the

_____ in my office.
(Title of Record Book)

In witness thereof, I have hereunto set my hand this _____ day of _____, _____.

Signature of Recording Officer

If the Applicant has an Official Seal, Impress here.

Title of Recording Officer



Legislative Branch

RL Number: 23-160
Date Submitted: 7/19/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Presenting RL at Work Session

Sarah Glose Director of Economic Development 607-772-7161
 (Print Name) (Title) (Phone number)

Signature: *[Signature]* Date: 07/17/2023

To Be Completed By Applicant

Proposed Title: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH RIGER MARKETING COMMUNICATIONS TO PROVIDE SUPPORT SERVICES TO LOCAL BUSINESSES RELATED TO JOB MARKETING, TALENT ATTRACTION, AND ANCILLARY BUSINESS SUPPORT SERVICES.

Executive Summary (Explain why legislation is necessary):

The City of Binghamton is the recipient of Community Development Block Grant CARES Act (CDBG-CV) funding designated to be used to support businesses impacted by the COVID-19 pandemic. These funds will be used to support businesses with limited marketing capacity with filling open jobs and attracting talent in the tight post-COVID labor market through marketing and job advertising services.

Effective Date: (if applicable) _____

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. Deadline for Council to act by: _____

RL related to previously adopted legislation: Perm. number _____, adoption date _____

Contract: Person/Company Riger Marketing Communications Start/End Date _____

Total Cost \$107,143 Funds available in Budget Line CD8760.535005.CVY45 Title EDW-Program Business Asst.

Public Hearing required? Yes No

SEQRA required? Yes No

Additional information related to this RL attached? Yes No

OFFICE USE ONLY	
Mayor:	<i>[Signature]</i>
Comptroller:	<i>[Signature]</i>
Corp. Counsel:	<i>[Signature]</i>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

Request for Qualifications (RFQ)
For Job Marketing, Talent Attraction, and Business Support Services
City of Binghamton, New York

I. General Information

The City of Binghamton, New York is seeking qualifications from firms to assist the City in providing professional services to support City of Binghamton businesses with filling open jobs and attracting talent through marketing and job advertising services in the City of Binghamton. Firms are invited to submit their qualifications for consideration in providing a proposal for this scope of work. After evaluation of all submittals, a short list of firms will be invited to provide a formal proposal. The City of Binghamton reserves the right to reject any or all submittals.

The selected firm will report to the Planning Department, and will also work directly with the Office of Economic Development and the Mayor's Office, as needed.

The City of Binghamton will enter into a contract with the successful bidder to provide the above services on an as needed basis dependent upon approved applications by City of Binghamton businesses for a total amount not to exceed \$107,143.

The period of this contract shall run for one year from date of execution with the possibility of an additional one-year extension. This contract may be terminated by either party with a 30-day notice.

Funding for this work will be provided by the Community Development Block Grant CARES Act (CDBG-CV).

II. Scope of Work

As a result of the COVID-19 pandemic, businesses in the City of Binghamton have identified hiring of qualified candidates as a major barrier to business success. The City of Binghamton seeks to support these businesses by engaging an experienced, quality, capable, customer-service oriented firm on behalf of businesses to supply the following services:

- development of job advertisements
- development of marketing collateral for a hiring campaign
- placement of advertisements (social media, print, tv, etc.), and
- other marketing support as approved by the City of Binghamton

IV. Submission Requirements

Interested and qualified firms should submit the following information in their Statement of Qualifications, organized in the order listed below:

- **Introductory Letter:** Statement of interest and description of any proposed joint venture or prime/sub-consultant arrangements between two or more firms within a proposed consultant team, including a general description of the roles that the consulting firms will serve in the project delivery process.

- **Consultant Representative:** Name, title, location and contact information for lead person representing the firm or joint venture who is the consultant representative for the Statement of Qualifications
- **Company Information:** Name, address, year established, location of branch offices, general service areas, approximate number of employees, and brief history of the firms included in the SOQ.
- **Consultant Profile:** Identification of the specific consultant services categories to be provided by the firm/team, the basis of the firm's/team's interest for each of the service categories for which they wish to be considered, and a description of experience, technical abilities, resources, and other information that establishes the ability to provide each service.
- **Offerer Qualifications:** A general description of the firm's/team's familiarity with local conditions, ability to relate to the general project requirements, and availability of staff for the project.
- **Consultant Resources:** Names and resumes of key personnel who would be assigned to the project, and a list of example projects of similar scope to the RFQ project description. Consulting firm/team should also provide a general outline of the roles of key personnel in the project delivery process.
- **Sample Collateral:** Provide a minimum of two (2) examples of similar or related work (e.g. a social media ad or copy for a radio spot).
- **References:** List a minimum of one (1) professional references based on a list of clients where related services were provided by staff identified in Consultant Resources above.
- **Submittals:** Statement of qualifications submittal documents should be limited to a total of approximately 5-10 pages. The focus of a response to this RFQ should be providing the requested information in a concise and expeditious manner.

V. Selection Criteria

The City will be evaluating the Statements of Qualifications based on, but not limited to, the following selection criteria:

- The professional and ethical reputation of the firm.
- The firm's demonstrated qualifications and expertise in performing the services required.
- The qualifications and experience of the staff who will be specifically assigned to the account.
- The past record of performance with respect to quality of work.
- The firm's familiarity with issues similar to those facing businesses in the City of Binghamton
- Firms with offices within the City or principals living in the City when all qualification are equal will be considered first.

If you wish to prepare a submittal, please return three (3) complete sets of your Statement of Qualifications by 10:30 a.m. on June 7, 2023. They should be addressed as follows:

Bernice Griffiths
 City of Binghamton City Hall 2nd floor
 38 Hawley Street
 Binghamton, NY 13901

Questions should be in writing and emailed to Sarah Glose saglose@cityofbinghamton.gov and Stephen Carson Carson, Stephen stcarson@cityofbinghamton.gov. It is anticipated that the selected firm would begin providing services to the City of Binghamton effective July 1, 2023.

Maybe I should consider a job in Binghamton...



How will minds move toward jobs in Binghamton?

A proposal for City of Binghamton's recruitment campaigns and collateral

Dear City of Binghamton,

Riger Marketing Communications, a firm rooted in Binghamton, NY for the last 70+ years, is interested in providing support to the City of Binghamton and its partnering local employers to launch recruitment marketing campaigns and collateral that will attract qualified workforce candidates to our area's job openings.

To address your RFQ's question about joint ventures, Riger strategizes, writes, designs, and media plans through the skills of its experienced in-house staff of nine Broome County residents, all of whom work out of our downtown Binghamton office.

We also rely on varying regional media company partners, such as TV and radio stations, to help us place, monitor, and report on ad campaigns. We choose them based on the needs and budgets of our clients. That said, Riger would still serve as the City of Binghamton's single point of contact on ad campaigns, taking responsibility for the correspondence around and the delivery of promised campaign results (number of impressions served, number of ads clicked, etc.).

**Sincerely,
The Riger Team**

Consultant Representative



Jamie Jacobs

Managing Partner, Riger Marketing Communications

53 Chenango Street
Binghamton, NY 13901
jjacobs@riger.com
(607) 723-7441 x305

Born and raised in Broome County, Jamie is an alumna of both Windsor High School and Binghamton University. She graduated with a Bachelors in English and joined Riger as an intern in 2005. She became one of Riger's partners in 2017 and one of its managing partners in 2021.

A copywriter and project manager at heart, Jamie serves clients from these widely ranging industries: government, nonprofit, financial, healthcare, education, and B2B.

She has served on the boards of Binghamton Sertoma Club, Broome Leadership Institute Alumni Association, and Binghamton Salvation Army.

Company Information

Name: Riger Marketing Communications

Address of our one location: 53 Chenango Street Binghamton, NY 13901

Year established: 1950

General service areas: Advertising, public relations, strategic planning, research, copywriting, graphic design, media buying, print production coordination, direct mail, digital/social media

Approximate number of employees: 9

Brief history: In 1950, Fred Riger Advertising Agency, Inc. was born. Together with his wife Martha, Fred built the business from a one-room office in Binghamton's Press Building to a thriving, successful operation employing dozens of employees and serving hundreds of clients. Along the way, our founder displayed a unique blend of optimism, realism, creativity, and discipline that set the standard for his colleagues to emulate. Although Fred retired in 1984 and died a decade later, those values are Fred's legacy to us, present and directing in every Riger staff huddle, client meeting, and business decision. While the nature of our industry seems to change on a daily basis — and our name has evolved over our 70+ years as well — Fred's guiding principles remain at our heart.

Service Category Recommendations

Depending on job applicant preferences, desired geography, and the budget set for each campaign, Riger would recommend considering some combination of the following to raise initial awareness about the hiring employer company and the details of the job openings:

- Digital display ads
- "Social mirror" ads
- LinkedIn ads
- Pre-roll video

Once qualified candidates show an interest in job openings, Riger would recommend the employer company offer a second tier of communications through

- 1) a website landing page text/design that matches the ads and
- 2) an emailable/printable one-sheet document that:
 - tells more of the story about what a candidate could expect to find working there
 - shares the company's mission and values
 - visualizes the company's culture and community impact (*especially important for millennials and Gen Z*)
 - captures the experience of its current employees through testimonials

Consultant Profile

Why should you choose Riger to deliver these services?

As seasoned strategists, writers, designers, and media planners, we know how to craft the right message for the right audience, then deliver it the right number of times in the right medium.

Our designers design for these digital-/video-based media channels, as well as traditional print production channels, all day long. We know what works because we've been helping our clients implement then evaluate these marketing strategies for **decades**.

Offeror Qualifications

Riger employees live, work, and breathe Binghamton.

Through our support of Stacey Duncan and The Agency/Leadership Alliance team for the last several years, the Riger team has:

- facilitated strategic plans for the "Jobs. Now. Broome." initiative
- written blog posts about why talent from other areas should consider moving to Broome County
- placed and reported on digital/social ad campaigns that both raised awareness of Broome County (where the "good life" is lived) as well as promoted specific job openings at top area employers.

Riger understands how to work with government-funded, multi-level client networks.

We recently helped New York's South Central Behavioral Health Network (<https://scbhcc.org>) facilitate a multi-pronged advertising strategy. These currently ongoing campaigns promote the counseling services of the Network's individual partner agencies to those struggling with substance abuse.

Our availability, you ask? **Riger's here and ready when you are.**

Consultant Resources



Steve Johnson

Managing Partner

Steve joined Riger as a copywriter in 1987. Since then, he has served as an account manager working with a wide variety of B2B, consumer, healthcare and financial services clients. Steve sits on the board of directors of the Broome Community College Foundation and is on the Binghamton University Forum communications and membership committees. He has served on the board of The Broome County Council of Churches and UHS Foundation. He recently became a "Big" in the Big Brothers Big Sisters of the Twin Tiers.



Marylouise Doyle

Print Production Manager

With a degree in Marketing, Design and Production, Marylouise has a wide range of skills and background to bring to any aspect of a project. Her professional roles have included Marketing Coordinator, Communications Manager, Graphic Designer and Ad Services Manager—all contributing to an ability to see a job across the finish line in a timely and efficient manner with top-notch quality control.



Ann Rose

Art Director

Ann has deep and broad experience as a graphic designer and marketing strategist, having worked in agency, freelance and corporate environments. She brings Riger and our clients a fresh perspective as a multi-tooled creative problem solver, strategist and writer who excels in graphic and digital design, brand development, web design, video, and production. She holds a B.A. degree from California State University-Long Beach.



Mary Roper

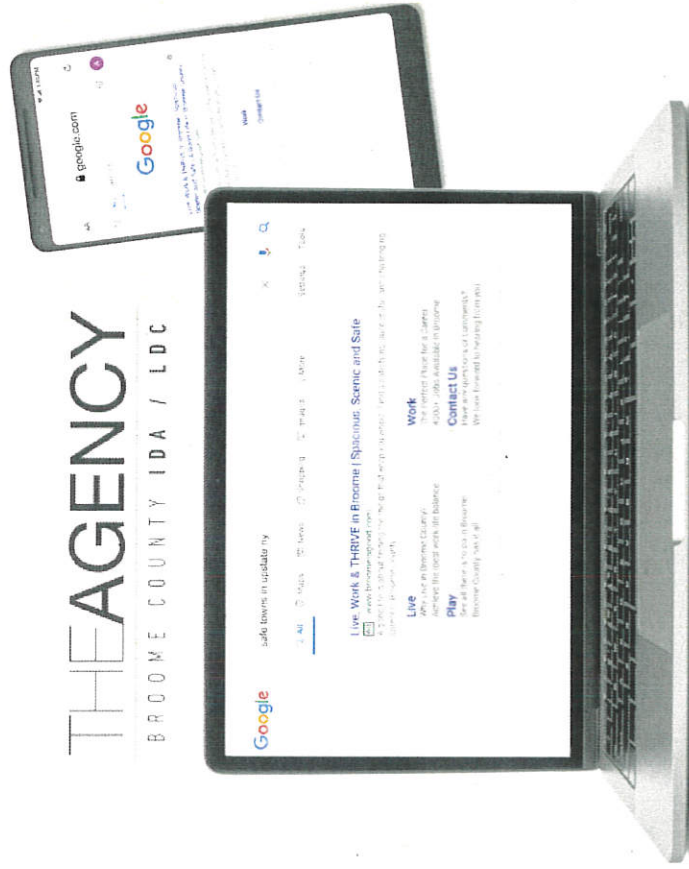
Media Buyer

As an advertising professional with years of experience on both sides of the media table, Mary has been in broadcasting and agency work most of her career. Her vast media contacts and deep knowledge of traditional and digital media combine with a no-nonsense style to give our clients the very best service. Mary's volunteer work includes the Owego Strawberry Festival media, Board of Directors (Publicity Chair) and co-emcee of the Vestal Community Chorus, and Member of the Board of Directors of Catholic Charities of Broome County.

Sample Collateral: Marketing Solutions We Brought Recruiting Clients Like You

The Agency "Broome Is Good" Ads

In the midst of the COVID-19 pandemic, many New York City and New Jersey dwellers were considering – perhaps for the first time – moving to a safer, less densely populated place to live. With Riger's help, The Agency used that teachable moment to deliver these Google Adwords campaigns, targeting those who searched for phrases like "safe towns in upstate NY" and "good places to live in NY". Results exceeded expectations, delivering click-through rates above average, and pointing those warm leads to broomeisgood.com.



Sample Collateral: Marketing Solutions We Brought Recruiting Clients Like You

Weiler Abrasives Print/Digital Ads

Weiler, a Pennsylvania-based global manufacturer of brushes and abrasives, needed to fill key open positions on its manufacturing floor – and fast! The solution? A robust series of digital, social, and video campaigns targeted at three distinct applicant pools. These attention-getting ads successfully drove traffic to Weiler’s careers website page and quality leads toward Weiler’s HR dept.



Sample Collateral: Marketing Solutions We Brought Recruiting Clients Like You

CFCU LinkedIn Ads

Riger worked with Ithaca-based CFCU Community Credit Union to harness the power of LinkedIn with these ads targeted by job title. Strategic copy and photos highlighted the credit union's values and contribution to the community. The open positions were filled within weeks.



Client References

- **Stacey Duncan**
CEO, The Agency/Greater Binghamton
Chamber of Commerce/Leadership Alliance
smd@theagency-ny.com
607.584.9000
- **Jesse Wells**
Executive Enrollment Management Officer, SUNY Broome
wellsje@sunybroome.edu
607.778.5199
- **Carol Tytler**
Director of Development & Marketing,
Family & Children's Counseling Services
ctytler@familycs.org
607.753.0234 x103
- **Sarah Rayle**
Marketing Manager, Tioga State Bank
srayle@tiogabank.com
607.589.7600 x0721

500+ Clients Served, Including:





Please expedite

Legislative Branch

RL Number: 23-161
Date Submitted: 7/17/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

Applicant Presenting RL at Work Session

Juliet Berling Director PHCD 607 77207028
(Print Name) (Title) (Phone number)

Signature: *Juliet Berling* Date: 07/12/2023

To Be Completed By Applicant

Proposed Title: Authorize the Mayor to accept Broome County Creating Healthy Schools and Communities award and enter into contract with Broome County.

Executive Summary (Explain why legislation is necessary): The City was granted a Broome County Creating Healthy Schools and Communities award of \$20,000 to update Complete Street Policy; Develop Complete Street Policy Action Plan; and Complete Street Projects. ~~Budget Line needed.~~ A 8684. 54410. Professional (Planning + zoning) Services

Effective Date: (if applicable) 06/01/2023

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. Deadline for Council to act by: 07/26/2023

RL related to previously adopted legislation: Perm. number _____, adoption date _____

Contract: Person/Company _____ Start/End Date _____

Total Cost _____ Funds available in Budget Line _____ Title _____

Public Hearing required? Yes No

SEQRA required? Yes No

Additional information related to this RL attached? Yes No

OFFICE USE ONLY	
Mayor:	<i>[Signature]</i>
Comptroller:	<i>[Signature]</i>
Corp. Counsel:	<i>[Signature]</i>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>



Legislative Branch

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

GRANT APPLICATION WORKSHEET

*The Request for Legislation must include the project title and the purpose of the grant.
Please provide the following additional information.*

Agency providing the grant: Broome County Health Department

Total project cost: \$20,000

Total amount of grant: \$20,000

Local match (if any): None required.

If local match is monetary, provide the budget line and title: planning & zoning
AG684.54410. Professional

If local match is "in kind", provide the anticipated personnel and hours to be dedicated to the project:
Series

Disbursement of grant (upfront, reimbursable?): Reimbursable.

Grant Budget Line: Needed

Grant project manager: Sarah Glose/Juliet Berling

Anticipated date of project completion: May 31, 2024

Special project completion requirements (if any): _____

Attach any required form of Resolution from the Agency providing the grant.

Please provide any additional information in the space provided below, including any other government agency or private partner participating in the grant, along with a description of such participation:



State of New York
County of Broome Government Offices

Broome County Attorney's Office

Jason T. Garnar, County Executive · Robert G. Behnke, County Attorney

May 25, 2023

City of Binghamton
38 Hawley St.
Binghamton, NY 13901

Re: Dept. of Health - CA 10-1075-10

Dear Contractor:

By Permanent Resolution No. 206, duly adopted on 5/18/23, the Broome County Legislature has authorized the undersigned to forward to you this letter agreement. Broome County accepts your proposal, a copy of which is annexed hereto and incorporated herein as Exhibit "A", for services, but only on the following terms and conditions.

City of Binghamton (hereinafter "Contractor") agrees to provide services for the Health Department's Creating Healthy Schools and Communities Program for the term 6/1/23-5/31/24, in accordance with the Contractor's proposal (Exhibit "A") and any plans and directions submitted to the Contractor by the County's Dept. of Health.

It is further understood that the Contractor will commence this work and will have all work required hereunder completed in a timely fashion and in compliance with any such time schedule as may be set by agreement of the Contractor and the County's Department of Health.

The County reserves the right to terminate this agreement at any time upon thirty (30) days written notice to the other party.

It is mutually understood and agreed that the Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of the contract or the right, title, or interest therein, or his power to execute such contract, to any other person, company, or corporation without the express, previous, written consent of Broome County.

For the full and satisfactory performance of the work and services hereunder, the County shall pay the Contractor, subject to audit by the Comptroller of Broome County, an amount not to exceed Twenty Thousand Dollars (\$20,000.00).

It is understood and agreed by the parties that this Agreement shall be deemed executory only to the extent of money made available to the County through budgetary appropriations, and subject to budgetary limitations to carry out the purposes of this Agreement.

In consideration of this agreement, the Contractor agrees to indemnify, defend and hold harmless the County of Broome from and against any and all claims, suits, damages, costs, lawsuits, and expenses in any manner resulting from, arising out of or connected with the said work done or goods furnished by said Contractor.

The Contractor agrees that in carrying out its activities under the terms of the Agreement that it shall not discriminate against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation, sex, national origin, familial status, domestic violence victim status or military status and that at all times it will abide by the applicable provisions of the Human Rights Law of the State of New York as set forth in Section 290-301 of the Executive Law of the State of New York.

If you are in agreement with the terms of this letter, please execute where indicated, in the lower left-hand corner of the letter, and return the original to the **BROOME COUNTY ATTORNEY'S OFFICE**, Edwin L. Crawford County Office Building, Government Plaza, Binghamton, New York, 13901. An extra copy is enclosed herewith for your records.

Enc.


ACCEPTED:
CITY OF BINGHAMTON

By _____

Title _____

Date _____

Very truly yours,


COLLEEN WAGNER
Deputy County Executive

Intro No. 19
Date 5/18/2023
Reviewed by [Signature]
Co. Attorney
Date 4-27-2023

RESOLUTION
BROOME COUNTY LEGISLATURE
BINGHAMTON, NEW YORK

Permanent No. 2023-206
Date Adopted 5/18/2023
Effective Date 5/22/2023

Sponsored by: Health & Human Services and Finance Committees

Seconded by: Hon. Matthew J. Pasquale

RESOLUTION AUTHORIZING AN AGREEMENT WITH VARIOUS VENDORS FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S CREATING HEALTHY SCHOOLS AND COMMUNITIES GRANT FOR THE FOR 2023-2024

WHEREAS, the Director of Public Health requests authorization for an agreement with various vendors for services related to the Department of Health's Creating Healthy Schools and Communities Grant, at a cost not to exceed \$112,400, for the period June 1, 2023 through May 31, 2024, and

WHEREAS, said agreements are necessary to implement sustainable policy, system and environmental changes to address access to healthy, affordable foods and physical activity opportunities in Broome County, now, therefore, be it

RESOLVED, that this County Legislature hereby authorizes an agreement with Binghamton City School District, 164 Hawley Street, Binghamton, NY 13901, Broome-Tioga BOCES Food Service Program, 1 North Loder Avenue, Endicott, NY 13760, City of Binghamton, 38 Hawley Street, Binghamton, NY 13901, Cornell Cooperative Extension of Broome County, 840 Upper Front Street, Binghamton, NY 13905, and Tioga County Health Department, 1062 State Route 38, PO Box 120, Owego, NY 13827 for services related to the Department of Health's Creating Healthy Schools and Communities Program, for the period June 1, 2023 through May 31, 2024, and be it

FURTHER RESOLVED, that in consideration of said services, the County shall pay the various vendors in accordance with "Exhibit A", total amount not to exceed \$112,400 for the term of the agreement, and be it

FURTHER RESOLVED, that the payments hereinabove authorized shall be made from budget line 25010004.6004146.1011.2510703 (Subcontracted Program Expense), and be it

FURTHER RESOLVED, that the County Executive or his duly authorized representative is hereby empowered to execute any such agreements, documents, or papers, approved as to form by the Department of Law, as may be necessary to implement the intent and purpose of this Resolution.

COUNTY OF BROOME) ss.
STATE OF NEW YORK)

I, the undersigned, Deputy Clerk of the Legislature of the County of Broome, DO HEREBY CERTIFY that the above is an original resolution of such Legislature duly adopted on the 18th day of May, 2023, by a majority of the members elected to the Legislature of said County at a regular meeting of said Legislature.

I FURTHER CERTIFY that at the time said resolution was adopted said Legislature was comprised of fifteen members.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Legislature this 19th day of May, 2023.

Date sent to County Executive: May 19, 2023

Approved [Signature]
County Executive

Date 5/22, 2023

Carol Hall
Deputy Clerk, County Legislature
County of Broome

EXHIBIT A

CHSC Grant - Year 3: 6/1/23 - 5/31/24

Subcontractor	Amount	Address	Contact Person	E-mail Address
Binghamton City School District	\$ 10,000.00	164 Hawley Street, Binghamton, NY 13901	Jeremiah Jbinson	Johnsol2@binghamtonschools.org
Broome-Tioga BOCES Food Service	\$ 4,000.00	1 N. Loder Ave, Endicott, NY 13760	Dan Myers	dimyers@btboces.org
City of Binghamton	\$ 20,000.00	38 Hawley Street, Binghamton, NY 13901	Sarah Glase	saraglse@cityofbinghamton.gov
Cornell Cooperative Extension BC	\$ 7,000.00	840 Upper Front St. Ste 1, Binghamton, NY 13905	Beth Roberts	bar75@cornell.edu
Tioga County Health Department	\$ 71,400.00	1062 State Route 38, PO Box 120, Owego, NY 13827	Heather Vroman	vromanh@tioga-county.ny.gov
Total:	\$ 112,400.00			

Exhibit A
City of Binghamton
Creating Healthy Schools and Communities Grant

Contract for Professional Services with:

City of Binghamton
38 Hawley Street
Binghamton, NY 13901

DURATION OF CONTRACT: June 1, 2023 through May 31, 2024

RE: Reimbursement for requested services provided by the City of Binghamton in conjunction with the Creating Healthy Schools and Communities Grant c/o the Broome County Health Department

CONTRACT SERVICES:

- ❖ Update existing Complete Streets policy based on assessment completed during Year 2 of the grant to include specific areas of need within the City of Binghamton.
- ❖ Develop and share Complete Streets Policy Action Plan with appropriate officials, departments and governing board.
- ❖ Work with BCHD CHSC staff, Binghamton Metropolitan Transportation Study, and the Broome County Department of Planning to begin work on Complete Streets projects that the funding will be used for.
- ❖ Attend meetings with BCHD CHSC staff, Binghamton Metropolitan Transportation Study, and the Broome County Department of Planning to report progress.

CONTRACT COST:

- ❖ Not to exceed a total amount of \$20,000 for the above contract period, based upon successful completion of requested services

CONTRACT CONDITIONS:

- ❖ Contractor should inquire of lead agency as to purchases made to implement program needs.
- ❖ Contractor may utilize funds to supplement current qualified staff or hire part-time staff to provide services as part of the Creating Healthy Schools and Communities Grant leadership team.
- ❖ Contractor is expected to exhibit healthy policy behaviors.
- ❖ Contractor is responsible for phone charges, daily postage costs, duplicating costs and office supplies not provided by lead agency as an in-kind contribution.
- ❖ Reimbursement will be based upon successful completion of requested services as provided in progress reports submitted to lead agency project coordinator along with necessary fiscal documentation and vouchers.
- ❖ If funding continues, contract renewal is anticipated based on outcome of prescribed deliverables.



* Expedite

RL Number: 23-156
Date Submitted: 7/12/23

Legislative Branch

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

Applicant Presenting RL at Work Session

Billie J. Goodson Business Manager 607-729-2975
(Print Name) (Title) (Phone number)

Signature: Billie J. Goodson Date: 07/11/2023

To Be Completed By Applicant

Proposed Title: An ordinance to amend the 2023 BJCJSB budget to increase ES.43960 State Aid - Emergency Disaster Asst and ES.44960 Fed Aid - Emergency Disaster Assist to reflect FEMA NYS-DHSES PW2501v1 Ck#09367769

Executive Summary (Explain why legislation is necessary): The Binghamton-Johnson City Joint Sewage Board requests that the Owners pass legislation to amend the 2023 Budget to increase ES.43960 State Aid - Emergency Disaster Asst by \$4,233.44 increase ES.44960 Fed Aid - Emergency Disaster Assist by \$12,700.31. Increase ES8130.55000 Contingency by \$16,933.75.

Effective Date: (if applicable) _____

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. Deadline for Council to act by: _____

RL related to previously adopted legislation: Perm. number _____, adoption date _____

Contract: Person/Company _____ Start/End Date _____

Total Cost _____ Funds available in Budget Line _____ Title _____

Public Hearing required? Yes No

SEQRA required? Yes No

Additional information related to this RL attached? Yes No

OFFICE USE ONLY	
Mayor:	_____
Comptroller:	_____
Corp. Counsel:	_____
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>



CITY OF BINGHAMTON

Request for Transfer of Funds

Transfer requests of \$2500 or less must be approved by the Comptroller.
 Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.
 Transfer requests in excess of \$10,000 must be approved by City Council.

*This worksheet must be attached to any RL submitted to the Clerk's Office that includes a budget finding transfer or amendment. For additional instructions, see 'RL Instructions' document.
 Incomplete/incorrect RLs to be returned to applicant for revisions. Additional transfer lines in the same format may be attached.*

Adopted Budget Year Amended: 2023

Department: BICISTP

Department Head Signature:

Billie J. Goodson

Amount	Transfer From (Decrease) Budget Line	Transfer To (Increase) Budget Line	Budget Line Title
\$ -		\$ -	
		↓	
		↓	
		↓	

Revenue & Fund Balance Amendments			
Amount	Increase/Decrease	Revenue/Expense / Fund Balance	Budget Line Title
\$ 4,233.44	Increase	Revenue	ES 43960 State Aid - Emergency Disaster Assist
\$ 12,700.31	Increase	Revenue	ES 44960 Fed Aid - Emergency Disaster Assist
\$ 16,933.75	Increase	Expense	ES8130.55000 Contingency

Office Use Only for Transfers Under \$10,000

I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptroller.

Signature: _____ Date: _____

I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter 9, Appropriations. Certified by the Treasurer.

Signature: _____ Date: _____

Transfer of funds Approved / Denied on / / Certified by the Secretary of the Board of Estimate and Apportionment.

Signature: _____ Date: _____

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached.

Signature: _____ Date: _____

PLEASE EXPEDITE



Legislative Branch

RL Number:
23-162
Date Submitted:
7/17/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

Applicant Presenting RL at Work Session

Billie J. Goodson Business Manager 607-729-2975
(Print Name) (Title) (Phone number)

Signature: *Billie J. Goodson* Date: 07/11/2023

To Be Completed By Applicant

Proposed Title: Resolution to approve the designation of the City of Binghamton as the entity to complete and submit the required New York State Historic Preservation Office Cultural Resource Information System [NYSHPO/CRIS] application for the TPS Improvements Project and associated IMG Grant Application.

Executive Summary (Explain why legislation is necessary): The Board requests that the Owner's approve designation of the City of Binghamton as the entity to complete/submit the NYS State Historic Preservation Office [SHPO] Cultural Resource Information [CRIS] Application for the TPS Improvements Project and associated IMG Grant Application.

Effective Date: (if applicable) _____

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. Deadline for Council to act by: _____

RL related to previously adopted legislation: Perm. number _____, adoption date _____

Contract: Person/Company _____ Start/End Date _____

Total Cost _____ Funds available in Budget Line _____ Title _____

Public Hearing required? Yes No

SEQRA required? Yes No

Additional information related to this RL attached? Yes No

OFFICE USE ONLY

Mayor: _____

Comptroller: _____

Corp. Counsel: _____

Finance Planning MPA PW/Parks Employees Rules/Special Studies

PLEASE EXPEDITE



Legislative Branch

RL Number:	23-163
Date Submitted:	7/17/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

Applicant Presenting RL at Work Session

Billie J. Goodson	Business Manager	607-729-2975
(Print Name)	(Title)	(Phone number)

Signature: Billie J. Goodson Date: 07/11/2023

To Be Completed By Applicant

Proposed Title: Resolution to approve the funding resolution adopted by the Joint Sewage Board for the TPS Improvements Project.

Executive Summary (Explain why legislation is necessary): Please see attached explanation.

Effective Date: (if applicable) _____

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. Deadline for Council to act by: _____

RL related to previously adopted legislation: Perm. number _____, adoption date _____

Contract: Person/Company _____ Start/End Date _____

Total Cost _____ Funds available in Budget Line _____ Title _____

Public Hearing required? Yes No

SEQRA required? Yes No

Additional information related to this RL attached? Yes No

OFFICE USE ONLY	
Mayor:	_____
Comptroller:	_____
Corp. Counsel:	_____
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

Executive Summary

The Board requests that the Owners adopt a resolution for the following-purposes:

1. Authorize the Joint Sewage Board to undertake the TPS Improvements Project;
2. Authorize the appropriation of funding for the project from the unappropriated Fund Balance in the Joint Sewage Board budget resulting from the 2022 Final Billing computation – not to exceed \$4.2 million (*temporary placeholder amount pending preliminary engineering report estimate expected on or about 07/19/23*) and;
3. Authorize the City of Binghamton, as the Lead Municipality, to designate a representative (person) to [i] sign and submit the Grant Application and [ii] if awarded, to sign the grant funding agreement with the NYS Environmental Facilities Corporation [NYS-EFC] and any associated documents.



PLEASE EXPEDITE

RL Number: 23-104
Date Submitted: 7/17/23

Legislative Branch

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

Applicant Presenting RL at Work Session

Billie J. Goodson Business Manager 607-729-2975
(Print Name) (Title) (Phone number)

Signature: *Billie J. Goodson* Date: 07/11/2023

To Be Completed By Applicant

Proposed Title: Resolution approving designation of the City of Binghamton as the Lead Municipality regarding the TPS Improvement Project grant application.

Executive Summary (Explain why legislation is necessary): The Board requests that the Owners adopt a resolution designating the City of Binghamton as "Lead Municipality" to apply for a NYS Intermunicipal Grant (IMG) on behalf of the Owner's for the TPS Improvement Project.

Effective Date: (if applicable) _____

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. Deadline for Council to act by: _____

RL related to previously adopted legislation: Perm. number _____, adoption date _____

Contract: Person/Company _____ Start/End Date _____

Total Cost _____ Funds available in Budget Line _____ Title _____

Public Hearing required? Yes No

SEQRA required? Yes No

Additional information related to this RL attached? Yes No

OFFICE USE ONLY	
Mayor:	_____
Comptroller:	_____
Corp. Counsel:	_____
Finance <input type="checkbox"/>	Planning <input checked="" type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

PLEASE EXPEDITE

RL Number:
23-165
Date Submitted:
7/17/23



Legislative Branch

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

Applicant Presenting RL at Work Session

Billie J. Goodson Business Manager 607-729-2975
(Print Name) (Title) (Phone number)

Signature: *Billie J. Goodson* Date: 07/11/2023

To Be Completed By Applicant

Proposed Title: Resolution to authorize the Mayor to enter into a Project-Specific Intermunicipal Agreement (PS-IMA) in relation to the financing and construction of the TPS Improvements Project.

Executive Summary (Explain why legislation is necessary): Please see attached explanation.

Effective Date: (if applicable) _____

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. Deadline for Council to act by: _____

RL related to previously adopted legislation: Perm. number _____, adoption date _____

Contract: Person/Company _____ Start/End Date _____

Total Cost _____ Funds available in Budget Line _____ Title _____

Public Hearing required? Yes No **SEQRA required?** Yes No

Additional information related to this RL attached? Yes No

OFFICE USE ONLY	
Mayor:	_____
Comptroller:	_____
Corp. Counsel:	_____
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

Executive Summary

The Board requests that the Owners adopt a resolution authorizing the Village to enter into a Project-Specific Intermunicipal Agreement (PS-IMA) with the City of Binghamton in relation to the financing and construction of the TPS Improvements, in the form submitted herewith. The City of Binghamton will be named Lead Municipality with respect to grant applications, and Lead Agency with respect to SEQR and the NYS-SHPO-CRIS application. The Joint Sewage Board (JSB) will oversee the procurement, construction, and compliance reporting for the TPS Improvements Project. The costs of the TPS Improvements Project will be paid from the JSB's 2023 Fund Balance, with no cost to the City of Binghamton or the Village of Johnson City.

PROJECT-SPECIFIC INTERMUNICIPAL AGREEMENT FOR THE TERMINAL PUMPING STATION (TPS) IMPROVEMENTS PROJECT OF THE BINGHAMTON-JOHNSON CITY JOINT SEWAGE TREATMENT FACILITIES

This agreement is entered-into this ____ day of July, 2023 by and between the City of Binghamton, a municipal corporation, 38 Hawley Street, Binghamton, County of Broome, New York 13901 (the "City") and the Village of Johnson City, a municipal corporation, 243 Main Street, Johnson City, County of Broome, New York 13790 (the "Village"), herein collectively referred to as the "Owners".

Section 1. Purpose: to Set Forth Responsibilities and Authorities in Relation to the Terminal Pumping Station (TPS) Improvements Project for the Binghamton-Johnson City Joint Sewage Treatment Facilities. Pursuant to Article 5G of the General Municipal Law, the City of Binghamton and the Village of Johnson City hereby memorialize their agreement regarding an Improvements Project for the Terminal Pumping Station (TPS) of their Joint Sewage Project. The TPS jointly owned by the City and the Village and is located at 3936 Gates Road, Vestal, New York 13850 in the County of Broome.

Section 2. Existing Master IMA Unmodified. This agreement supplements, and does not modify, the terms of the existing Master IMA for the Binghamton-Johnson City Joint Sewage Treatment Facilities ("Master IMA") between the City and the Village, as most recently amended January 25, 2023.

Section 3. TPS Improvements Project. The Owners find it desirable to improve the TPS by replacing the existing dual channel grinders with new mechanically cleaned bar screens and ancillary and associated improvements, including solids conveyor and compactor system; an attached ancillary building annex to the TPS with roll-up door to house roll-off containers for accumulation and removal of materials screened from the wastewater pumped by the TPS; odor control/HVAC improvements; electrical upgrades and improvements; and removal of the existing grinder hoist; as more fully described in the July 2023 Preliminary Engineering Report of GHD Consulting Services, Inc. The Owners shall jointly own the TPS Improvements Project in the shares set forth in Section 4 of the Master IMA.

Section 4. Application for Grants. To supplement existing funding available from the unappropriated Fund Balance of the Binghamton-Johnson City Joint Sewage Board (the "Board") committed for the TPS Improvements Project by Resolution approved July 11, 2023, the Owners approve and authorize application for grants, including an Intermunicipal Grant (IMG) as available from the State of New York and administered through the New York State Environmental Facilities Corporation.

Section 5. Designation of Lead Municipality. The Owners designate and appoint the City as "Lead Municipality" to apply for grant funding, including an IMG, on behalf of the Owners in accordance with the terms of Sections 28 and 29 of the Master IMA. In connection therewith, the City is also designated and authorized to act as the "Lead Agency" for compliance with the

requirements of the State Environmental Quality Review Act ("SEQR"), as well as to apply for approval of the TPS Improvements Project by the NYS State Historic Preservation Office [SHPO] via its Cultural Resource Information System [CRIS]. As Lead Municipality, the City shall also apply for any approvals required for the TPS Improvements Project from the New York State Department of Environmental Conservation (NYS-DEC).

Section 6. Delegation of Authority to Carry-Out the TPS Improvements Project. Subject to compliance with all applicable laws and regulations, the Owners delegate to the Board the responsibility and authority to carry-out the TPS Improvements Project, including procurement of project design and bidding documents; procurement of professional construction management and related professional and technical services; and procurement of construction and related supply services. The Board will provide the Owners with written progress reports as to the substantive construction and project costs not less frequently than monthly.

Section 7. Costs of the TPS Improvements Project. The Board shall be responsible for payment of the costs of the TPS Improvements Project. To the extent that the Owners receive any grant or other funding attributable to the TPS Improvements Project, the Owners shall reimburse the Board for the corresponding costs paid by the Board within 30 days of receipt of such funding.

Section 8. Binding Effect; Effect of Master IMA. By entering into this Project Specific IMA, the Owners intend to be bound by its terms. Except as provided otherwise herein, the Owners intend that the terms of their Master IMA shall be controlling as to any matter pertaining to the TPS Improvements Project.

IN WITNESS WHEREOF the parties hereto have executed this instrument effective as of the day and year first above written.

CITY OF BINGHAMTON

by: _____ DATED: _____

VILLAGE OF JOHNSON CITY

by: _____ DATED: _____

ATTEST:

City Clerk

DATED: _____

Village Clerk/Treasurer

DATED: _____