



Mayor Jared M. Kraham

Office of the Civil Service Commission

Kent Drake-Deese, Personnel & Safety Director

Catherine Furner, Commissioner

Eileen Fitzgerald, Commissioner

Richard A. Bucci, Commissioner

CIVIL SERVICE COMMISSION MEETING MINUTES **Personnel/Civil Service Office, 38 Hawley Street, Binghamton** **3pm Wednesday, July 19, 2023**

- I. Call to Order: 3:00 PM

- II. Present: Richard Bucci, Catherine Furner, Eileen Fitzgerald, Kent Drake-Deese, Jaime Allen, Shana Burke, Chris Schleider, Shane Hurd (in place of Pat McGinnis), Juliet Berling

- III. Approve the minutes from the June 21, 2023 meeting
Motion to approve: Fitzgerald
Second: Furner
All in favor

- IV. New Business:
 - a. Residency waiver for Building Inspector II position, presented by Chris Schleider
Chris explained that the position has been posted since January 2023 with very few applicants, even with the salary increased they still only received 3 applicants and the only qualified candidate is not a resident of Broome County.
Motion to approve permanent waiver: Furner
Second: Fitzgerald
All in favor (3-0)

 - b. Residency Waiver for seasonal, Summer-Fall Tennis Instructor, presented by Pat McGinnis
Motion to approve waiver: Furner
Second: Fitzgerald
All in favor (3-0)

 - c. New Position: Housing & Community Development Specialist, presented by Juliet Berling
Juliet explained they used to have 3 full time positions, now only 2 so this new position would cover the Housing Caseworker position but extra HUD responsibilities
Motion to approve: Furner
Second: Fitzgerald
All in favor (3-0)

V. Other Business:

Discussion of extending the Police Officer exam announcement another week to July 27th due to low applicant count. Original post date was June 20, 2023 – July 20, 2023. Commissioners in favor of extending.

VI. Adjournment:

Next meeting: August 9, 2023

Motion: Furner

Second: Fitzgerald

All in favor

Time: 3:18 pm