

DATE: AUGUST 9, 2023

MEETING: BOARD OF CONTRACT & SUPPLY

PRESENT: MAYOR KRAHAM, MR. SHAGER, MR. MAERKL, MR. INCITTI

ABSENT: MR. SEACHRIST, MR. LAKE

The meeting of the Board of Contract and Supply was called to order at 11:05 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the August 2, 2023, meeting was approved on a motion by Mr. Maerkl, seconded by Mr. Shager, and unanimously favored.

SECOND ORDER OF BUSINESS: RFP OPENING:

RFPs were opened for City Hall Cleaning Services. Four RFPs were received, were read, and were forwarded to the Department of Public Works for review on a motion by Mr. Maerkl, seconded by Mr. Shager, and unanimously favored.

THIRD ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for RFQs for Energy Efficiency Services was approved on a motion by Mr. Lake, seconded by Mr. Maerkl, and unanimously favored.

FOURTH ORDER OF BUSINESS: AWARD RECOMMENDATION:

Award recommendation for the Raw Water Traveling Screen Repair to Underwater Screening Services was approved on a motion by Mr. Maerkl, seconded by Mr. Shager and unanimously favored. Underwater Screening Services was the lowest bid received on August 2, 2023. Funds are available in H8320.525105.F0015.

FIFTH ORDER OF BUSINESS: PURCHASE APPROVAL:

Purchase of (2) Ford Bronco Sports from Nielsen Ford of Morristown was approved on a motion by Mr. Maerkl, seconded by Mr. Shager, and unanimously favored. Cost is \$62,258.42. This was the low bid received through the OGS Vehicle Marketplace. Funds are available in H1490.510009.

Purchase of Water Monitoring Equipment from Hach was approved on a motion by Mr. Maerkl, seconded by Mr. Shager, and unanimously favored. Cost is \$150,418.62 and pricing is pursuant to NYS Contract PC67243. Funds are available in H8320.525105.F0015.

Purchase of a one-year maintenance contract with Hach for the Water Filtration plant's laboratory Turbidimeter and Spectrophotometer was approved on a motion by Mr. Maerkl, seconded by Mr. Shager, and unanimously favored. Funds are available in H8320.525105.F0015

ADD-ON: Purchase of Wach Utility Vacuum Trailer from Wach Utility Products was approved on a motion by Mr. Shager, seconded by Mr. Maerkl, and unanimously favored. Cost is \$27,3895.00 and is single source. Funds are available in H8340.590021.

There being no further business for the Board, the meeting adjourned at 11:13 A.M. on a motion from Mr. Maerkl, seconded by Mr. Shager, and unanimously favored.

Respectfully Submitted,

Bernice Griffiths

Bernice Griffiths
Secretary Board of Contract & Supply