



OFFICE OF THE CITY CLERK ▪ CITY OF BINGHAMTON

Giovanni Scaringi, Ph.D., City Council President
Janine Faulkner, City Clerk

**BOARD OF ESTIMATE & APPORTIONMENT
AGENDA
Binghamton City Hall – City Council Chambers
Wednesday, September 6, 2023**

Approval of Minutes: Request to approve the minutes from the Board of Estimate & Apportionment meeting held on August 23, 2023

NEW BUSINESS

Budget Amendment: RL23-174 Amend the 2023 Fire budget to accept the third round of the NYS Health Care Workers Bonus for Personal Services

Budget Amendment: RL23-176 Amend the 2023 budget to unallocated ARPA funds from Permanent Ordinance 21-87 for broadband improvements with the Southern Tier Network

Budget Amendment: RL23-179 Amend the 2023 budget to allocate ARPA funds for a Police Officer retention incentive

Budget Transfer: RL23-182 Amend the 2023 Police and Corporation Counsel budgets for Legal Services



Legislative Branch

RL Number:	23-174
Date Submitted:	8/16/23


City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

Applicant Presenting RL at Work Session

ALAN GARDINER FIRE CHIEF 607-772-7016
 (Print Name) (Title) (Phone number)

Signature:  Date: 08/21/2023

To Be Completed By Applicant

Proposed Title: An ordinance to amend the 2023 General Fund for the third round of the Health Care Workers Bonus (HCWB) for the Fire Department.

Executive Summary (Explain why legislation is necessary): Ordinance to increase A3410.51000 (Personal Services) by \$18,000.00 and increase A9030.58000B (Social Security) by \$1,377.00 and increase A.43089 (State Aid-Other Public Safety) by \$19,377.00

Effective Date: (if applicable) _____

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. Deadline for Council to act by: _____

RL related to previously adopted legislation: Perm. number _____, adoption date _____

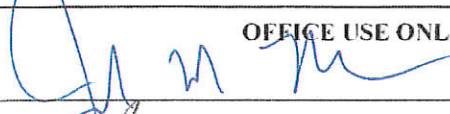


Contract: Person/Company _____ Start/End Date _____

Total Cost _____ Funds available in Budget Line _____ Title _____

Public Hearing required? Yes No

SEQRA required? Yes No

Additional information related to this RL attached? Yes No

OFFICE USE ONLY	
Mayor:	
Comptroller:	
Corp. Counsel:	
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>



Legislative Branch

RL Number:
23-176
Date Submitted:
8/16/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete incorrect RLs will be returned to applicant for revisions.

Applicant Presenting RL at Work Session

Megan J. Heiman Office of the Mayor 607-772-7001
(Print Name) (Title) (Phone number)

Signature: _____ Date: _____

To Be Completed By Applicant

Proposed Title: An Ordinance to repeal Perm O21-87 to unallocate ARPA funds.

Executive Summary (Explain why legislation is necessary):

Effective Date: (if applicable) _____

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. Deadline for Council to act by: _____

RL related to previously adopted legislation: Perm. number _____, adoption date _____

Contract: Person/Company _____ Start/End Date _____

Total Cost _____ Funds available in Budget Line _____ Title _____

Public Hearing required? Yes No

SEQRA required? Yes No

Additional information related to this RL attached? Yes No

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corp. Counsel:	<u>[Signature]</u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>



CITY OF BINGHAMTON

Request for Transfer of Funds

Transfer requests of \$2500 or less must be approved by the Comptroller.
 Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.
 Transfer requests in excess of \$10,000 must be approved by City Council.

This worksheet must be attached to any RL submitted to the Clerk's Office that includes a budget funding transfer or amendment. For additional instructions, see 'RL Instructions' document.
 Incomplete/incorrect RLs to be returned to applicant for revisions. Additional transfer lines in the same format may be attached.

Adopted Budget Year Amended: 2023 Department: mayor

Department Head Signature: _____

Transfer From (Decrease)		Transfers		Transfer To (Increase)	
Amount	Budget Line Title	Amount	Budget Line	Amount	Budget Line Title
\$ -			↑		
			↑		
			↑		
\$ -				\$ -	

Revenue & Fund Balance Amendments		Budget Line	Budget Line Title
Amount	Increase/Decrease	Revenue/Expense / Fund Balance	Budget Line Title
\$ 1,000,000.00	Decrease	H1440.525801.F0015	Broadband improvements (ARPA)
\$ 1,000,000.00	Decrease	A.44089.F0015	Federal Aid-Other
\$ 1,000,000.00	Decrease	A9950.59000.F0015	TRANSFER TO CAPITAL
\$ 1,000,000.00	Decrease	H.45031.F0015	INTERFUND TRANSFER

Office Use Only for Transfers Under \$10,000

I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptroller.

I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter9, Appropriations. Certified by the Treasurer.

Transfer of funds Approved ___ / Denied ___ on ___ / ___ / ___. Certified by the Secretary of the Board of Estimate and Apportionment.

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached.

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____



Legislative Branch

RL Number:	23-179
Date Submitted:	8/16/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

Applicant Presenting RL at Work Session

Megan J. Heiman	Deputy Mayor	(607) 772-7001
<i>(Print Name)</i>	<i>(Title)</i>	<i>(Phone number)</i>

Signature: _____ Date: 08/04/2023

To Be Completed By Applicant

Proposed Title: An Ordinance to allocate American Rescue Plan Act funds for a police officer retention incentive in the amount of \$441,297

Executive Summary (Explain why legislation is necessary):
O22-180

Effective Date: (if applicable) _____

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. Deadline for Council to act by: _____

RL related to previously adopted legislation: Perm. number O22-180, adoption date 12/07/2022

Contract: Person/Company _____ Start/End Date _____

Total Cost _____ Funds available in Budget Line _____ Title _____

Public Hearing required? Yes No

SEQRA required? Yes No

Additional information related to this RL attached? Yes No

OFFICE USE ONLY	
Mayor:	
Comptroller:	
Corp. Counsel:	
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>



Legislative Branch

RL Number: 23-182
Date Submitted: 8/17/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

Applicant Presenting RL at Work Session

Brian M. Seachrist, Esq.	Corporation Counsel	(607) 772-7013
<i>(Print Name)</i>	<i>(Title)</i>	<i>(Phone number)</i>

Signature: _____ Date: _____

To Be Completed By Applicant

Proposed Title: An Ordinance to amend the 2023 budget for the Office of Corporation Counsel.

Executive Summary (Explain why legislation is necessary): (1) Outstanding legal bills (e.g., legal case research system, outside counsel bills for the eminent domain proceeding and other litigation against the City, etc.); and (2) miscellaneous office supplies (e.g., paper).

Effective Date: (if applicable) 08/23/2023

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. Deadline for Council to act by: _____

RL related to previously adopted legislation: Perm. number _____, adoption date _____

Contract: Person/Company _____ Start/End Date _____

Total Cost _____ Funds available in Budget Line _____ Title _____

Public Hearing required? Yes No SEQRA required? Yes No

Additional information related to this RL attached? Yes No

OFFICE USE ONLY	
Mayor:	_____
Comptroller:	_____
Corp. Counsel:	_____
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

