



OFFICE OF THE CITY CLERK ▪ CITY OF BINGHAMTON

Giovanni Scaringi, Ph.D., City Council President

Janine Faulkner, City Clerk

BOARD OF ESTIMATE & APPORTIONMENT

AGENDA

Binghamton City Hall – City Council Chambers

Wednesday, October 4, 2023

Approval of Minutes: Request to approve the minutes from the Board of Estimate & Apportionment meeting held on September 20, 2023

NEW BUSINESS

Budget Transfer: \$5,000 from A1650.54142 (Traffic Signs) to A1650.51900 (Overtime)

Budget Amendment: RL23-211 To amend the 2023 General Fund budget for Engineering Professional Services



CITY OF BINGHAMTON

* Finance *

Request for Transfer of Funds

Transfer requests of \$2500 or less must be approved by the Comptroller.
Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.
Transfer requests in excess of \$10,000 must be approved by City Council.

This worksheet must be attached to any RL submitted to the Clerk's Office that includes a budget funding transfer or amendment. For additional instructions, see 'RL Instructions' document. Incomplete/incorrect RLs to be returned to applicant for revisions. Additional transfer lines in the same format may be attached.

Adopted Budget Year Amended: 2023 Department: Signals/Combined Shops
 Department Head Signature: [Signature]

Transfer From (Decrease)		Transfer To (Increase)	
Amount	Budget Line	Amount	Budget Line
\$ 5,000.00	A1650.54142 Traffic Signs	5,000.00	A1650.51100 Overtime
\$ 5,000.00		\$ 5,000.00	

Revenue & Fund Balance Amendments	
Amount	Revenue/Expense / Fund Balance

Office Use Only for Transfers Under \$10,000

I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptroller. _____ Signature: _____ Date: 9/26/23

I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter 9, Appropriations. Certified by the Treasurer. _____ Signature: _____ Date: _____

Transfer of funds Approved _____ / Denied _____ on ____/____/____. Certified by the Secretary of the Board of Estimate and Apportionment. _____ Signature: _____ Date: _____

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached. _____ Signature: _____ Date: _____



* expedited

Legislative Branch

RL Number:
23-211
Date Submitted:
9/27/23

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

Applicant Presenting RL at Work Session

RON LAKE CITY ENGINEER 607-772-7007
(Print Name) (Title) (Phone number)

Signature: _____ Date: _____

To Be Completed By Applicant

Proposed Title: Amend the 2023 General fund Engineering budget for Professional Services

Executive Summary (Explain why legislation is necessary): Ordinance to Amend the 2023 General Fund budget to increase A1440.54410 (PROFESSIONAL SERVICES) by \$22,950 and increase A.42401 (Interest) by \$22,950.

Effective Date: (if applicable) _____

Budget transfer or amendment: RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

RL related to a grant: RL Grant Worksheet **must** be attached. Deadline for Council to act by: _____

RL related to previously adopted legislation: Perm. number _____, adoption date _____

Contract: Person/Company _____ Start/End Date _____

Total Cost _____ Funds available in Budget Line _____ Title _____

Public Hearing required? Yes No **SEQRA required?** Yes No

Additional information related to this RL attached? Yes No

OFFICE USE ONLY	
Mayor:	_____
Comptroller:	_____
Corp. Counsel:	_____
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>



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Adopted Budget Year Amended: 2023 Department: ENGINEERING

Department Head Signature: _____

Transfers	
Transfer From (Decrease)	Transfer To (Increase)
Budget Line	Budget Line
Amount	Amount
Budget Line Title	Budget Line Title
	↑
	↑
	↑
\$	\$

Revenue & Fund Balance Amendments			
Amount	Increase/Decrease	Revenue/Expense / Fund Balance	Budget Line Title
\$ 22,950.00	Increase	Revenue	A.42401
\$ 22,950.00	Increase	Expense	A.1440.54410
			INTEREST PROFESSIONAL SERVICES

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I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter 9, Appropriations. Certified by the Treasurer. _____ Date: _____

Transfer of funds Approved ___ / Denied ___ on ___ / ___ / _____. Certified by the Secretary of the Board of Estimate and Apportionment. _____ Date: _____

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached. _____ Date: _____